

JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
OPEN MINUTES
March 24, 2022
5:30 PM

The Public Meeting of March 24, 2022, was called to order by William Allmann, Chairman. The meeting is being held in-person, including public participation, but for the record, this meeting is also being conducted by telephonic conference due to the COVID-19 issue.

PLEDGE OF ALLEGIANCE – Chairman Allmann led the Commissioners in the Pledge of Allegiance.

The Open Public Meetings Act notice was read into the record by Tonya Coccio, Management Assistant. It was noted that for the record that this Public Meeting is being held in-person but was also advertised as being held via teleconference on the Authority’s website. The meeting is being recorded. If any remote participant is disconnected, please dial back in. For any public participating remotely, you will be muted until the Chairman opens this meeting for any public comment. All participants will be asked to identify themselves.

ROLL CALL OF THE BOARD OF COMMISSIONERS:

William Allmann, Chairman	Present
Clara Glory, Treasurer	Present
Janet Longo, Secretary	Present
Todd Porter, Assistant Secretary/Treasurer	Present
Lewis Wildman, Alternate	Present

PROFESSIONALS:

Attorney – Michael J. McKenna, Esq.	Present
Consulting Engineer – Trace Dittenhofer, PE	Present

AUTHORITY STAFF:

David Harpell, Executive Director	Present
James Diaz, Asst. Executive Director/Director of Finance	Present
Earl Quijano, Principal Engineer	Present
Joan Haltigan, Executive Assistant	Present
Tonya Coccio, Management Assistant	Present

Approval of the Minutes of the Open Session Public Meeting of February 24, 2022

Moved:	Commissioner Glory
Second:	Commissioner Wildman
Vote:	Unanimous
Abstain:	None

QUESTIONS/COMMENTS/WRITTEN CORRESPONDENCE FROM THE PUBLIC:

Present from the public was Ms. Lauren Holman and Ms. Courtney Winters from Holman Frenia Allison, P.C. along with Mr. Michael Janusz, Ms. Sana Siddiqui and Ms. Lindsay Brown. At this time, Chairman Allmann stated that there was no public comment or written correspondence

but will leave the meeting open for the balance of the meeting. Please hold off on any questions or comments until recognized and you will be asked to state your name.

REVIEW OF THE 2020 AUDIT

Ms. Lauren Holman and Ms. Courtney Winters of Holman, Frenia, Allison, P.A presented the 2020 Audit. Ms. Lauren Holman first noted that the presentation is late due to the delayed release of numbers provided from the State on February 9, 2022.

Ms. Winters started with pages 1 and 2 where she got into the presentation stating that in the auditor's opinion there were no findings or matters to report on, so everything looked good. Pages 4 through 6 has The Management Discussion and Analysis which shows a high-level viewpoint which really gets into every aspect of the analysis for the audit.

Ms. Holman referred to page 7 where there is the balance sheet, noting on top there is the current assets starting with unrestricted and then went restricted. When it comes to the unrestricted assets, The authority was at approximately \$11.2 million in 2019 and went down to about \$10.5 million in 2020 so we went down about \$753,000 or about 6%. Most of the decrease is in the cash equivalents which went down approximately \$1.4 million; however, accounts receivable went up about \$617,000, as you can see that is related to Covid. Even though the cash went down, we don't see an issue with that at all.

After that we see the restricted assets which include the cash equivalents and the NJIB loans funds receivable which is for the construction loans. Next, we have the capital assets which include the non-depreciable and the depreciable assets. The non-depreciable went down to about \$19.7 million from approximately \$30 million. It went from construction to fully depreciable assets which you can see went from approximately \$124 million to about \$138 million. All in all, our capital assets had a decrease of about \$48,682 because of the depreciation of approximately \$3.7 million.

