

**JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**OPEN MINUTES**  
**October 27, 2022**  
**5:30 PM**

The Public Meeting of October 27, 2022, was called to order by William Allmann, Chairman. The meeting is being held in-person, including public participation, but for the record, this meeting is also being conducted by telephonic conference due to the COVID-19 issue.

**PLEDGE OF ALLEGIANCE** – Chairman Allmann led the Commissioners in the Pledge of Allegiance.

The Open Public Meetings Act notice was read into the record by Tonya Coccio, Management Assistant. It was noted that for the record that this Public Meeting is being held in-person but was also advertised as being held via teleconference on the Authority's website. The meeting is being recorded. If any remote participant is disconnected, please dial back in. For any public participating remotely, you will be muted until the Chairman opens this meeting for any public comment. All participants will be asked to identify themselves.

**ROLL CALL OF THE BOARD OF COMMISSIONERS:**

|  |         |
|--|---------|
| William Allmann, Chairman                  | Present |
| Clara Glory, Treasurer                     | Present |
| Janet Longo, Secretary                     | Present |
| Todd Porter, Assistant Secretary/Treasurer | Excused |
| Lewis Wildman, Commissioner                | Present |
| Karen Bressi, Alternate                    | Present |

**PROFESSIONALS:**

|   |         |
|---|---------|
| Attorney – Michael J. McKenna, Esq.         | Present |
| Consulting Engineer – Trace Dittenhofer, PE | Present |

**AUTHORITY STAFF:**

|  |         |
|--|---------|
| David Harpell, Executive Director                        | Present |
| James Diaz, Asst. Executive Director/Director of Finance | Present |
| Earl Quijano, Principal Engineer                         | Present |
| Tonya Coccio, Management Assistant                       | Present |

Approval of the Minutes of the Open Session Public Meeting of September 22, 2022

|          |                    |
|----------|--------------------|
| Moved:   | Commissioner Glory |
| Second:  | Commissioner Longo |
| Vote:    | Unanimous          |
| Abstain: | None               |

**QUESTIONS/COMMENTS/Written CORRESPONDENCE FROM THE PUBLIC:** Present from the public were Mr. Cordts, Mr. Martin Flemming, and Ms. Sana Siddiqui. At this time, Chairman Allmann stated that there was no public comment or written correspondence but will leave the meeting open for the balance of the meeting.

Please hold off on any questions or comments until recognized and you will be asked to state your name.

**REPORTS:**

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Harpell discussed the following from the Executive Director's report:

**KM CONSTRUCTION** – The Trial that was scheduled for October 24, 2022, has been moved to arbitration. The schedule has yet to be determined.

**ENGINEERING COMMITTEE REPORT:**

Mr. Quijano discussed the following from the Engineering report:

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING FINAL QUANTITIES CHANGE ORDER NO. 1 RELEASE OF THE PERFORMANCE BOND AND CLOSEOUT OF THE HYSOON ROAD WATER TREATMENT PLANT PIPE BOLT REPLACEMENT, CONTRACT NO. CT-19036, WITH BR WELDING, INC., IN THE DECREASED AMOUNT OF <\$8,863.30>** – Final Quantities Change Order No. 1 consists of various item deletions and additions in the project contract. The price decrease is in the amount of <\$8,863.30>, revising the contract amount from \$51,830.00 to \$42,966.70. BR Welding, Inc. has fulfilled their contractual obligations and has submitted the required contract closeout documents. The documents have been reviewed and found to be in compliance with Contract Specifications and the General Conditions. We are recommending that the Performance Bond be released, and the contract closed in the amount of \$42,966.70.

The Engineering Committee has reviewed and is recommending approval this evening.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND CLOSEOUT OF THE CRYSTAL BROOK PUMP STATION REPLACEMENT, CONTRACT NO. CT-20217, WITH B&H CONTRACTING, INC.** – B&H Contracting, Inc., has fulfilled their contractual obligations and has submitted the required contract closeout documents. The documents have been reviewed and found to be in compliance with Contract Specifications and General Conditions. We are recommending the Performance Bond be released, and the contract closed in the amount of \$850,444.64.

The Engineering Committee has reviewed and is recommending approval this evening.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF JACKSON FOR CERTAIN SANITARY SEWER IMPROVEMENTS TO BE CONSTRUCTED DURING THE TOWNSHIP'S STORM SEWER REPLACEMENT AND PAVING PROJECT ON SUSAN DRIVE, CONTRACT NO. CT-22217, IN THE AMOUNT OF \$79,815.10** – The Township of Jackson has been awarded a grant with respect to stormwater sewer replacement and paving a portion of Susan Drive. The Authority wishes to replace sanitary sewer mains with their project. Both the Township of Authority authorized the execution of the Shared Services Agreement in March 2022 for certain sanitary sewer improvements to be constructed during the township stormwater sewer replacement and paving a portion of Susan Drive project subject to the award of the Township's contract. The Township awarded the Susan Drive Sewer Main & Laterals Replacement Project to Earle Asphalt Co. via Resolution No. 356R-22 on September 27, 2022. The Authority has found the line items attributed to the Authority's cost to be acceptable. In accordance with the agreement, the Authority is recommending to proceed and to reimburse the Township in the amount of \$79,815.10 plus or minus any additional costs based on the actual installed quantities with respect to the construction portion of the sanitary sewer work including the concrete curb and sidewalk, as directed.

