

*Authority Budget of:* **ADOPTED COPY**

*Jackson Township Municipal Utilities Authority*

State Filing Year 2020

*For the Period:*

*January 1, 2020*      *to*      *December 31, 2020*

NOV - 6 2019

**www.jacksonmua.com**  
**Authority Web Address**

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LOCAL GOVT SERVICES  
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APPROVED COPY

NJ DEPARTMENT OF  
**CommunityAffairs**

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## *Division of Local Government Services*

# **2020 (2020-2021) AUTHORITY BUDGET**

## **Certification Section**

**2020 (2020-2021)**

**JACKSON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
AUTHORITY BUDGET**

**FISCAL YEAR: FROM January 1, 2020 TO December 31, 2020**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Gwert CPA, RMA Date: 11/1/2019

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Gwert CPA, RMA Date: 11/26/2019

# 2020 (2020-2021) PREPARER'S CERTIFICATION

## JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: January 1, 2020 **TO:** December 31, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	James R. Diaz		
Title:	Assistant Executive Director/Director of Finance		
Address:	135 Manhattan Street Jackson, NJ 08527		
Phone Number:	(732)928-2222	Fax Number:	(732)928-3589
E-mail address	jdiaz@jacksonmua.com		



# 2020 (2020-2021) APPROVAL CERTIFICATION

## JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

**FISCAL YEAR:**    **FROM:**    January 1, 2020    **TO:**    December 31, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Jackson Township Municipal Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 17th day of October, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Geneva Clayton		
Title:	Assistant Secretary / Treasurer		
Address:	135 Manhattan Street Jackson, NJ 08527		
Phone Number:	(732)928-2222	Fax Number:	(732)928-3589
E-mail address	N/A		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.jacksonmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- ☒ The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

William Allmann

Title of Officer Certifying compliance

Chairman

Signature





**2020 (2020-2021) AUTHORITY BUDGET RESOLUTION  
JACKSON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**Important --The Amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted**

**FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020**

WHEREAS, the Annual Budget and Capital Budget for the Jackson Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 has been presented before the governing body of the Jackson Township Municipal Utilities Authority at its open public meeting of October 17, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 14,786,259 , Total Appropriations, including any Accumulated Deficit if any, of \$ 15,492,881 and Total Unrestricted Net Position utilized of \$706,622; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,535,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,535,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Jackson Township Municipal Utilities Authority, at an open public meeting held on October 17, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Jackson Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Jackson Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 21, 2019.

*Geneva Clayton*  
(Secretary's Signature)

*10-17-2019*  
(Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	

**Note Fill in the name of Each Commissioner and indicate their recorded Vote**

William Allmann  
Carol Blake  
Geneva Clayton  
Clara Glory  
Vicki Rickabaugh

X  
X  
X  
X

X

**Alternate Member**  
Todd Porter

X

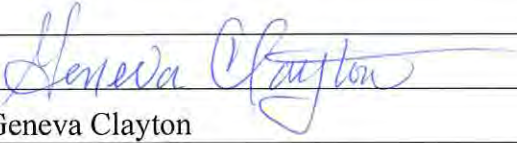
# 2020 (2020-2021) ADOPTION CERTIFICATION

## JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

**Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Jackson Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 21<sup>st</sup> day of, November, 2019.

Officer's Signature:			
Name:	Geneva Clayton		
Title:	Assistant Secretary/Treasurer		
Address:	135 Manhattan Street Jackson, NJ 08527		
Phone Number:	(732)928-2222	Fax Number:	(732)928-3589
E-mail address	N/A		



# 2020 (2020-2021) ADOPTED BUDGET RESOLUTION

This resolution is for Adoption of the Budget Only Don't use for introduction of the Budget

Note Fill in the name of Each Commissioner and indicate their recorded Vote

## JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**FISCAL YEAR:** **FROM:** January 1, 2020 **TO:** December 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Jackson Township Municipal Utilities Authority for the fiscal year beginning January 1, 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Jackson Township Municipal Utilities Authority at its open public meeting of November 21, 2019; and

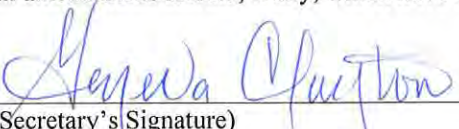
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 14,786,259, Total Appropriations, including any Accumulated Deficit, if any, of \$15,492,881 and Total Unrestricted Net Position utilized of \$706,622; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,535,000 and Total Unrestricted Net Position planned to be utilized of \$1,535,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Jackson Township Municipal Utilities Authority, at an open public meeting held on November 21, 2019 that the Annual Budget and Capital Budget/Program of the Jackson Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2020 and, ending, December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
(Secretary's Signature)

11-21-19  
(Date)

Governing Body Member:	Recorded Vote	Aye	Nay	Abstain	Absent
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Note Fill in the name of Each Commissioner and indicate their recorded Vote

William Allmann	X				
Carol Blake					X
Geneva Clayton	X				
Clara Glory	X				
Vicki Rickabaugh	X				
Alternate Member					
Todd Porter	X				

# **2020 (2020-2021) AUTHORITY BUDGET**

## **Narrative and Information Section**

# 2020 (2020-2021) AUTHORITY BUDGET MESSAGE & ANALYSIS JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

## AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Total Anticipated Revenues increased by \$505,627 (3.5%) based primarily on growth in Water/Sewer customers, interest on investments and proposed rate increase to be held in November.

Significant variances in the Authority's revenues are as follows:

- A. Business/Commercial Service Charges – Increase of \$92,664 (10.2%) due to Great Adventure becoming a water customer in 2020.
- B. Miscellaneous Operating Revenues – Increase of \$83,350 (63.2%) due to an influx of developer applications causing for an increase in Application Revenues.
- C. Interest Earned – Increase of \$44,677 (38%) due to improved interest rates on investments.

Total Appropriations & Accumulated Deficit increased by \$ 543,781 (3.6%).

Significant variances in the Authority's appropriations are as follows:

- A. Fringe Benefits – Increase of \$59,225 (11%) due to a few employees' benefit status changes from "Single" to "Married" and/or "Family" and Benefit Waiver changes as more employees are enrolling into the State Health Benefits Program and the 2020 increase in the PERS Employer Appropriation.
- B. Principal Payments on Debt Service – Increase of \$258,642 (23.7%), due to the closing of the two (2) New Jersey Infrastructure Bank (NJIB) loans currently under construction that will take place in 2020 including: the Manhattan Street 2 MG Tank Replacement, Booster Station and Warehouse; and Western Water Main Extension (WWME).
- C. Interest Payments on Debt – Increase of \$43,135 (15.2%), due to the closing of the two (2) New Jersey Infrastructure Bank (NJIB) loans currently under construction that will take place in 2020 including: the Manhattan Street 2 MG Tank Replacement, Booster Station and Warehouse; and Western Water Main Extension (WWME).
- D. Renewal & Replacement Reserve – (2.4%) Increase of \$86,832 as a Non-cash expense used for reinvesting back into the Authority's infrastructure.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **(Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)**

The local economy continues to improve – residential growth is still likely to continue based on construction activity during 2019. Garden's at Jackson 21, which is a 510 unit apartment complex, is currently under construction with over 274 units occupied to date. Pond's at Jackson (F/K/A Oak's at Jackson 21) is an 88 unit affordable housing complex that is now complete and is fully occupied. Additional applications have been received during 2019 that will help maintain the growth including the Route 537 corridor where the Western Water Main Extension has been run in accordance with the Authority's asset management planning. The remainder anticipated connections are from various other smaller developments also under construction.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Although not required to fund both Principle on Debt Service and Depreciation (Renewal & Replacement) it has been the practice of this Authority for applying appropriate principles of Asset Management in an effort to fund the capital initiatives of today and into the future in order to continue to maintain fiscal responsibility and financial integrity. As a result of this conservative accounting \$706,622 of Unrestricted Net Assets for both water and sewer will be used in 2020 to balance the budget which only impacts renewal/replacement of which will not be fully funded this year. The Authority has acquired approximately \$30 million dollars in non-interest bearing construction loans from the New Jersey Infrastructure Bank (NJIB f/k/a NJEIFP) for the following: 1) Replacement of two 40 to 50 plus year old water tanks, booster station and new Warehouse. 2) Replacement of the Six Flags Great Adventure (SFGA) Water Treatment Plant which is 45 years old and will be used by the Authority to provide water to SFGA and the western side of Jackson. 3) The Western Water Main Extension (WWME) to be used as redundancy and looping of the Authority's water infrastructure system from the eastern side to the western side of Jackson. Components of previously mentioned projects will work together as an integral part of enhancing the Authority's water system. Additionally, as part of the Authority's asset management planning this initiative is the continued efforts to improve on infrastructure by replacing outdated facilities with more efficient engineering/technology and enhancing the water/sewer system that will be able to serve Jackson Townships Municipal Utilities Authority rate payers into the future.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

N/A



6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

**Attached is a copy of the 2019 Jackson Township Municipal Utilities Authority Schedule of Rates. A rate hearing for the 2020 proposed rates will be scheduled for the November 21, 2019 Public Meeting.**



**JACKSON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**  
135 Manhattan Street • Jackson • New Jersey 08527  
Telephone: 732-928-2222 • Facsimile: 732-928-5171  
www.jacksonmua.com

**SCHEDULE OF RATES**

**Effective January 1, 2019**

**Dear Valued Customers:**

The Commissioners and staff of the Jackson Township Municipal Utilities Authority (JTMUA) are pleased to offer you our Schedule of Rates for the year 2019. The JTMUA wants you to know that we are committed to bringing you the highest quality service at the lowest possible cost. If you have any questions, please call our Customer Service Department at 732-928-2222.