Next was the Deferred Outflow of Resources, this is what we needed to wait for from the State. These include the deferred outflows related to pensions along with deferred outflows related to other postemployment benefits which ended up being about \$121,277,000. The next page is all about the liabilities, starting with current liabilities which was approximately \$1,037,000 with a decrease of about \$180,000 or 1.5%. Then came the current payable from current restricted assets which went from approximately \$26 million to about \$22 million with a decrease of about \$4.6 million. Most of that usage was in construction loans with NJIB, which went from about \$25 million to approximately \$20 million. We jumped down now to non-current liabilities including long-term bonds and loans. This one was a big jump from about \$5 million to approximately \$11 million. What happens is we pull it and put it on a construction loan, when the project is done you see it going from current to long term. We didn't pay it off it just went into long term.

Next is non-current liabilities, where you would find net pension liability which is at about \$5.4 million. This amount was from the State, and it means that all of retirees retired along with all our eligible retirees retired. So, the Authority would be eligible for 5.4 million in pension benefits. Next is Medical in which is \$10,506,000 for all the people who have retired. Next is the net position which went from approximately \$61,774,000 to about \$62,072,000 which increased to about \$298,000. The Net Investment in capital assets show our debt because the unrestricted assets shows a negative. The negative number of about (\$8,257,000), is due to GASB being put on the Authority's books. Ms. Holman pointed out that even though it is a negative we are in no way shape or form having financial troubles. Every public entity went from a positive to a negative this year because of this.

Ms. Winters refers to page 40 in Note 18 it mentions that we are in good financial standing and in fact, if it were not for GASB 68 and 75, the Authority's unrestricted net position would be about \$11.1 million.

Ms. Holman continues to page 9; we start with operation revenues which in other words an income statement. This went from approximately \$12.6 million to about \$12.9 million which is a \$261,000 dollar increase which is about 2%. The biggest increase was in water and sewer charges went up approximately \$242,000, about 2%.

Next is our Authority's operating expenses with an increase of about \$480,000 as 3.9%. Totaling with an income was approximately \$127,186. The Authority had a decent amount of non-operating income which was positive after a loss in 2019 of approximately (\$581,000). Capital contributions went down from about 1,700,000 to about \$108,000. Because of all this the net-income went from approximately \$1,460,000 to about \$289,130 with a 1.2 million difference.

On page 10 is the Cash Flow Statement reflected a decrease of approximately (\$596,217). Page 12 starts the footnotes, 12-19 shows the summary of the accounting policy. Page 19 at the bottom to page 20 shows the cash equivalents. The cash is 100% insured and about \$250,000 is insured by FDIC insurance per bank. The rest of your funds are covered by Governmental Unit Deposit Protection Act or GUDPA, all the Authority's money is 100% insured.

Page 21 shows the fixed assets showing there is about \$2.7 million for land assets, construction in progress is approximately \$17 million and about \$138 million will be depreciated.

Ms. Winters then continues to page 53 it shows that there are no deficiencies or weaknesses. We do specific compliance tests with the NJIB loans that we received. A single audit was conducted to make certain the Authority is in compliance with NJIB in which it was. Page 57 shows the State of New Jersey, Department of Environmental Protection Expenditures showing we went from approximately \$19.5 million to about \$3.1 million in Financial Assistance. Page 58 are the notes to that schedule. Page 60 has another summary showing no findings as to problems in our finances as to both audits. Page 63 is our General Comments and Recommendations Letter, which goes over the different types of tests we do. These tests include Cash Receipts, Bills, Payroll, Plant and Equipment, Budget Adoption, Current year findings, and Follow-Up of Prior Years' Findings.

Mr. Harpell mentions that it's been 22 years without any findings.

Ms. Winters mentioned that they are wrapping up on their second week on the 2021 audit as they spoke, and they have some great things to say.

Ms. Holman mentions this audit will be due April 30, 2022, and it looks like it will be done in time pending the release of the GASB 68 and 75 figures.

