

**JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
OPEN MINUTES  
February 23, 2023  
5:00 PM**

The Reorganization Meeting of February 23, 2023, was called to order by Tonya Coccio, Management Assistant. The meeting is being held in-person, including public participation, but for the record, this meeting is also being conducted by telephonic conference due to the COVID-19 issue.

**PLEDGE OF ALLEGIANCE** – Tonya Coccio, led the Commissioners in the Pledge of Allegiance.

The Open Public Meetings Act notice was read into the record by Tonya Coccio, Management Assistant. It was noted that for the record that this Public Meeting is being held in-person but was also advertised as being held via teleconference on the Authority's website. The meeting is being recorded. If any remote participant is disconnected, please dial back in. For any public participating remotely, you will be muted until the Chairman opens this meeting for any public comment. All participants will be asked to identify themselves.

**ROLL CALL OF THE BOARD OF COMMISSIONERS:**

William Allmann	Present
Clara Glory	Present
Janet Longo	Present
Todd Porter	Present
Lewis Wildman	(Via Teleconference) Present
Karen Bressi	Present

**PROFESSIONALS:**

Attorney – Michael J. McKenna, Esq.	Present
Consulting Engineer – Trace Dittenhofer	Present

**AUTHORITY STAFF:**

David Harpell, Executive Director	Present
James Diaz, Asst. Executive Director/Director of Finance	Present
Earl Quijano, Principal Engineer	Present
Tonya Coccio, Management Assistant	Present

**Appointment of Authority Officials:**

**CHAIRMAN** – Commissioner. Glory made a motion to nominate Commissioner Allmann as Chairman. Commissioner Longo seconded the motion, and it was passed unanimously. Commissioner Allmann abstained. There were no other nominations.

**VICE – CHAIRWOMAN** – Commissioner Longo made a motion to nominate Commissioner Glory as Vice-Chairwoman. Commissioner Wildman seconded the motion, and it was passed unanimously. Commissioner Glory abstained. There were no other nominations.

**SECRETARY** – Commissioner Glory made a motion to nominate Commissioner Longo as Secretary. Commissioner Wildman seconded the motion, and it was passed unanimously. Commissioner Longo abstained. There were no other nominations.

**TREASURER** – Commissioner Glory made a motion to nominate Commissioner Porter as Treasurer. Commissioner Longo seconded the motion, and it was passed unanimously. There were no other nominations.

**ASSISTANT SECRETARY/TREASURER** – Commissioner Glory made a motion to nominate Commissioner Wildman as Assistant Secretary/Treasurer. Commissioner Longo seconded the motion, and it was passed unanimously. Commissioner Wildman abstained. There were no other nominations.

**QUESTIONS/COMMENTS/WRITTEN CORRESPONDENCE FROM THE PUBLIC:** Present from the public was Mr. Cordts. At this time, Commissioner Allmann, stated that there was no public comment or written correspondence but will leave the meeting open for the balance of the meeting.

Please hold off on any questions or comments until recognized and you will be asked to state your name.

**CONSENT RESOLUTIONS:**

2023-021 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority General Counsel and Labor Counsel, Hering, Gannon & McKenna, Contract No. CT-23012, Through a Fair and Open Process, in the Amount of \$86,000.00, Plus Additional Services as Required, in Accordance with their Contract

Moved: Commissioner Glory  
Second: Commissioner Longo  
Vote: Unanimous  
Abstain: None

2023-022 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority Bond Counsel, Contract No. CT-23011, Through a Fair and Open Process, GluckWalrath, LLP, in the Amount of \$8,000.00, Plus Additional Services as Required in Accordance with their Contract

Moved: Commissioner Glory  
Second: Commissioner Longo  
Vote: Unanimous  
Abstain: None

2023-023 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority Auditor, Contract No. CT-23013, Through a Fair and Open Process, Holman Frenia Allison, P.C., in an Amount of \$38,185.00, Plus Additional Services as Required in Accordance with their Contract

Moved: Commissioner Longo  
Second: Commissioner Wildman  
Vote: Unanimous  
Abstain: None

2023-024 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority Engineer, Contract No. CT-23014, Through a Fair and Open Process, Remington & Vernick Engineers, in the Amount of \$1,500.00, Plus Additional Services as Required in Accordance with their Contract

Moved: Commissioner Glory  
Second: Commissioner Longo  
Vote: Unanimous  
Abstain: None

2023-025 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Authority's Special Projects Engineers Via a Fair and Open Process

CME Associates  
Colliers Engineering and Design  
D&B Architects, PC  
Emerson Automation  
French and Parrello Associates  
H2M Architects & Engineers  
Harbor Consultants  
Mumford Bjorkman Associates Inc.  
Paulus, Sokolowski and Sartor, LLC  
R3M Engineering, Inc.  
Remington & Vernick Engineers  
Scadatek, Inc.  
Suburban Consulting Engineers, Inc.  
T&M Associates  
Van Cleef Engineering Associates  
Van Note-Harvey

Moved: Commissioner Longo  
Second: Commissioner Wildman  
Vote: Unanimous  
Abstain: Commissioner Glory abstained on T&M Associates

2023-026 Resolution of the Jackson Township Municipal Utilities Authority Designating Various Banks and Financial Institutions as Approved Depositories

Fulton Bank  
JP Morgan Chase Bank, NA  
Lakeland Bank  
Manasquan Bank  
New Jersey Cash Management Fund  
OceanFirst Bank, NA  
Parke Bank  
PNC Bank, NA  
Provident Bank  
TD Bank, NA  
Wells Fargo Bank, NA

Moved: Commissioner Glory  
Second: Commissioner Porter  
Vote: Unanimous

Abstain: None

2023-027 Resolution of the Jackson Township Municipal Utilities Authority Designating the Official Newspapers

Primary: Asbury Park Press  
Secondary – Newark Star Ledger

Moved: Commissioner Wildman  
Second: Commissioner Porter  
Vote: Unanimous  
Abstain: None

2023-028 Resolution of the Jackson Township Municipal Utilities Authority Appointing James Diaz as the Authority's Fund Commissioner for the New Jersey Authorities Joint Insurance Fund

Moved: Commissioner Glory  
Second: Commissioner Longo  
Vote: Unanimous  
Abstain: None

2023-029 Resolution of the Jackson Township Municipal Utilities Authority Appointing James Diaz as the Authority's Fund Commissioner for the Central Jersey Health Insurance Fund

Moved: Commissioner Longo  
Second: Commissioner Porter  
Vote: Unanimous  
Abstain: None

**OTHER MATTERS:**

Chairman Allmann stated his recommendations for the following Authority Committees:

- |                           |   |   |
|---------------------------|---|---|
| a. Engineering Committee  | - | W. Allmann/C. Glory/L. Wildman - Alternate  |
| b. Finance Committee      | - | C. Glory/J. Longo/K. Bressi - Alternate     |
| c. Personnel Committee    | - | K. Bressi/ T. Porter/W. Allmann - Alternate |
| d. Public Relations/Admin | - | C. Glory/L. Wildman/ K. Bressi – Alternate  |

The Board agreed on the appointment of Authority Committees

**CLOSED SESSION:**

There was no closed session.

**OTHER MATTERS:**

With no further matters to discuss, Commissioner Glory made a motion to adjourn. Commissioner Longo seconded the motion, and it was passed unanimously. Commissioner Allmann declared the February 23, 2023, Reorganization Public Meeting adjourned.

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End of Minutes