**I. Schedule of Water and Sewer Connection Fees**

**A. Water**

Residential - Each single family residential dwelling shall be considered as one unit. Each single family unit in a multiple family residential dwelling shall be considered one unit. Minimum connection fee, which includes up to a 1" meter, shall be \$4,111.00.

Commercial - Commercial, Industrial, Professional, Institutional, Public or other user not heretofore mentioned shall be charged connection fees based on consumption of 188 gallons/day being one (1) unit as estimated by the Authority's Engineer. The number of units shall be rounded up to the next tenth (1/10) unit and multiplied by the single residential unit charge. Minimum connection fee shall be \$4,111.00.

Any affordable housing projects shall be charged at a fifty percent (50%) reduction in the connection fee or tapping fee assessed pursuant to N.J.S.A. 40:14B-22 et seq. for new connections to the water system.

Connection Fee includes meter.

**B. Sewer**

Residential - Each single family residential dwelling shall be considered as one unit. Each single family unit in a multiple family residential dwelling shall be considered one unit. Minimum connection fee, which includes up to a 6" service lateral, shall be \$1,748.00.

Commercial - Commercial, Industrial, Professional, Institutional, Public or other user not heretofore mentioned shall be charged connection fees based on consumption of 188 gallons/day being one (1) unit as estimated by the Authority's Engineer. The number of units shall be rounded up to the next tenth (1/10) unit and multiplied by the single residential unit charge. Minimum connection fee shall be \$1,748.00.

Any affordable housing projects shall be charged at a fifty percent (50%) reduction in the connection fee or tapping fee assessed pursuant to N.J.S.A. 40:14B-22 et seq. for new connections to the sewer system.

Connection Fee includes meter (As Applicable).

## II. Schedule of Quarterly Water and Sanitary Sewer Charges

### A. Water Service Charges

Meter Size		
5/8"	-	\$ 35.00
3/4"	-	\$ 50.00
1"	-	\$ 75.00
1 1/2"	-	\$ 148.00
2"	-	\$ 438.00
3"	-	\$ 907.00
4"	-	\$ 1,826.00
6"	-	\$ 3,784.00
8"	-	\$ 6,740.00

### B. Residential & Commercial Water Consumption Charges

1 – 10,000 gallons	-	\$ 2.30 per 1,000 gallons
10,001 – 25,000 gallons	-	\$ 3.50 per 1,000 gallons
25,001 – 75,000 gallons	-	\$ 4.50 per 1,000 gallons
75,001 + gallons	-	\$ 6.00 per 1,000 gallons

### C. Residential & Commercial Sanitary Sewer Service Charges (See Notes)

Service Charge Per Unit	-	\$ 30.00
Disposal Fees:		
Up to 100,000 gallons	-	\$ 5.20 per 1,000 gallons
100,001 gallons +	-	\$ 7.00 per 1,000 gallons

#### Notes:

1. Unit shall be as defined in the Jackson Township Municipal Utilities Authority Rules and Regulations.
2. Non-residential customers shall have number of units calculated based on the New Jersey Department of Environmental Protection (NJDEP) rate or the Authority's Engineer estimate as appropriate. Prior four (4) quarters usage may be used as a basis of the unit calculation when no other information is available.
3. Disposal fees shall be calculated based on water meter reading for all customers with the following exceptions:
  - a. Residential customers with sprinkler accounts will not be charged sewer disposal fees for water recorded through the sprinkler account meter.
  - b. Where a sewer flow meter exists, such meter readings shall be the basis for disposal fee calculation.
4. In accordance with N.J.S.A. 40:14B-22.2, a twenty percent (20%) reduction in quarterly residential service charges is available for qualified customers.
5. Usage for sewer-only customers shall be based upon the average customer usage, which is currently 17,000 gallons per quarter. Charges will be calculated in accordance with Section II- Paragraph "C" of this Schedule of Rates.

## III. Fire Protection Quarterly Service Charges

### A. Private Fire Protection Service Fee

Size of Connection (inches)		
Up to 2" (Commercial Only)	-	\$ 102.76
3"	-	\$ 154.14
4"	-	\$ 205.52
6"	-	\$ 513.81
8"	-	\$1,027.62

B. <u>Private Hydrant Service Fee</u>	-	\$ 82.21
C. <u>Public Hydrant Service Fee</u>	-	\$ 35.00

IV. Miscellaneous Charges Schedule

A. <u>Developer Application Fee</u>	-	\$ 25.00 per unit, \$ 200.00 minimum
B. <u>Meter Fee</u>	-	Cost plus 20%
C. <u>Water/Sewer Tap Fee</u>	-	Cost plus 20%
D. <u>Returned Check Fee</u>	-	\$ 20.00
E. <u>Service Calls</u>		

1. Shut off and/or Restoration of Service	\$ 35.00
2. Re-Read (No Error Found)	\$ 25.00
3. Inspection of Individual Water/Sewer Connection	\$ 100.00 each
4. Read for Tenant Change	\$ 25.00
5. Read for Transfer of Ownership	\$ 25.00

F. <u>Meter Test – Up to 1" Meter</u> <u>(Includes Service Call, Meter Pull,</u> <u>Test, Transportation &amp; Service)</u>	\$ 60.00
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Meters larger than 1" shall be charged in accordance with Paragraph "K" of this Schedule of Rates.

G. Minimum Charge for Repair of Damaged or Frozen Meter

Up to 1 ½"	-	\$ 35.00
2" – 4"	-	\$ 275.00
6" – 10"	-	\$ 375.00
12" +	-	\$ 500.00

Parts and Labor shall be charged in accordance with Paragraph "K" of this Schedule of Rates.

H. Temporary Use of Hydrant

<u>Location</u>	<u>Deposit</u>	<u>Min. Charge</u>
On-Site (JTMUA)	NONE	\$35.00 Per Fill
Off-Site	\$200.00	\$25.00

Water usage shall be billed based on Section II B – Residential & Commercial Water Consumption Charges.

I. <u>Hydrant Flow Tests</u>	-	\$ 50.00
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J. Tampering, Illegal Connections & Theft of Services

Per Diem Minimum Penalty	-	\$ 100.00
Loss of Services Provided	-	Cost of Lost Service as Estimated by the Authority

**Note:** The Authority reserves the right to pursue any and all legal and/or equitable remedies.



K. Unspecified Charges

Any charges not heretofore noted will be charged as follows:

Labor	-	Raw Salary x 2.35
Minimum Labor	-	\$ 45.00
Contractor	-	Cost + 10%
Parts/Equipment	-	Cost + 20%

L. Misc. Copies of Documents

Letter size or smaller	-	\$ 0.05 per page
Legal size or larger	-	\$ 0.07 per page

Other forms of copies other than what is listed above (i.e. discs) will be charged at actual cost.

M. Account Searches - \$ 1.00 each

N. Interest Charge

Any balance unpaid will be subject to interest at a rate of 18% annum per N.J.S.A 40:14B-41.

# AUTHORITY CONTACT INFORMATION

## 2020 (2020-2021)

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Jackson Township Municipal Utilities Authority		
<b>Federal ID Number:</b>	22-1766154		
<b>Address:</b>	135 Manhattan Street		
<b>City, State, Zip:</b>	Jackson	NJ	08527
<b>Phone: (ext.)</b>	(732)928-2222	<b>Fax:</b>	(732) 928-3589

<b>Preparer's Name:</b>	James R. Diaz		
<b>Preparer's Address:</b>	135 Manhattan Street		
<b>City, State, Zip:</b>	Jackson	NJ	08527
<b>Phone: (ext.)</b>	(732)928-2222 Ext 223	<b>Fax:</b>	(732) 928-3589
<b>E-mail:</b>	jdiaz@jacksonmua.com		

<b>Chief Executive Officer:(1)</b>	David A. Harpell		
<b>(1) Or person who performs these functions under another Title</b>			
<b>Phone: (ext.)</b>	(732)928-2222 Ext 240	<b>Fax:</b>	(732) 928-3589
<b>E-mail:</b>	dharpell@jacksonmua.com		

<b>Chief Financial Officer(1)</b>	James R. Diaz		
<b>(1) Or person who performs these functions under another Title</b>			
<b>Phone: (ext.)</b>	(732)928-2222 Ext 223	<b>Fax:</b>	(732) 928-3589
<b>E-mail:</b>	jdiaz@jacksonmua.com		

<b>Name of Auditor:</b>	Lauren Holman		
<b>Name of Firm:</b>	Holman Frenia Allison, PC		
<b>Address:</b>	680 Hooper Avenue Bldg. B, Suite 201		
<b>City, State, Zip:</b>	Toms River	NJ	08753
<b>Phone: (ext.)</b>	(732) 797-1333	<b>Fax:</b>	
<b>E-mail:</b>	lholman@hfacpas.com		



# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## JACKSON TOWNSHIP

### MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2018 or 2019**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **68 Employees (69 Total W-2's including 1 multiple W-2)**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2018 or 2019**) Transmittal of Wage and Tax Statements: **\$2,511,383.83 Under Line #5 of the W-3.**
- 3) Provide the number of regular voting members of the governing body: **5 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)**
- 4)
- 5) Provide the number of alternate voting members of the governing body: **1 (Maximum is 2)**
- 6) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **NO** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 7) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **YES** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 8) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 9) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 10) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **NO** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 11) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2). Please see below narrative**



- 12) Did the Authority pay for meals or catering during the current fiscal year? **NO** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **YES** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed. Please see below narrative*
- 14) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel **NO**
  - b. Travel for companions **NO**
  - c. Tax indemnification and gross-up payments **NO**
  - d. Discretionary spending account **NO**
  - e. Housing allowance or residence for personal use **NO**
  - f. Payments for business use of personal residence **NO**
  - g. Vehicle/auto allowance or vehicle for personal use **NO**
  - h. Health or social club dues or initiation fees **NO**
  - i. Personal services (i.e.: maid, chauffeur, chef) **NO**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 15) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 16) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **YES** *If "yes," attach explanation including amount paid. Please see below narrative*
- 18) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **YES** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*
- 19) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 20) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*



**AUTHORITY INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)  
JACKSON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR:**            **FROM:**    January 1, 2020            **TO:**        December 31, 2020

***NARRATIVE***

**#10.    Explain the Authority's process for determining compensation for all persons listed on Page N-4**

Commissioner's compensation attributed to the Jackson Township Municipal Utilities Authority (Authority) as reported on N-4 is afforded by Jackson Township through their ordinance.

The Authority's process for determining compensation for those reported on N-4 other than Commissioners is determined as follows:

- A. Review and recommendation by the Personnel Committee, which meets each month, to the Authority's Board of Commissioners at its monthly Public Meeting.
- B. Related studies and surveys of compensation data are utilized for comparable positions in similarly sized entities.
- C. Union and Non-Union employment contract are established with competitive industry average percentage increases.

**#12    Travel Expense:**

In March 2019 \$144.77 was paid out to one individual listed on the N-4 page for costs associated with the annual spring 2019 Association of Environmental Authorities (AEA) conference. All reimbursements require paid receipts for consideration.

**#16    Employee Bonus:**

Does not apply to Commissioners

Employees under a union contract may be eligible for a minimum bonus of \$50.00 for work above and beyond as recommended by their Supervisor and/or Manager and One-Time Bonus for attaining water and/or sewer licenses. A total of \$2,200.00 was paid to 13 employees during 2018.

Employees under their individual non-union contract are afforded up to \$1,000.00 a year bonus based on performance. A total of \$10,200.00 was paid to 11 employees during 2018.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
JACKSON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM:** January 1, 2020 **TO:** December 31, 2020

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2018 or 2019). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**Jackson Township Municipal Utilities Authority**

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity



JACKSON TOWNSHIP MUA  
EOY 12/31/18  
SALARY/BENEFITS

COMMISSIONERS NAME	SALARY	BONUS	OTHER	PENSION	HEALTH BENEFITS	RX	EE CONTRIBUTION	DENTAL	HARTFORD STD	GUARDIAN LTD	EYE CARE	BENEFIT COMPENSATION	TOTAL COMPENSATION
Allmann, William J.	2,785	-	-	468	16,201	4,219	(715)	1,392	-	-	-	21,565	24,350
Blake, Carol	3,500	-	-	468	-	-	-	516	-	-	-	984	4,484
Clayton, Geneva	2,702	-	-	-	18,101	4,713	(798)	1,392	-	-	207	23,615	26,317
Glory, Clara	3,500	-	-	-	-	-	-	1,392	-	-	252	1,644	5,144
Porter, Todd	3,500	-	-	-	-	-	-	-	-	-	-	-	3,500
Rickabaugh, Vicki	2,702	-	-	468	18,101	4,713	(798)	1,392	-	-	-	23,877	26,579
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sub Total	18,689	-	-	1,405	52,404	13,646	(2,312)	6,084	-	-	459	71,683	90,372

ACTIVE EMPLOYEE NAME	SALARY	BONUS	OTHER	PENSION	HEALTH BENEFITS	RX	EE CONTRIBUTION	DENTAL	HARTFORD STD	HARTFORD LTD	EYE CARE	BENEFIT COMPENSATION	TOTAL COMPENSATION
Asch, Andreas	77,757	1,000	-	8,920	25,251	6,575	(8,232)	1,392	295	328	300	34,830	113,587
Cottrell Jr, Donald	68,279	1,000	-	7,205	25,251	6,575	(6,121)	1,392	295	250	-	34,848	104,127
Decker, Michael H.	84,895	1,000	-	11,496	25,251	6,575	(8,899)	1,392	295	326	-	36,436	122,331
Diaz, James R.	127,289	-	-	16,333	25,251	6,575	(11,139)	1,392	295	459	300	39,465	166,754
Harpell, David	151,021	-	-	18,030	-	-	-	1,392	295	536	237	20,489	171,510
Quijano, Earl	117,717	1,000	5,000	13,264	-	-	-	1,392	295	411	300	15,662	139,379
Parks, Christopher	70,744	-	-	-	25,251	6,575	(2,001)	1,392	295	178	-	31,690	102,434
Sub Total	697,702	4,000	5,000	75,249	126,257	32,876	(36,392)	9,744	2,063	2,488	1,137	213,422	920,124
TOTAL	716,391	4,000	5,000	76,654	178,660	48,522	(38,704)	15,828	2,063	2,488	1,596	285,105	1,010,496



# Schedule of Health Benefits - Detailed Cost Analysis

Jackson Township Municipal Utilities Authority  
For the Period January 1, 2020 to December 31, 2020

If Not Applicable X this box Below

Annual Cost									
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost									
Single Coverage	9	\$ 10,564	8	\$ 95,075	8	\$ 11,602	\$ 92,816	\$ 2,259	2.4%
Parent & Child	7	19,827	6	138,791	6	20,768	124,608	14,183	11.4%
Employee & Spouse (or Partner)	8	22,153	5	177,228	5	23,203	116,015	61,213	52.8%
Family	20	30,904	22	618,079	22	32,370	712,140	(94,061)	-13.2%
Employee Cost Sharing Contribution (enter as negative - )				(104,854)			(104,649)	(205)	0.2%
Subtotal	44		41	924,319			940,930	(16,611)	-1.8%
Commissioners - Health Benefits - Annual Cost									
Single Coverage	1	11,077	0	11,077	0	-	-	11,077	#DIV/0!
Parent & Child	0	-	1	-	1	20,768	20,768	(20,768)	-100.0%
Employee & Spouse (or Partner)	2	22,153	2	44,306	2	23,203	46,406	(2,100)	-4.5%
Family	0	-	0	-	0	-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )				(2,146)			(2,351)	205	-8.7%
Subtotal	3		3	53,236			64,823	(11,587)	-17.9%
Retirees - Health Benefits - Annual Cost									
Single Coverage	4	6,878	3	27,512	3	7,840	23,520	3,992	17.0%
Parent & Child	1	13,305	1	13,305	1	13,416	13,416	(111)	-0.8%
Employee & Spouse (or Partner)	2	17,540	3	35,080	3	12,948	38,844	(3,764)	-9.7%
Family	0	-		-		-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )								-	#DIV/0!
Subtotal	7		7	75,897			75,780	117	0.2%
GRAND TOTAL									
	54		51	\$ 1,053,452			\$ 1,081,533	\$ (28,081)	-2.6%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

YES	Yes or No
YES	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

## Schedule of Accumulated Liability for Compensated Absences

**Jackson Township Municipal Utilities Authority**

For the Period

January 1, 2020

December 31, 2020

**Complete the below table for the Authority's accrued liability for compensated absences.**

**X** Box if Authority has no Compensated Absences

**Legal Basis for Benefit  
(check applicable items)**

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Individual Employment Agreement		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
ACCRUED SICK TIME:					
Non-Union	427	60,346			X
Union	627	48,637	X		
ACCRUED VACATION TIME:					
Non-Union	145	50,541			X
Union	144	21,096	X		
Total liability for accumulated compensated absences at beginning of current year		\$ 180,620			