REPORTS:

EXECUTIVE DIRECTOR'S REPORT:

Mr. Harpell discussed the following from the Executive Director's report:

RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF JACKSON FOR CERTAIN SANITARY SEWER IMPROVMEENTS TO BE CONSTRUCTED DURING THE TOWNSHIPS STORM SEWER

REPLACEMENT AND PAVING PROJECT ON SUSAN DRIVE – The Township of Jackson will be undertaking roadway improvements at Susan Drive in 2022, so we will be managing the certain sanitary sewer mains within the Township’s Project. T&M is working with the township for their part of the work and agreed to work with us on our side of the project. As discussed previously, our sewer mains in Susan Drive are in very poor condition and should be addressed prior to this paving since they were from the mid to late 60s. The Township has agreed to include alternate bid items in their contract to replace 467 linear feet of these older sewer mains if we reimburse them for this work. The Township does not require a formal agreement but passed Resolution 135R-22 on March 8, 2022, for this project. The Township also asked us to pass a resolution to effectuate this reimbursement agreement and a resolution is being presented for consideration. There will be a bid shortly for this work.

The Engineering and Finance Committees have reviewed and are recommending approval this evening

LEAD SERVICE LINE INVESTIGATION – The State is requiring all water utilities check for lead throughout New Jersey. The good news is we don’t have any indication of lead in our system, however, we still must do the investigation, so it is going to cost us money checking to make sure there is no lead or galvanized service lines in our system. When talking with the association of Environmental Authorities, we think we figured out a way to do the excavation investigation without replacing all the curb stops. Specific contractors can vac out around the curb stop to check the service line materials and by doing this, we are hoping to spend a few hundred thousand dollars instead of several million for the 1,500 curb stops that were installed before 1965. We are looking to meet with these companies hopefully in about a week and then put out a bid for this work.

We also need to evaluate the remaining 10,500 service lines on the customer side and our staff has prepared a brochure called the “Water Service Line Survey Program” which we are going to be mailing to customers to start this evaluation. The brochure includes how to inspect the piping in their house and what each type of pipe looks like including copper, galvanized steel, lead, and plastic (poly). There are three (3) types of tests that the customers can do including the scrape test, the magnet test, and the tapping test. We are also offering the customers to request a visit from our staff to evaluate their piping.

This is a major undertaking, but we are fortunate that we do not have a problem with lead. In fact, the last test we did on the water, it showed no detectable lead whatsoever, which is unusual.

This matter has been discussed with the Engineering and Finance Committees

DESTRUCTION OF RECORDS – Ms. Joan Haltigan and Ms. Tonya Coccio have identified 51 banker boxes of old records that are beyond the required retention schedule. These include bank statements, vouchers, billing, and accounting documents. The Authority has followed the requirements of the Division of Revenue and Enterprise Services-Records Management Services, within the State of New Jersey, by requesting and receiving authorization for Destruction of Records. Everything has been approved now all there is to do is dispose of the documents.

The Finance Committee has reviewed and is recommending approval this evening.

ANNUAL HYDRANT FLUSHING - Once a year the Authority does a flushing program which helps us to check the hydrants, check the flow and improve water quality. Along with us the fire

departments also do some flushing. The Authority is planning to start annual flushing and hydrant inspection work which will be starting on April 4, 2022, between the hours of 2:00am and 6:00am to minimize inconvenience to our customers. The Water Quality Accountability Act has made this a annual inspections a requirement, so now every utility must do this annually but we always did it anyway.

2022 FINANCIAL DISCLOSURE FORMS - The 2022 Financial Disclosures are not yet available but are due by April 30, 2022.

ENGINEERING COMMITTEE REPORT:

Mr. Quijano discussed the following from the Engineering report:

RESOLUTION AUTHORIZING AWARD OF THE NORTH COOKS BRIDGE ROAD WATER MAIN EXTENSION, CONTRACT NO. CT-21219, TO P&A CONSTRUCTION, INC., IN AN AMOUNT NOT TO EXCEED \$1,471,494.00 – North Cooks Bridge went out to bid in February of 2022. Eleven (11) bids were received and publicly opened on March 17, 2022, in amounts ranging from a low of \$1,471,494.00 to a high of \$2,338,989.40. One of our consulting engineers, Colliers Engineering and Design, Inc. has recommended the award to P&A Construction in the amount of \$1,471,494.00. About four years ago, the Authority was estimating that this project was going to be in the \$700,000 to \$800,000 range but prices are considerably higher today. I was noted that P&A also did our 16-inch extension from Commodore to Great Adventure and that it could take 8-9 months to receive piping.