**The total Amount Should agree to most recently issued audit report for the Authority**

JACKSON TOWNSHIP MUA  
EOY 12/31/18  
SICK TIME ACCRUAL REPORT

JACKSON TOWNSHIP MUA  
EOY 12/31/18  
SICK TIME ACCRUAL REPORT

BALANCE AS OF		HOURLY		50%		EMPLOYEE NAME		ACCUM DAYS AS OF		VALUE
12/31/2018						Non-Union		12/31/2018		
ASCH, ANDREAS	446.40	36.450	\$	223.200	\$	8,135.64	N	ASCH, ANDREAS	56	8,136
BRESSI, KAREN	271.25	22.490	\$	135.625	\$	3,050.21	N	BRESSI, KAREN	34	3,050
DECKER, MICHAEL	442.00	42.590	\$	221.000	\$	9,412.39	N	DECKER, MICHAEL	55	9,412
DIAZ, JAMES	232.60	60.150	\$	116.300	\$	6,995.45	N	DIAZ, JAMES	29	6,995
GOTZ, CHRISTOPHER	124.00	18.390	\$	62.000	\$	1,140.18	N	GOTZ, CHRISTOPHER	16	1,140
HALTIGAN, JOAN	44.42	25.100	\$	22.210	\$	557.47	N	HALTIGAN, JOAN	6	557
HARPELL, DAVID	91.02	67.500	\$	45.510	\$	3,071.93	N	HARPELL, DAVID	11	3,072
JACOB, STACEY	150.89	29.720	\$	75.445	\$	2,242.23	N	JACOB, STACEY	19	2,242
JANUSZ, MICHAEL	227.25	16.670	\$	113.625	\$	1,894.13	N	JANUSZ, MICHAEL	28	1,894
MAURO, CAROLYN	482.32	28.310	\$	241.160	\$	6,827.24	N	MAURO, CAROLYN	60	6,827
MOGILA, JEFFREY	18.67	19.250	\$	9.335	\$	179.70	N	MOGILA, JEFFREY	2	180
PANAL, EDGARDO	159.75	27.180	\$	79.875	\$	2,171.00	N	PANAL, EDGARDO	20	2,171
QUIJANO, EARL	406.00	50.750	\$	203.000	\$	10,302.25	N	QUIJANO, EARL	51	10,302
RICCIARDI, DREW	182.45	30.540	\$	91.225	\$	2,786.01	N	RICCIARDI, DREW	23	2,786
SIDDIQUI, SANA	97.07	21.620	\$	48.535	\$	1,049.33	N	SIDDIQUI, SANA	12	1,049
WEIR, SUSAN	35.75	29.720	\$	17.875	\$	531.25	N	WEIR, SUSAN	4	531
										427
										60,346

Union										
BERGLAR, CHRISTOPHER	144.47	18.770	\$	72.235	\$	1,355.85	U	BERGLAR, CHRISTOPHER	18	1,356
BROWN, LINDSAY	88.17	16.000	\$	44.085	\$	705.36	U	BROWN, LINDSAY	11	705
CONKLIN, CODY	72.64	14.000	\$	36.320	\$	508.48	U	BROWN, LINDSAY	9	508
COTTRELL, DONALD	345.92	29.080	\$	172.960	\$	5,029.68	U	COTTRELL, DONALD	43	5,030
DAUT, JOHN	248.15	18.450	\$	124.075	\$	2,289.18	U	DAUT, JOHN	31	2,289
DIODATO, JOSEPH	55.50	14.000	\$	27.750	\$	388.50	U	DIODATO, JOE	7	389
DONATO, KRISTEN	53.49	13.670	\$	26.745	\$	365.60	U	DONATO, KRISTEN	8	366
ENGELBRECHT, SCOTT	-	15.260	\$	-	\$	-	U	ENGELBRECHT, SCOTT	-	-
ERICKSEN, DANIEL	117.02	15.330	\$	58.510	\$	896.96	U	ERICKSEN, DANIEL	15	897

Accum Absences (N-6 Detail)



FEINEN, MICHAEL	270.01	17,000	\$	135,005	\$	2,295.09	U	FEINEN, MICHAEL	34	2,295
FESTINO, NICHOLAS	239.63	19,060	\$	119,815	\$	2,283.67	U	FESTINO, NICHOLAS	30	2,284
GANZY, JOSEPH	21.00	20,150	\$	10,500	\$	211.58	U	GANZY, JOSEPH	3	212
GOODRICH, JASON	34.63	14,000	\$	17,315	\$	242.41	U	GOODRICH, JASON	4	242
HAVILAND, RYAN	112.00	15,330	\$	56,000	\$	858.48	U	HAVILAND, RYAN	14	858
HEISS, MEGAN	210.25	16,420	\$	105,125	\$	1,726.15	U	HEISS, MEGAN	26	1,726
HOWELL, DAN	62.07	14,000	\$	31,035	\$	434.49	U	HEISS, MEGAN	8	434
MCGUIGAN, MICHELLE	131.28	13,240	\$	65,640	\$	869.07	U	MCGUIGAN, MICHELLE	16	869
MITCHELL, YVETTE	496.66	18,330	\$	248,330	\$	4,551.89	U	MITCHELL, YVETTE	71	4,552
MOSKAL, LAUREN	15.37	14,160	\$	7,685	\$	108.82	U	MOSKAL, LAUREN	2	109
NIZAMOFF, DANA	7.88	15,000	\$	3,940	\$	59.10	U	MOSKAL, LAUREN	1	59
O'PRANDY, JEFF	277.75	22,020	\$	138,875	\$	3,058.03	U	O'PRANDY, JEFF	35	3,058
PARKS, CHRISTOPHER	192.00	18,750	\$	96,000	\$	1,800.00	U	PARKS, CHRISTOPHER	24	1,800
PARRELLA, ANTHONY	401.50	24,000	\$	200,750	\$	4,818.00	U	PARRELLA, ANTHONY	50	4,818
PRICE, DAVID	176.00	13,500	\$	88,000	\$	1,188.00	U	PRICE, DAVID	22	1,188
PUCKETT, RONALD	255.25	22,020	\$	127,625	\$	2,810.30	U	PUCKETT, RONALD	32	2,810
RICHES, DEVON	16.83	12,000	\$	8,415	\$	100.98	U	PUCKETT, RONALD	2	101
SEARLES, ROBERT	42.61	15,000	\$	21,305	\$	319.58	U	PUCKETT, RONALD	5	320
SMITH, ROBERT C.	410.75	25,390	\$	205,375	\$	5,214.47	U	SMITH, ROBERT C.	51	5,214
TIERNEY, FRANCES	379.76	21,840	\$	189,880	\$	4,146.98	U	TIERNEY, FRANCES	54	4,147
						48,637			627	48,637

JACKSON TOWNSHIP MUA  
EOY 12/31/18  
VACATION ACCRUAL REPORT

BALANCE AS OF 12/31/2018		HOURLY RATE	EMPLOYEE NAME		ACCUM DAYS AS OF 12/31/2018	VALUE		
			Non-Union					
ASCH, ANDREAS	160.00	44.231	\$	7,076.96	N	ASCH, ANDREAS	20	7,077
BRESSI, KAREN	51.52	24.060	\$	1,239.57	N	BRESSI, KAREN	6	1,240
DECKER, MICHAEL	152.00	43.857	\$	6,666.26	N	DECKER, MICHAEL	19	6,666
DIAZ, JAMES	154.10	61.763	\$	9,517.68	N	DIAZ, JAMES	19	9,518
GOTZ, CHRISTOPHER	14.55	18.940	\$	275.58	N	GOTZ, CHRISTOPHER	2	275
HALTIGAN, JOAN	7.55	25.847	\$	195.14	N	HALTIGAN, JOAN	1	194
HARPELL, DAVID	102.74	72.115	\$	7,409.10	N	HARPELL, DAVID	13	7,409

JACKSON TOWNSHIP MUA  
EOY 12/31/18  
VACATION ACCRUAL REPORT

Accum Absences (N-6 Detail)



JACOB, STACEY	101.72	30.603	\$	3,112.94	N	JACOB, STACEY	13	3,113
JANUSZ, MICHAEL	78.00	19.231	\$	1,500.02	N	JANUSZ, MICHAEL	10	1,500
MAURO, CAROLYN	15.66	31.250	\$	489.38	N	MAURO, CAROLYN	2	489
MOGILA, JEFFREY	18.67	19.250	\$	359.40	N	MOGILA, EDWARD	2	359
PANAL, EDGARDO	34.25	30.530	\$	1,045.65	N	PANAL, EDGARDO	4	1,046
QUIJANO, EARL	152.70	55.409	\$	8,460.95	N	QUIJANO, EARL	19	8,461
RICCIARDI, DREW	58.00	31.444	\$	1,823.75	N	RICCIARDI, DREW	7	1,824
SIDDIQUI, SANA	59.35	23.057	\$	1,368.43	N	SIDDIQUI, SANA	7	1,368
WEIR, SUSAN	-	30.603	\$	-	N	WEIR, SUSAN	0	-
				50,541			145	50,541

Union

BERGLAR, CHRISTOPHER	-	18.954	\$	-	U	BERGLAR, CHRISTOPHER	0	-
BROWN, LINDSAY	54.50	18.000	\$	981.00	U	BROWN, LINDSAY	7	981
CONKLIN, CODY	0.64	14.000	\$	8.96	U	BROWN, LINDSAY	0	9
COTTRELL, DONALD	47.64	33.654	\$	1,603.28	U	COTTRELL, DONALD	6	1,603
DAUT, JOHN	88.00	18.629	\$	1,639.35	U	DAUT, JOHN	11	1,639
DIODATO, JOSEPH	31.50	14.000	\$	441.00	U	DAUT, JOHN	4	441
DONATO, KRISTEN	77.00	14.500	\$	1,116.50	U	DONATO, KRISTEN	11	1,117
ENGELBRECHT, SCOTT	119.28	15.405	\$	1,837.51	U	ENGELBRECHT, SCOTT	15	1,838
ERICKSEN, DANIEL	31.00	18.000	\$	558.00	U	ERICKSEN, DANIEL	4	558
FEINEN, MICHAEL	16.27	18.000	\$	292.86	U	FEINEN, MICHAEL	2	293
FESTINO, NICHOLAS	38.02	24.000	\$	912.48	U	FESTINO, NICHOLAS	5	912
GANZY, JOSEPH	27.30	20.352	\$	555.61	U	GANZY, JOSEPH	3	556
GOODRICH, JASON	3.20	14.000	\$	44.80	U	GANZY, JOSEPH	0	45
HAVILAND, RYAN	22.00	18.000	\$	396.00	U	HAVILAND, RYAN	3	396
HEISS, MEGAN	66.50	17.000	\$	1,130.50	U	HEISS, MEGAN	8	1,131
HOWELL, DANIEL	72.07	14.000	\$	1,008.98	U	HEISS, MEGAN	9	1,009
MCGUIGAN, MICHELLE	8.00	14.000	\$	112.00	U	MCGUIGAN, MICHELLE	1	112
MITCHELL, YVETTE	105.00	19.000	\$	1,995.00	U	MITCHELL, YVETTE	15	1,995
MOSKAL, LAUREN	16.60	15.000	\$	249.00	U	MOSKAL, LAUREN	2	250
NIZAMOFF, DANA	-	15.000	\$	-	U	NIZAMOFF, DANA	0	-
O'PRANDY, JEFF	54.37	22.232	\$	1,208.75	U	O'PRANDY, JEFF	7	1,209
PARKS, CHRISTOPHER	4.10	24.000	\$	98.40	U	PARKS, CHRISTOPHER	1	98
PARRELLA, ANTHONY	2.86	25.490	\$	72.90	U	PARRELLA, ANTHONY	0	73
PRICE, DAVID	7.03	14.000	\$	98.42	U	PRICE, DAVID	1	98
PUCKETT, RONALD	29.92	22.232	\$	665.18	U	PUCKETT, RONALD	4	665

Accum Absences (N-6 Detail)

RICHES, DEVON	16.80	12.000	\$	201.60	U	RICHES, DEVON	2	202
SEARLES, ROBERT	34.61	15.000	\$	519.15	U	SEARLES, ROBERT	4	519
SMITH, ROBERT C.	60.00	26.350	\$	1,581.00	U	SMITH, ROBERT C.	8	1,581
TIERNEY, FRANCES	80.16	22.054	\$	1,767.85	U	TIERNEY, FRANCES	11	1,768
				<u>21,096</u>			144	21,096

## Schedule of Shared Service Agreements

**Jackson Township Municipal Utilities Authority**

January 1, 2020

For the Period

December 31, 2020

**If No Shared Services X this Box**

***Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.***

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Received by/ Paid from Authority
Brick Township MUA	Jackson Township MUA	Water Meter Testing	Testing of replaced meters for 2018	9/24/2007		\$ 180
Brick Township MUA	Jackson Township MUA	Storm Drain Survey	Buxton Road	8/31/2018		\$ 339
Jackson Police Department	Jackson Township MUA	Extra Duty Employment of Police Officers	Traffic Control for 2018	3/1/2014		\$ 5,175
Township of Jackson	Jackson Township MUA	Petroleum Products	Vehicle/Generator Fuel for 2018	8/23/2007		\$ 43,324
Jackson Township MUA	Jackson Township Board of Ed	Water/Sewer License Operator	2018 Monitoring	1/25/2007		\$ 6,751
County of Ocean Vehicle Services	Jackson Township MUA	Oversized Vehicle Cleaning		1/1/2019	12/31/2019	\$ 1,000
Toms River MUA (Formerly Dover)	Jackson Township MUA	Sewer Disposal Service	Send JTMUA sewer through TRMUA for 2018	2/26/2004		\$ 20,940

# **2020 (2020-2021) AUTHORITY BUDGET**

## **Financial Schedules Section**



# SUMMARY

Jackson Township Municipal Utilities Authority  
For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations		
<b>REVENUES</b>										
Total Operating Revenues	\$ 8,219,536	\$ 6,357,576	\$ -	\$ -	\$ -	\$ -	\$ 14,577,112	\$ 14,116,162	\$ 460,950	3.3%
Total Non-Operating Revenues	141,750	67,397	-	-	-	-	209,147	164,470	44,677	27.2%
Total Anticipated Revenues	8,361,286	6,424,973	-	-	-	-	14,786,259	14,280,632	505,627	3.5%
<b>APPROPRIATIONS</b>										
Total Administration	1,744,432	753,362	-	-	-	-	2,497,794	2,398,690	99,104	4.1%
Total Cost of Providing Services	3,174,100	4,480,239	-	-	-	-	7,654,339	7,598,271	56,068	0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,168,211	180,661	-	-	-	-	1,348,872	1,090,230	258,642	23.7%
Total Operating Appropriations	6,086,744	5,414,262	-	-	-	-	11,501,005	11,087,191	413,814	3.7%
Total Interest Payments on Debt	290,434	37,092	-	-	-	-	327,526	284,391	43,135	15.2%
Total Other Non-Operating Appropriations	2,516,859	1,147,491	-	-	-	-	3,664,350	3,577,518	86,832	2.4%
Total Non-Operating Appropriations	2,807,293	1,184,583	-	-	-	-	3,991,876	3,861,909	129,967	3.4%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	8,894,037	6,598,845	-	-	-	-	15,492,881	14,949,100	543,781	3.6%
Less: Total Unrestricted Net Position Utilized	532,750	173,872	-	-	-	-	706,622	668,467	38,155	5.7%
Net Total Appropriations	8,361,286	6,424,973	-	-	-	-	14,786,259	14,280,633	505,626	3.5%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ (0)	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ (0)	\$ (1)	\$ 1	-81.6%

# Revenue Schedule

## Jackson Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	6,029,325	5,560,879					\$ 11,590,204	\$ 11,360,908	\$ 229,296 2.0%
Business/Commercial	898,427	101,048					999,475	906,811	92,664 10.2%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other	70,000	67,000					137,000	145,000	(8,000) -5.5%
Total Service Charges	6,997,752	5,728,927	-	-	-	-	12,726,679	12,412,719	313,960 2.5%
<i>Connection Fees</i>									
Residential	894,600	390,390					1,284,990	1,230,390	54,600 4.4%
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	894,600	390,390	-	-	-	-	1,284,990	1,230,390	54,600 4.4%
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Antenna Lease	175,134	175,134					350,268	341,228	9,040 2.6%
Miscellaneous	152,050	63,125					215,175	131,825	83,350 63.2%
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	327,184	238,259	-	-	-	-	565,443	473,053	92,390 19.5%
Total Operating Revenues	8,219,536	6,357,576	-	-	-	-	14,577,112	14,116,162	460,950 3.3%
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
Gain on Refunding	47,000						47,000	47,000	- 0.0%
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	47,000	-	-	-	-	-	47,000	47,000	- 0.0%
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned	94,750	67,397					162,147	117,470	44,677 38.0%
Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Interest	94,750	67,397	-	-	-	-	162,147	117,470	44,677 38.0%
Total Non-Operating Revenues	141,750	67,397	-	-	-	-	209,147	164,470	44,677 27.2%
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 8,361,286</b>	<b>\$ 6,424,973</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,786,259</b>	<b>\$ 14,280,632</b>	<b>\$ 505,627 3.5%</b>

# Prior Year Adopted Revenue Schedule

## Jackson Township Municipal Utilities Authority

### FY 2019 Adopted Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	5,817,918	5,542,990					\$ 11,360,908
Business/Commercial	805,763	101,048					906,811
Industrial							-
Intergovernmental							-
Other	75,000	70,000					145,000
Total Service Charges	6,698,681	5,714,038	-	-	-	-	12,412,719
<i>Connection Fees</i>							
Residential	863,310	367,080					1,230,390
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	863,310	367,080	-	-	-	-	1,230,390
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Antenna Lease	170,614	170,614					341,228
Miscellaneous	93,550	38,275					131,825
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	264,164	208,889	-	-	-	-	473,053
Total Operating Revenues	7,826,155	6,290,007	-	-	-	-	14,116,162
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Gain on Refunding	47,000						47,000
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	47,000	-	-	-	-	-	47,000
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	67,700	49,770					117,470
Penalties							-
Other							-
Total Interest	67,700	49,770	-	-	-	-	117,470
Total Non-Operating Revenues	114,700	49,770	-	-	-	-	164,470
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 7,940,855</b>	<b>\$ 6,339,777</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,280,632</b>



# Appropriations Schedule

Jackson Township Municipal Utilities Authority  
For the Period January 1, 2020 to December 31, 2020