CONSULTING ENGINEER’S REPORT:

On behalf of Remington & Vernick Engineers, Mr. Trace Dittenhofer reported on the following developer approvals this evening:

First Noted - Mr. Dittenhofer stated that the Manhattan Street Water Main Replacement Project is moving forward.

RESOLUTION GRANTING TENTATIVE SEWER AND WATER APPROVAL TO ROYALE PROPERTY MANAGEMENT, BLOCK 14101, LOT 18, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON - The Applicant, Royale Property Management, is proposing to construct a seven (7) lot residential subdivision on the East Side of Brewers Bridge Road and North Cooks Bridge Road. The applicant is applying for tentative sewer and water approval at this time. This project was granted Preliminary approval at the Authority’s January 28, 2021, meeting via Resolution 2020-30. The applicant is proposing to install a sanitary sewer and water main extension down the entire length of the proposed road. The sanitary sewer and water main extensions will connect to existing sanitary sewer and water main in Brewers Bridge Road. The applicants primary place of business is located at 184 New Egypt Road, Lakewood, New Jersey 08701. The application is represented by Graham J. Macfarlane, P.E. of Professional Design Services, L.L.C.

This has been recommended in our March 18, 2022, letter to the Board.

RESOLUTION GRANTING TENTATIVE SEWER AND WATER APPROVAL TO GRANDE HARMONY MULTI-FAMILY RESIDENTIAL DEVELOPMENT BLOCK 4801, LOTS 5,6,8,9, AND 10 ON THE TAX MAP OF THE TOWNSHIP OF JACKSON- The applicant, Hyson Estates, L.L.C., is proposing to construct a 196-unit multi-family residential apartment complex comprising twenty-four buildings on the west side of Harmony

Road adjacent to Carlson Court. The applicant is applying for tentative sewer and water approval at this time. This project was granted Preliminary Approval at the Authority's June 24, 2021, meeting via Resolution 2021-074. The applicant is proposing to service the site with an 8" PVC sanitary sewer main and extension on Harmony Road. The applicant's primary place of business is located at 353 East Pleasant Grove Road, Jackson, NJ 08527. The applicant is represented by William a. Stevens, P.E., P.P., of Professional Design Services, L.L.C.

This has been recommended in our March 18, 2022, letter to the Board.

RESOLUTION CONSENTING TO THE PROPOSED OCEAN COUNTY WATER QUALITY MANAGEMENT PLAN AMENDEMENT OR A PORTION OF BLOCK 5601, LOTS 61 AND 74, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON – The Applicant, Megan Associates, c/o, Adam Pfeffer, is proposing an amendment that would expand the sewer service area (SSA) of the Ocean County Utilities Authority Northern Wastewater Pollution Control Facility (OCUA/ Northern WPCF) by 9.3 Acres on Block 5601, Lots 61 and 74 within Jackson Township, Ocean County. The Expansion of the SSA would allow for the construction of a 31,500 square-foot office building. The proposed project would generate a projected wastewater flow of 3,150 gallons per day.

This has been recommended in our March 18, 2022, letter to the Board.

RESOLUTION GRANTING TENTATIVE SEWER AND WATER APPROVAL TO THE SHOPPES AT JACKSON, BLOCK 5601, LOT 63, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON - The Applicant, The Shoppes at Jackson, LLC. is proposing to construct a 34,536 square foot mixed use retail and office facility on the North Side of North County Line Road. The Applicant is applying for Tentative Sewer and Water Approval at this time. This project was granted Final Sewer and Water Approval on August 24, 2006, via Resolution 2006-203. The project was not constructed and the Final Approval period (two years from the date of the resolution) for the project has lapsed; therefore, requiring the applicant to apply for preliminary, tentative, and final approvals. This project was granted preliminary Approval at the Authority's December 16, 2021, meeting via Resolution 2020-152. The applicant is proposing to construct an onsite six-inch water main extension to provide domestic and fire service to the site. The applicant's primary place to business is located at 17 Bloomfield Avenue, Suite 200, Pine Brook, NJ 07058. The applicant is represented by William A. Steens, P.E., of Professional Design Services, LLC.

This has been recommended in our March 18, 2022, letter to the Board.

RESOLUTION GRANTING PRELIMINARY SEWR AND WATER APPROVAL TO ADVENTURE CROSSING PHASE 4, BLOCK 3001, LOT 1, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON - The Applicant, Cardinale and Jackson Crossing #2, is proposing to construct a recreation facility comprised of a wave pool, wave pool support, building, a water park and a hotel building encompassing five (5) buildings. The project is located on the South side of Monmouth Road, adjacent to the Six Flags Great Adventure Site. The Applicant is applying for preliminary sewer and water approval at this time. The applicant is proposing to provide sanitary sewer service to the site by installing on-site gravity sewer main extensions connecting to mains and ultimately to a pump station to be constructed by the applicant under a separate phase of the project the applicant proposes to be constructed by the applicant under a separate phase of the project. The applicant proposes to provide water service to the site by installing a system of on-site water main extensions to service the proposed improvements. The applicant's primary place of business is located at 23 South Hope Chapel Road, Suite 203,

Jackson, New Jersey 08527. The applicant is represented by William A. Stevens P.E., of Professional Design Services, LLC.

This has been recommended in our March 18, 2022, letter to the Board.

PUBLIC RELATIONS COMMITTEE REPORT:

None.

ADMINISTRATIVE COMMITTEE REPORT:

None.

ASSISTANT EXECUTIVE DIRECTOR/DIRECTOR OF FINANCE REPORT:

Mr. Diaz discussed the following from the Assistant Executive Director/Director of Finance report:

FINANCE COMMITTEE REPORT:

RESOLUTION ACCEPTING CASH MANAGEMENT OF THE MONTH ENDING FEBRUARY 28, 2022 – The February Cash Management Report will be presented this month for approval. The average rate for all accounts for the month is 0.30%. This rate reflects a decrease of 1.34% from prior month. The decrease was caused by an interest change with one of the Authority's banks that was anticipated in the current market. The Authority fund adjustments will continue to be monitored. Banking investment options will also be reviewed for other possible investment opportunities as the arise.

The Finance Committee has reviewed and is recommending approval this evening.

RESOLUTION AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR MARCH 2022 - It was noted the Finance Committee would be making a recommendation for approval of the March 2022 bill list totaling \$742,599.22. This includes the operating expense transfer of \$350,000.00 for funding the payroll account for the month of April.

The Finance Committee has reviewed and is recommending approval this evening.

RESOLUTION AUTHORIZING AWARD OF THE WELL NO. 9 MOTOR REPAIR, CONTRACT NO. CT-2213 PURSUANT TO NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM NO. B279-6, TO A. C. SCHULTES, INC., IN AN AMOUNT NOT TO EXCEED \$14,860.00 – The resolution being presented this month is for the award of the Well No. 9 Motor Repair, in the amount not to exceed \$14,860.00. This purchase is being done through the North Jersey Wastewater Cooperative Pricing System (NJWCP) No. B279-6

The Finance Committee has reviewed and is recommending approval this evening.