	<b>FY 2020 Proposed Budget</b>						<b>FY 2019 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 671,115	\$ 287,621					\$ 958,736	\$ 903,499	\$ 55,237 6.1%
Fringe Benefits	416,915	180,262					597,177	537,952	59,225 11.0%
Total Administration - Personnel	1,088,030	467,883	-	-	-	-	1,555,913	1,441,451	114,462 7.9%
<i>Administration - Other (List)</i>									
Admin Expense	451,402	196,479					647,881	665,383	(17,502) -2.6%
GASB 68 Pension Expense	205,000	89,000					294,000	291,856	2,144 0.7%
Type in Description							-	-	- #DIV/0!
Type in Description							-	-	- #DIV/0!
Miscellaneous Administration*							-	-	- #DIV/0!
Total Administration - Other	656,402	285,479	-	-	-	-	941,881	957,239	(15,358) -1.6%
Total Administration	1,744,432	753,362	-	-	-	-	2,497,794	2,398,690	99,104 4.1%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	1,326,384	591,133					1,917,518	1,910,501	7,017 0.4%
Fringe Benefits	809,306	365,987					1,175,293	1,180,743	(5,450) -0.5%
Total COPS - Personnel	2,135,690	957,120	-	-	-	-	3,092,810	3,091,244	1,566 0.1%
<i>Cost of Providing Services - Other (List)</i>									
COPS Expense	1,038,410	3,523,119					4,561,529	4,507,027	54,502 1.2%
Type in Description							-	-	- #DIV/0!
Type in Description							-	-	- #DIV/0!
Type in Description							-	-	- #DIV/0!
Miscellaneous COPS*							-	-	- #DIV/0!
Total COPS - Other	1,038,410	3,523,119	-	-	-	-	4,561,529	4,507,027	54,502 1.2%
Total Cost of Providing Services	3,174,100	4,480,239	-	-	-	-	7,654,339	7,598,271	56,068 0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,168,211	180,661	-	-	-	-	1,348,872	1,090,230	258,642 23.7%
Total Operating Appropriations	6,086,744	5,414,262	-	-	-	-	11,501,005	11,087,191	413,814 3.7%
<b>NON-OPERATING APPROPRIATIONS</b>									
Total Interest Payments on Debt	290,434	37,092	-	-	-	-	327,526	284,391	43,135 15.2%
Operations & Maintenance Reserve							-	-	- #DIV/0!
Renewal & Replacement Reserve	2,516,859	1,147,491					3,664,350	3,577,518	86,832 2.4%
Municipality/County Appropriation							-	-	- #DIV/0!
Other Reserves							-	-	- #DIV/0!
Total Non-Operating Appropriations	2,807,293	1,184,583	-	-	-	-	3,991,876	3,861,909	129,967 3.4%
<b>TOTAL APPROPRIATIONS</b>	8,894,037	6,598,845	-	-	-	-	15,492,881	14,949,100	543,781 3.6%
<b>ACCUMULATED DEFICIT</b>									
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	8,894,037	6,598,845	-	-	-	-	15,492,881	14,949,100	543,781 3.6%
<b>UNRESTRICTED NET POSITION UTILIZED</b>									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	- #DIV/0!
Other	532,750	173,872					706,622	668,467	38,155 5.7%
Total Unrestricted Net Position Utilized	532,750	173,872	-	-	-	-	706,622	668,467	38,155 5.7%
<b>TOTAL NET APPROPRIATIONS</b>	\$ 8,361,286	\$ 6,424,973	\$ -	\$ -	\$ -	\$ -	\$ 14,786,259	\$ 14,280,633	\$ 505,626 3.5%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 304,337.18 \$ 270,713.08 \$ - \$ - \$ - \$ - \$ 575,050.26

**JACKSON TOWNSHIP MUA**  
**2020 APPROPRIATION SCHEDULES DETAIL LIST**

<b>Account Id</b>	<b>Account Description</b>	<b>Proposed</b>
<b>WATER</b>		
<b>Administration - Other (List)</b>		
05-55-101-100-001	W.OPER:Ad's & Notices	7,000
05-55-103-100-001	W OPER:Bank-Credit Card Fees	12,200
05-55-109-100-001	W OPER:Communications/IT	63,547
05-55-111-100-001	W OPER:Community Relations	5,000
05-55-113-100-001	W OPER:Dues/Subscript/Membership	7,000
05-55-115-100-001	W OPER:Education/Class/Training	15,000
05-55-120-100-001	W OPER:Insurance	111,300
05-55-141-100-001	W OPER:Postage	22,000
05-55-143-100-001	W OPER:Pro Fee-Auditor	24,300
05-55-143-100-002	W OPER:Pro Fee-Auditor-Sp Proj	-
05-55-143-100-003	W OPER:Pro Fee-Eng-Sp Projects	1,500
05-55-143-100-004	W OPER:Pro Fee-Fin Advisor	-
05-55-143-100-005	W OPER:Pro Fee-General Counsel	20,000
05-55-143-100-006	W OPER:Pro Fee-Labor Counsel	-
05-55-143-100-007	W OPER:Pro Fee-Bond Counsel	26,000
05-55-143-100-008	W OPER:Pro Fee-Litigation	-
05-55-149-100-001	W OPER:Supplies-Admin	20,000
05-55-149-100-003	W OPER:Supplies-Field	40,000
05-55-151-100-001	W OPER:Taxes-Water Use	11,000
05-55-153-100-001	W OPER:Trans-Fuel	30,000
05-55-153-100-002	W OPER:Trans-Registration	100
05-55-153-100-004	W OPER:Trans-Repairs/Maintenance	20,000
05-55-153-100-005	W OPER:Trans-Supplies	5,000
05-55-153-100-006	W OPER:Trans-Travel Expense	1,000
05-55-155-100-001	W OPER:Trustee Fees	8,955
05-55-349-100-003	W SFGA:Supplies-Field	500
		<b>451,402</b>

**WATER**

**COPS - Other (List)**

05-55-105-100-001	W OPER:Bulk Water Purchase	2,500
05-55-107-100-001	W OPER:Chemicals	125,000
05-55-119-100-001	W OPER:Equipment Rental	1,000
05-55-121-100-001	W OPER:Lab Tests	37,200
05-55-125-100-001	W OPER:Lic/Permits/Applic Fees	34,401

05-55-127-100-001	W OPER:Meter Testing	4,003
05-55-131-100-002	W OPER:Out Serv-Mailing	1,900
05-55-131-100-004	W OPER:Out Serv-Payroll	8,000
05-55-131-100-005	W OPER:Out Serv-Refuse Removal	1,730
05-55-131-100-006	W OPER:Out Serv-Serv Contracts	53,540
05-55-131-100-007	W OPER:Out Serv-SCADA	4,000
05-55-137-100-001	W OPER:Penalty/Fines	200
05-55-139-100-001	W OPER:Personal Safety Equip	18,690
05-55-145-100-001	W OPER:Repair - Outside Contracts	120,000
05-55-145-100-003	W OPER:Repairs/Maintenance - In-house	54,500
05-55-145-100-010	W OPER:Buildings & Grounds	55,300
05-55-147-100-001	W OPER:Shipping/Freight/Delivery	2,000
05-55-157-100-001	W OPER:Uniforms	12,000
05-55-159-100-001	W OPER:Utilities-Gas	6,930
05-55-159-100-002	W OPER:Utilities-Electric	400,000
05-55-159-100-003	W OPER:Utilities-Phone	18,610
05-55-165-100-001	W OPER:Write-offs	5,000
05-55-307-100-001	W SFGA:Chemicals	20,000
05-55-319-100-001	W SFGA:Equipment rental	1,000
05-55-321-100-001	W SFGA:Lab Tests	17,000
05-55-325-100-001	W SFGA:Lic/Perm/Apl Fees	800
05-55-331-100-005	W SFGA:Out Serv-Refuse Removal	520
05-55-331-100-006	W SFGA:Out Serv-Serv Contracts	500
05-55-345-100-001	W SFGA:Repairs and Maintenance	5,000
05-55-347-100-001	W SFGA:Shipping/Freight/Delivery	100
05-55-351-100-001	W SFGA:Taxes-Water Use	1,500
05-55-359-100-003	W SFGA:Utilities-Phone	1,200
05-55-832-100-003	W NON-OP:NJEIT Loan Trust 2007	18,450
05-55-833-100-003	W NON-OP:NJEIT Loan Trust 2013	609
	W NON-OP:NJEIT Loan Trust 2016	2,760
	W NON-OP:NJEIT Loan Trust 2018	2,468
		<hr/>
		<b>1,038,410</b>

## SEWER

### Administration - Other (List)

07-55-101-100-001	S OPER:Ad's & Notices	1,500
07-55-103-100-001	S OPER:Bank-Credit Card Fees	5,200
07-55-109-100-001	S OPER:Communications/IT	27,234
07-55-111-100-001	S OPER:Community Relations	1,500
07-55-113-100-001	S OPER:Dues/Subscript/Membership	4,000
07-55-115-100-001	S OPER:Education/Class/Training	7,800
07-55-120-100-001	S OPER:Insurance	47,700
07-55-141-100-001	S OPER:Postage	9,000
07-55-143-100-001	S OPER:Pro Fee-Auditor	10,500
07-55-143-100-002	S OPER:Pro Fee-Auditor-Sp Proj	-



07-55-143-100-003	S OPER:Pro Fee-Eng-Sp Projects	750
07-55-143-100-004	S OPER:Pro Fee-Financial Advis	-
07-55-143-100-005	S OPER:Pro Fee-General Counsel	11,800
07-55-143-100-006	S OPER:Pro Fee-Labor Counsel	-
07-55-143-100-007	S OPER:Pro Fee-Bond Counsel	5,000
07-55-143-100-008	S OPER:Pro Fee-Litigation	-
07-55-149-100-001	S OPER:Supplies-Admin	9,000
07-55-149-100-003	S OPER:Supplies-Field	10,000
07-55-153-100-001	S OPER:Trans-Fuel	15,000
07-55-153-100-002	S OPER:Trans-Registration	50
07-55-153-100-004	S OPER:Trans-Repairs/Maintnenace	23,000
07-55-153-100-005	S OPER:Trans-Supplies	3,000
07-55-153-100-006	S OPER:Trans-Travel Expense	500
07-55-155-100-001	S OPER:Trustee Fees	2,195
07-55-349-100-003	S SFGA:Supplies-Field	500
07-55-501-100-001	S MG:Ad's & Notices	250
07-55-549-100-003	S MG:Supplies-Field	1,000
		<hr/>
		<b>196,479</b>

## SEWER

### COPS - Other (List)

07-55-107-100-001	S OPER:Chemicals	40,000
07-55-119-100-001	S OPER:Equipment Rental	100
07-55-121-100-001	S OPER:Lab Tests	1,220
07-55-125-100-001	S OPER:Lic/Permits/Applic Fees	4,335
07-55-129-100-001	S OPER:OCUA Regional Sewer Fee	3,095,250
07-55-129-100-002	S OPER:NJA Sewer Fees	16,000
07-55-129-100-003	S OPER:TR Sewer Fees	20,000
07-55-131-100-002	S OPER:Out Serv-Mailing	800
07-55-131-100-004	S OPER:Out Serv-Payroll	3,400
07-55-131-100-005	S OPER:Out Serv-Refuse Removal	740
07-55-131-100-006	S OPER:Out Serv-Serv Contracts	20,803
07-55-131-100-007	S OPER:Out Serv-SCADA	2,200
07-55-137-100-001	S OPER:Penalty/Fines	100
07-55-139-100-001	S OPER:Personal Safety Equip	5,100
07-55-145-100-001	S OPER:Repair - Outside Contracts	85,000
07-55-145-100-003	S OPER:Repairs/Maintenance - In-house	59,000
07-55-145-100-010	S OPER:Buildings & Grounds	13,190
07-55-147-100-001	S OPER:Shipping/Freight/Delivery	1,000
07-55-157-100-001	S OPER:Uniforms	5,140
07-55-159-100-001	S OPER:Utilities-Gas	8,000
07-55-159-100-002	S OPER:Utilities-Electric	80,000
07-55-159-100-003	S OPER:Utilities-Phone	8,000
07-55-165-100-001	S OPER:Write-offs	5,000
07-55-307-100-001	S SFGA:Chemicals	8,000

07-55-325-100-001	S SFGA:Lic/Perm/Appl Fees	610
07-55-329-100-001	S SFGA:OCUA Region Sewer Fees	250
07-55-331-100-006	S SFGA:Out Serve-Serve Contrac	550
07-55-345-100-001	S SFGA:Repairs/Mainenance	1,000
07-55-347-100-001	S SFGA:Shipping/Freight/Delivery	75
07-55-359-100-001	S SFGA:Utilities-Gas	100
07-55-507-100-001	S MG:Chemicals	200
07-55-521-100-001	S MG:Lab Tests	4,800
07-55-525-100-001	S MG:Lic/Permits/Appl Fees	4,000
07-55-531-100-006	S MG:Out Serv-Serv Contract	400
07-55-545-100-001	S MG:Repairs/Maintenance	8,000
07-55-547-100-001	S MG:Ship/Frt/Del Charges	130
07-55-559-100-002	S MG:Utilities-Electric	15,000
07-55-559-100-003	S MG:Utilities-Phone	1,200
07-55-561-100-001	S MG:Wastewater/Sludge Removal	4,000
07-55-833-100-003	S NON-OP:NJEIT Loan Trust 2013	426
		<hr/>
		<b>3,523,119</b>

# Prior Year Adopted Appropriations Schedule

## Jackson Township Municipal Utilities Authority

### FY 2019 Adopted Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 632,449	\$ 271,050					\$ 903,499
Fringe Benefits	372,957	164,995					537,952
Total Administration - Personnel	1,005,406	436,045	-	-	-	-	1,441,451
<i>Administration - Other (List)</i>							
Admin Expense	460,961	204,422					665,383
GASB 68 Pension Expense	204,299	87,557					291,856
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	665,260	291,979	-	-	-	-	957,239
Total Administration	1,670,666	728,024	-	-	-	-	2,398,690
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,337,351	573,150					1,910,501
Fringe Benefits	830,130	350,613					1,180,743
Total COPS - Personnel	2,167,481	923,763	-	-	-	-	3,091,244
<i>Cost of Providing Services - Other (List)</i>							
COPS Expense	1,068,957	3,438,070					4,507,027
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	1,068,957	3,438,070	-	-	-	-	4,507,027
Total Cost of Providing Services	3,236,438	4,361,833	-	-	-	-	7,598,271
Total Principal Payments on Debt Service in Lieu of Depreciation	914,162	176,068	-	-	-	-	1,090,230
Total Operating Appropriations	5,821,266	5,265,925	-	-	-	-	11,087,191
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	244,791	39,600	-	-	-	-	284,391
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	2,269,789	1,307,729					3,577,518
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	2,514,580	1,347,329	-	-	-	-	3,861,909
<b>TOTAL APPROPRIATIONS</b>	8,335,846	6,613,254	-	-	-	-	14,949,100
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	8,335,846	6,613,254	-	-	-	-	14,949,100
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	394,990	273,477					668,467
Total Unrestricted Net Position Utilized	394,990	273,477	-	-	-	-	668,467
<b>TOTAL NET APPROPRIATIONS</b>	\$ 7,940,856	\$ 6,339,777	\$ -	\$ -	\$ -	\$ -	\$ 14,280,633

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 291,063.29 \$ 263,296.25 \$ - \$ - \$ - \$ - \$ 554,359.54

# Debt Service Schedule - Principal

Jackson Township Municipal Utilities Authority

If Authority has no debt X this box

	Adopted Budget Year 2019	Fiscal Year Ending in						Total Principal Outstanding
		Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter
<i>Water</i>								
See Attached								
Type in Issue Name	\$ 914,162	\$ 1,168,211	\$ 1,380,545	\$ 1,414,187	\$ 1,446,207	\$ 1,480,290	\$ 1,162,549	\$ 16,765,058
Type in Issue Name	-							
Type in Issue Name	-							
Total Principal	914,162	1,168,211	1,380,545	1,414,187	1,446,207	1,480,290	1,162,549	16,765,058
<i>Sewer</i>								
See Attached	176,068	180,661	186,775	192,906	199,057	205,223	58,403	205,394
Type in Issue Name	-							
Type in Issue Name	-							
Total Principal	176,068	180,661	186,775	192,906	199,057	205,223	58,403	205,394
N/A								
Type in Issue Name	-							
Type in Issue Name	-							
Type in Issue Name	-							
Total Principal	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name	-							
Type in Issue Name	-							
Type in Issue Name	-							
Total Principal	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name	-							
Type in Issue Name	-							
Type in Issue Name	-							
Total Principal	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name	-							
Type in Issue Name	-							
Type in Issue Name	-							
Total Principal	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	\$ 1,090,230	\$ 1,348,872	\$ 1,567,320	\$ 1,607,093	\$ 1,645,264	\$ 1,685,513	\$ 1,220,952	\$ 16,970,452
								\$ 26,045,466

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
Bond Rating	Aa3		
Year of Last Rating	2015		





## Debt Service Schedule - Interest

**Jackson Township Municipal Utilities Authority**

**If Authority has no debt X this box**

Fiscal Year Ending in

	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Interest Payments Outstanding
<i>Water</i>									
See Attached	\$ 244,791	\$ 290,434	\$ 319,360	\$ 287,965	\$ 255,041	\$ 220,222	\$ 183,230	\$ 1,759,275	\$ 3,315,527
Type in Issue Name	-								-
Type in Issue Name	-								-
Type in Issue Name									
Total Interest Payments	244,791	290,434	319,360	287,965	255,041	220,222	183,230	1,759,275	3,315,527
<i>Sewer</i>									
See Attached	39,600	37,092	31,445	25,508	19,114	12,427	5,263	7,871	138,720
Type in Issue Name	-								-
Type in Issue Name	-								-
Type in Issue Name									
Total Interest Payments	39,600	37,092	31,445	25,508	19,114	12,427	5,263	7,871	138,720
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments		-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments		-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments		-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments		-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OPERATIONS</b>	\$ 284,391	\$ 327,526	\$ 350,805	\$ 313,473	\$ 274,155	\$ 232,649	\$ 188,493	\$ 1,767,146	\$ 3,454,247

# Debt Service Schedule - Interest Detail

Jackson Township Municipal Utilities Authority

	Adopted Budget Year 2019	Proposed Budget Year 2020	Fiscal Year Ending in						Total Interest Payments Outstanding
			2021	2022	2023	2024	2025	Thereafter	
<b>Water</b>									
Series 2004	\$ 84,704	\$ 72,538	\$ 59,623	\$ 46,078	\$ 31,509	\$ 16,293	\$ -	\$ -	\$ 226,039
2007 NJEFP	155,950	141,800	126,900	111,140	95,000	77,750	59,700	61,650	673,940
2013 NJEFP	4,137	4,004	3,842	3,654	3,441	3,203	2,946	11,236	32,326
2016 NJEFP	-	21,314	63,941	63,009	62,029	60,985	59,881	851,771	1,182,927
2018 NJEFP	-	50,779	65,055	64,085	63,063	61,992	60,704	834,618	1,200,295
Total Interest Payments	244,791	290,434	319,360	287,965	255,041	220,222	183,230	1,759,275	3,315,527
<b>Sewer</b>									
Series 2004	36,302	31,088	25,553	19,748	13,504	6,983	-	-	96,874
2013 NJEFP	2,898	2,805	2,692	2,560	2,410	2,244	2,063	7,871	22,646
SFGA Note	400	3,200	3,200	3,200	3,200	3,200	3,200	-	19,200
Type in Issue Name									
Total Interest Payments	39,600	37,092	31,445	25,508	19,114	12,427	5,263	7,871	138,720
N/A									
Type in Issue Name									
Type in Issue Name									
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Type in Issue Name									
Total Interest Payments									
N/A									
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Total Interest Payments									
N/A									