RESOLUTION AUTHORIZING AWARD OF THE WHITE 2022 900 ECO COMBINATION SEWER CLEANER, CONTRACT NO. CT-2211 TO GOLDEN

EQUIPMENT CO., INC., IN AN AMOUNT NOT TO EXCEED \$451,686.00 - The Resolution being presented this month is for the purchase of a replacement Vac Truck. Pursuant to N.J.S.A 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on March 10, 2022, with a bid opening that happened on March 22, 2022. The cost estimated for the purchase was approximately \$500,000.00. Once the bidding process came up, there ended up being one (1) bid that was received in an amount not to exceed \$501,686.00. In the end an alternate bid item A2 allowed for a trade-in value for the Authority's current 2008 Vactor Model 2110 on Peterbilt 340 Tandem Chassis (approximate mileage 111,476), in the amount of \$50,000.00 for a total purchase price of \$451,686.00. The Authority did also receive some rental prices which was decided not to include in the award. It was noted that the lead time for getting a new Vac Truck would be within month or two months from the placed order.

The Finance Committee has reviewed and is recommending approval this evening.

RESOLUTION AUTHORIZING AWARD OF THE 2022 SODIUM HYDROXIDE CHEMICAL SUPPLY, CONTRACT NO. CT-22007, FOR A THREE (3) MONTH PERIOD, TO JCI JONES CHEMICALS, INC., IN AN AMOUNT NOT TO EXCEED \$79,000.00 – The Resolution being presented this month is for the purchase for the 2022 Sodium Hydroxide Chemical Supply, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bid. With a bid opening that happened on March 22, 2022, for the second quarter 2022 Sodium Hydroxide Chemical Supply purchase. The award will be for the term from April 1, 2022, to June 30, 2022. This bid can only be in a three (3) month term due to the ongoing cost fluctuation being experienced in 2022. It was mentioned that the Authority would prefer a year contract but was only able to award a 3-month contract due to current fluctuating cost conditions.

The Finance Committee has reviewed and is recommending approval this evening.

RESOLUTION CERTIFYING AUDIT HAS BEEN REVIEWED BY THE BOARD – The audit was presented earlier this evening and we need to submit a certification to the state that the audit has been reviewed by the Board.

The Finance Committee has reviewed and is recommending approval this evening.

RESOLUTION AUTHORIZING FINAL QUANTITIES CHANGE ORDER NO. 1 AND CLOSEOUT OF THE 2021 CLEANING SERVICES, CONTRACT NO. CT-21020, WITH BEST BUILDING CLEANING SERVICES, INC., IN THE DECREASED AMOUNT OF (\$5,000.20) - The Authority has closed out the Contract for Best Building Cleaning Services with an original amount of \$27,880.00, which was decreased by \$5,000.20 resulting in a final amount of \$22,879.80.

The Finance Committee has reviewed and is recommending approval this evening.

RESOLUTION AUTHORIZING A CONTRACTUAL PRICE ADJUSTEMENT FOR LABORATORY TESTING SERVICES, CONTRACT NO. CT-19066 WITH J.R. HENDERSON LABS, INC., IN AN AMOUNT NOT TO EXCEED \$16,449.23 - The Authority authorized the Award of the Laboratory Testing Services, Contract No. CT-190066 to J.R. Henderson Labs, Inc. under competitive contracting, for a term not to exceed five (5) years, in an amount not to exceed \$598,220.00. J.R. Henderson Labs, Inc. is allowed per the contract to request price adjustments during the five (5) year term and has requested a 3.5% increase to the rates approved under said resolution. With that increase the increase amount is not to exceed \$16,449.23. The increase is changing the total contract amount from \$598,220.00 to \$614,669.23.

The Finance Committee has reviewed and is recommending approval this evening.