# Net Position Reconciliation

Jackson Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

## FY 2020 Proposed Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 33,167,758	\$ 27,137,256					\$ 60,305,014
Less: Invested in Capital Assets, Net of Related Debt (1)	37,153,591	30,398,393					67,551,984
Less: Restricted for Debt Service Reserve (1)	757,220	619,543					1,376,763
Less: Other Restricted Net Position (1)		50,000					50,000
Total Unrestricted Net Position (1)	(4,743,053)	(3,930,680)	-	-	-	-	(8,673,733)
Less: Designated for Non-Operating Improvements & Repairs	2,168,500	1,219,000					3,387,500
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	3,491,834	2,856,955					6,348,789
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	4,742,513	3,880,238					8,622,750
Plus: Estimated Income (Loss) on Current Year Operations (2)	(394,990)	(273,477)					(668,467)
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	927,803	1,314,036	-	-	-	-	2,241,839
Unrestricted Net Position Utilized to Balance Proposed Budget	532,750	173,872	-	-	-	-	706,622
Unrestricted Net Position Utilized in Proposed Capital Budget	395,000	1,140,000	-	-	-	-	1,535,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	927,750	1,313,872	-	-	-	-	2,241,622
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
Last issued Audit Report (4)	\$ 53	\$ 164	\$ -	\$ -	\$ -	\$ -	\$ 217

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 304,337 \$ 270,713 \$ - \$ - \$ - \$ - \$ 575,050

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.



2020 (2020-2021)

JACKSON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2020 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**FISCAL YEAR:**    **FROM:**    January 1, 2020    **TO:**    December 31, 2020

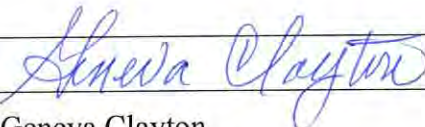
**[ X ] enter X to the left if this paragraph is applicable**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Jackson Township Municipal Utilities Authority, on the 17<sup>th</sup> day of October, 2019.

**OR**

**[   ] enter X to the left if this paragraph is applicable**

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):  
\_\_\_\_\_  
\_\_\_\_\_

Officer's Signature:			
Name:	Geneva Clayton		
Title:	Assistant Secretary / Treasurer		
Address:	135 Manhattan Street Jackson, NJ 08527		
Phone Number:	(732)928-2222	Fax Number:	(732)928-3589
E-mail address	N/A		

# 2020 (2020-2021) CAPITAL BUDGET/PROGRAM MESSAGE

## JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**FISCAL YEAR:**    **FROM:**    January 1, 2020    **TO:**    December 31, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

N/A

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

**Yes, in conjunction with the JTMUA's Master Plan**

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

*Add additional sheets if necessary.*

# Proposed Capital Budget

**Jackson Township Municipal Utilities Authority**  
For the Period    January 1, 2020                      to                      December 31, 2020

		<i>Funding Sources</i>				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
See Attached Schedule	\$ 395,000	\$ 395,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	395,000	395,000	-	-	-	-
<i>Sewer</i>						
See Attached Schedule	1,140,000	\$ 1,140,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	1,140,000	1,140,000	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 1,535,000</b>	<b>\$ 1,535,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



Jackson Township Municipal Utilities Authority

2020 Proposed Capital Budget Detail

For the Period January 1, 2020 to December 31, 2020

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>WATER</b>						
Administration	\$ 15,000	\$ 15,000				
Annual Water Meter Bids/Meter Project(s)	125,000	125,000				
Building & Grounds Improvements	15,000	15,000				
Equipment	15,000	15,000				
SCADA System	25,000	25,000				
Security Improvements/Fencing	5,000	5,000				
Vehicle Purchases	40,000	40,000				
Water Dist. System Modifications	25,000	25,000				
Water Storage Facility	5,000	5,000				
Water Studies	-	-				
Well Projects/Rehabilitations	100,000	100,000				
WTP Improvements	10,000	10,000				
NJEIT Engineering	5,000	5,000				
Manhattan Street Complex Improvements	10,000	10,000				
	-	-				
	-	-				
	-	-				
Total	395,000	395,000	-	-	-	-
<b>SEWER</b>						
Administration	15,000	15,000				
Annual Water Meter Bids/Meter Project(s)	125,000	125,000				
Building & Grounds Improvements	15,000	15,000				
Equipment	15,000	15,000				
Sanitary Pump Station Modif.	600,000	600,000				
Sanitary Sewer Rehab/Replacement	300,000	300,000				
SCADA System	25,000	25,000				
Security Improvements	5,000	5,000				
Sewer Studies	-	-				
Vehicle Purchases	40,000	40,000				
NJEIT Engineering	-	-				
	-	-				
Total	1,140,000	1,140,000	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 1,535,000</b>	<b>\$ 1,535,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# 5 Year Capital Improvement Plan

## Jackson Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
<i>Water</i>							
See Attached Schedule	\$ 2,563,500	\$ 395,000	\$ 280,000	\$ 380,000	\$ 395,000	\$ 556,500	\$ 557,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	2,563,500	395,000	280,000	380,000	395,000	556,500	557,000
<i>Sewer</i>							
See Attached Schedule	2,359,000	1,140,000	\$ 191,000	\$ 191,000	\$ 206,000	\$ 323,000	\$ 308,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	2,359,000	1,140,000	191,000	191,000	206,000	323,000	308,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 4,922,500</b>	<b>\$ 1,535,000</b>	<b>\$ 471,000</b>	<b>\$ 571,000</b>	<b>\$ 601,000</b>	<b>\$ 879,500</b>	<b>\$ 865,000</b>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Jackson Township Municipal Utilities Authority

2020 Proposed Capital Budget Detail

For the Period January 1, 2020 to December 31, 2020

	Estimated Total Cost	Fiscal Year Beginning in				
		Current Year Proposed Budget	2021	2022	2023	2024
<b>WATER</b>						
Administration	\$ 40,000	\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Annual Water Meter Bids/Meter Project(s)	\$ 798,500	125,000	125,000	125,000	140,000	141,500
Building & Grounds Improvements	\$ 15,000	15,000	-	-	-	-
Equipment	\$ 40,000	15,000	5,000	5,000	5,000	5,000
SCADA System	\$ 100,000	25,000	15,000	15,000	15,000	15,000
Security Improvements/Fencing	\$ 30,000	5,000	5,000	5,000	5,000	5,000
Vehicle Purchases	\$ 165,000	40,000	25,000	25,000	25,000	25,000
Water Dist. System Modifications	\$ 525,000	25,000	100,000	100,000	100,000	100,000
Water Storage Facility	\$ 5,000	5,000	-	-	-	-
Water Studies	\$ -	-	-	-	-	-
Well Projects/Rehabilitations	\$ 720,000	100,000	-	-	100,000	260,000
WTP Improvements	\$ 10,000	10,000	-	-	-	-
NJEIT Engineering	\$ 5,000	5,000	-	100,000	-	-
Manhattan Street Complex Improvements	\$ 110,000	10,000	-	-	-	-
	\$ -	-	-	-	-	-
	\$ -	-	-	-	-	-
<b>Total</b>	<b>2,563,500</b>	<b>395,000</b>	<b>280,000</b>	<b>380,000</b>	<b>395,000</b>	<b>556,500</b>
<b>SEWER</b>						
Administration	\$ 65,000	15,000	10,000	10,000	10,000	10,000
Annual Water Meter Bids/Meter Project(s)	\$ 798,500	125,000	125,000	125,000	140,000	141,500
Building & Grounds Improvements	\$ 15,000	15,000	-	-	-	-
Equipment	\$ 40,000	15,000	5,000	5,000	5,000	5,000
Sanitary Pump Station Modif.	\$ 600,000	600,000	-	-	-	-
Sanitary Sewer Rehab/Replacement	\$ 515,500	300,000	-	-	-	115,500
SCADA System	\$ 150,000	25,000	25,000	25,000	25,000	25,000
Security Improvements	\$ 10,000	5,000	1,000	1,000	1,000	1,000
Sewer Studies	\$ -	-	-	-	-	-
Vehicle Purchase	\$ 165,000	40,000	25,000	25,000	25,000	25,000
NJEIT Engineering	\$ -	-	-	-	-	-
<b>Total</b>	<b>2,359,000</b>	<b>1,140,000</b>	<b>191,000</b>	<b>191,000</b>	<b>206,000</b>	<b>323,000</b>
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 4,922,500</b>	<b>\$ 1,535,000</b>	<b>\$ 471,000</b>	<b>\$ 571,000</b>	<b>\$ 601,000</b>	<b>\$ 879,500</b>

# 5 Year Capital Improvement Plan Funding Sources

## Jackson Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>Water</b>						
See Attached Schedule	\$ 2,563,500	\$ 2,563,500				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	2,563,500	2,563,500	-	-	-	-
<b>Sewer</b>						
See Attached Schedule	2,359,000	\$ 2,359,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	2,359,000	2,359,000	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 4,922,500</b>	<b>\$ 4,922,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	<b>\$ 4,922,500</b>					
Balance check	-	If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.