RESOLUTION CONSENTING TO THE ASSIGNMENT OF THE HYSON ROAD SPRINT SPECTRUM, L.P. LEASE AGREEMENT TO VBT SUB 2, LLC - - The Authority entered into a Lease Agreement with Sprint Spectrum LP for the Hyson Road Monopole No. 1 located at 2 Frances Street, Known as Site ID NY03XC047-I. The Resolution was approved on May 24, 2018. T-Mobile acquired the portfolio through its merger with Sprint on or about April 2020. In Article 14 of the Lease Agreement stipulates that the Lessee may not assign, or otherwise transfer all or any part of its interests without prior written consent of the Authority. The resolution being presented this month is consenting to the assignment of the Hyson Road Sprint Spectrum, L.P. lease agreement to VBT Sub 2, LLC.

The Finance Committee has reviewed and is recommending approval this evening.

PERSONNEL COMMITTEE REPORT:

RESOLUTION AUTHORIZING THE PROMOTION OF CHRIS PARKS TO THE CIVIL SERVICE TITLE OF SEWER REPAIRER SUPERVISOR - Mr. Christopher Parks, has been doing very well in his current position and deserves a promotion to supervisor. Mr. Chris Parks is currently serving in the Civil Service Commission (CSC) title as Sewer Repairer 2/ Water Repairer and is being recommended for a promotion to the CSC title of Sewer Repairer Supervisor (Effective March 28, 2022). Chris will be leaving the union since he will be moving into a supervisor position.

The Personnel and the Finance Committee have reviewed and is recommending approval this evening

RESOLUTION AUTHORIZING THE PROMOTOIN OF JOSEPH DIODATO TO THE CIVIL SERVICE TITLE OF WATER REPAIRER 1 - Mr. Joseph Diodato, currently serving in the Civil Service Commission (CSC) as Laborer has been recommended for a promotion to the CSC title of Water Repairer 1. Mr. Joseph Diodato is also doing really well in his current job and was recommended by his supervisor for the promotion.

The Personnel and the Finance Committee have reviewed and is recommending approval this evening

RESOLUTION AUTHORIZING THE PERMANENT HIRE OF JAKE GREENE UNDER THE CIVIL SERVICE TITLE OF LABORER 1 - Mr. Jake Greene, Civil Service Commission Title of Laborer 1 (Meter Reader) (Effective April 11, 2022)

The Personnel and the Finance Committee have reviewed and is recommending approval this evening

CONSENT RESOLUTIONS:

- 2022-049 Resolution Accepting Cash Management Report for Month Ending February 28, 2022

- 2022-050 Resolution Consenting to the Proposed Ocean County Water Quality Management Plan Amendment or a Portion of Block 5601, Lots 61 and 74, on the Tax Map of the Township of Jackson

- 2022-051 Resolution Granting Tentative Sewer and Water Approval to Grande Harmony Multi-Family Residential Development, Block 4801, Lots 5,6,8,9, and 10 on the Tax Map of Jackson
- 2022-052 Resolution Granting Tentative Sewer and Water Approval to the Shoppes at Jackson, Block 5601, Lot 63, on the Tax Map of the Township of Jackson
- 2022-053 Resolution Granting Tentative Sewer and Water Approval to Royale Property Management, Block 14101, Lot 18, on the Tax Map of the Township of Jackson
- 2022-054 Resolution Granting Preliminary Sewer and Water Approval to Adventure Crossing Phase 4, Block 3001, Lot 1, on the Tax Map of the Township of Jackson
- Moved: Commissioner Porter
 Second: Commissioner Longo
 Vote: Unanimous
 Abstain: Chairman Allmann Abstained from Resolution 2022-051

RESOLUTIONS OFFERED:

- 2022-055 Resolution Authorizing the Payment of Vouchers, Deposit Refunds and Payroll for March 2022
- Moved: Commissioner Wildman
 Second: Commissioner Longo
 Vote: Unanimous
 Abstain: Commissioner Glory Abstained from Checks #22-00327, 22-00337, 22-00345, 22-00355, and 28878
- 2022-056 Resolution Certifying Audit Has Been Reviewed by the Board
- Moved: Commissioner Glory
 Second: Commissioner Porter
 Vote: Unanimous
 Abstain: None
- 2022-057 Resolution Authorizing a Shared Service Agreement with the Township of Jackson for Certain Sanitary Sewer Improvements to be Constructed During the Township's Storm Sewer Replacement and Paving Project on Susan Drive
- Moved: Commissioner Wildman
 Second: Commissioner Porter
 Vote: Unanimous
 Abstain: None
- 2022-058 Resolution Authorizing Award of the North Cooks Bridge Road Water Main Extension, Contract No. Ct-21219, to P&A Construction, Inc., in an Amount Not to Exceed \$1,471,494.00
- Moved: Commissioner Glory
 Second: Commissioner Longo

Vote: Unanimous
 Abstain: None

2022-059 Resolution Authorizing Award of the Well No. 9 Motor Repair, Contract No. CT-22213 Pursuant to North Jersey Wastewater Cooperative Pricing System No. B279-6, to A.C. Schultes, Inc., in an Amount Not to Exceed \$14,860.00

Moved: Commissioner Wildman
 Second: Commissioner Longo
 Vote: Unanimous
 Abstain: None

2022-060 Resolution Authorizing Award of the White 2022900 ECO Combination Sewer Cleaner. Contract No. CT-22211 to Golden Equipment Co, Inc, in an Amount Not to Exceed \$451,686.00

Moved: Commissioner Glory
 Second: Commissioner Longo
 Vote: Unanimous
 Abstain: None

2022-061 Resolution Authorizing Final Quantities Change Order No. 1 and Closeout of the 2021 Cleaning Services, Contract No. CT-21020, with Best Building Cleaning Services, Inc., in the Decreased Amount of <\$5,000.20>

Moved: Commissioner Wildman
 Second: Commissioner Porter
 Vote: Unanimous
 Abstain: None

2022-062 Resolution Authorizing a Contractual Price Adjustment for Laboratory Testing Services, Contract No. CT-19066 with J.R. Henderson Labs, Inc., in an Amount Not to Exceed \$16,449.23

Moved: Commissioner Wildman
 Second: Commissioner Glory
 Vote: Unanimous
 Abstain: None

2022-063 Resolution Authorizing Award of the 2022 Sodium Hydroxide Chemical Supply, Contract No. CT-22007, in an Amount Not to Exceed \$79,000.00

Moved: Commissioner Wildman
 Second: Commissioner Porter
 Vote: Unanimous
 Abstain: None

2022-064 Resolution Consenting to the Assignment of the Hyson Road Sprint Spectrum, L.P. Lease Agreement to VBT SUB 2, LLC

Moved: Commissioner Glory
 Second: Commissioner Wildman

Vote: Unanimous
Abstain: None

2022-065 Resolution Authorizing the Permanent Hire of Jake Greene Under the Civil Service Title of Laborer 1

Moved: Commissioner Porter
Second: Commissioner Wildman
Vote: Unanimous
Abstain: None

2022-066 Resolution Authorizing the Promotion of Joseph Diodato to the Civil Service Title of Water Repairer 1

Moved: Commissioner Glory
Second: Commissioner Wildman
Vote: Unanimous
Abstain: None

2022-067 Resolution Authorizing the Promoting of Chris Parks to Civil Service Title of Sewer Repairer Supervisor

Moved: Commissioner Wildman
Second: Commissioner Porter
Vote: Unanimous
Abstain: None

2022-068 Tentative Resolution Authorizing the Destruction of Records Beyond the State's Retention Period Requirements

Moved: Commissioner Porter
Second: Commissioner Wildman
Vote: Unanimous
Abstain: None

There was no closed session

Chairman Allmann noted that the next regular scheduled Public Meeting to be held will be on Thursday, April 8, 2022, at 5:30 PM.

OTHER MATTERS:

With no further matters to discuss, Commissioner Wildman made a motion to adjourn. Commissioner Porter seconded the motion, and it was passed unanimously. Chairman Allmann declared the March 24, 2022, Public Meeting adjourned.

End of Minutes