The Engineering Committee has reviewed and is recommending approval this evening.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AWARD OF THE HAMPSHIRE HILLS PUMP STATION GRINDER, PUMP AND PIPING PROJECT, CONTRACT NO. CT-22218, TO MUNICIPAL MAINTENANCE CO., IN AN AMOUNT NOT TO EXCEED \$158,396.00** – The Authority advertised and solicited bids for the Hampshire Hills Station Grinder Pump and Piping Project on September 2, 2022. Bids were opened on October 6, 2022, with five (5) respondents. The apparent low bidder's submission contained a fatal flaw, which could not be cured and therefore, has been rejected. The Resolution being presented this month is to award the Hampshire Hills Pump Station Grinder, Pump and Piping Project, under JTMUA Contract No. CT-22218, to Municipal Maintenance Co., as the most responsive and responsible bidder in the amount not to exceed \$158,396.00. For this project the work consists of furnishing of all labor, materials, equipment, transportation and means necessary to furnish and install a comminutor, rail system, and repair/replace piping and all appurtenances at Hampshire Hills Pump Station

The Engineering Committee has reviewed and is recommending approval this evening.

**CONSULTING ENGINEER'S REPORT:**

On behalf of Remington & Vernick Engineers, Mr. Trace Dittenhofer reported on the following developer approvals this evening:

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING AMENDED TENTATIVE SEWER APPROVAL TO JACKSON WOODS SOUTHEAST PUMP STATION, BLOCK 4101, LOT 20.02, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON** – The applicant, Jackson Development Co., is proposing to construct 465 single-family dwellings as well as a clubhouse along Freehold Road. This project received Final Sewer Approval at the Authority's June 24, 2021, meeting via Resolution #2021-076. However, the Applicant proposes to amend the approved plans and associated Treatment Works Approval Permit. Therefore, the Applicant, is applying for Amended Tentative Approval at this time. The applicant is proposing to service the subdivision with a system of on-site gravity sewer mains flowing to an on-site pump station.

These have been recommended in our October 21, 2022, letters for Board.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING PRELIMINARY WATER APPROVAL TO SOLOMON ZOLTY GRAWTOWN SUBDIVISION, BLOCK 19501, LOT 35, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON** – The applicant, Solomon Zolty Investments, LLC., is proposing to construct twenty-four single family dwellings adjacent to the intersection of Whitesville Road and Grawtown Road. This project was granted Preliminary Sewer and Water Approval at the Authority's September 24, 2020, meeting via Resolution #2020-109, which has since expired. Therefore, the Applicant is reapplying for Preliminary Sewer and Water Approval at this time. The applicant is proposing to service the subdivision with an on-site and off-site sanitary sewer main extension connecting to the proposed pump station to be constructed on Block 19501, Lot 29. The Applicant proposes to provide water service to the site by installing an on-site water main extension from the proposed water main to be installed along the project's frontage on Grawtown Road.

These have been recommended in our October 21, 2022, letters for Board.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING FINAL SEWER AND WATER APPROVAL AND AUTHORIZING THE EXECUTION OF A SEWER AND WATER SERVICE AGREEMENT TO HERMAN WAREHOUSE, BLOCK 2301, LOT 10, ON THE TAX MAP OF THE TOWNSHIP OF**

**JACKSON**– The applicant, 498 Herman Jackson, LLC., is proposing to construct sanitary sewer and water main extensions within Herman Road. The Applicant is applying for Final Sewer and Water Approval at this time. This project was granted Tentative Sewer and Water Approval at the Authority's July 22, 2021 meeting via Resolution #2021-091. The Applicant is proposing to install gravity sewer and water main extensions from the existing mains within East Commodore Boulevard to the frontage of Block 2301, Lot 10 on Herman Road.

These have been recommended in our October 21, 2022, letters for Board.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO 135 COMMADORE WAREHOUSE-SHOWROOM, BLOCK 4301, LOT 15, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON** –The applicant, 135 Commadore, LLC., is proposing to construct two combination warehouse and office buildings comprising a total of 116,986 square-feet on the south side of East Commodore Boulevard, east of Herman Road. The applicant is applying for preliminary Sewer and Water Approval at this time. The applicant is proposing to install a single sanitary sewer lateral on site to service both buildings from the existing sanitary sewer main in East Commodore Boulevard. The Applicant is also proposing to install an on-site water main extension to service to provide water service to both buildings.

These have been recommended in our October 21, 2022, letters for Board.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ACKNOWLEDGING THE DEVELOPER'S DECISION TO INSTALL A SEPTIC SEWER DISPOSAL SYSTEM AND GRANTING PRELIMINARY WATER APPROVAL TO BAIS YAAKOV OF JACKSON, BLOCK 15601, LOTS 2 AND 6 AND BLOCK 15701, LOT 15, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**– The applicant, Bais Yaakov of Jackson, Inc., is proposing to construct three (3) private schools on the north side of East Veterans Highway, west of Dunhill Road. The applicant is applying for Preliminary Sewer and Water Approval at this time. The Applicant is proposing to install a system of grinder pumps and associated force mains discharging to an on-site septic treatment system and septic disposal field. The Applicant proposes to provide water service to the site by installing an off-site and on-site water main extension.

This has been recommended on our October 21, 2022, letter to the Board.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ACKNOWLEDGING THE DEVELOPER'S DECISION TO INSTALL A SEPTIC SEWER DISPOSAL SYSTEM AND WELL WATER AT FARMINGDALE ROAD SCHOOL, BLOCK 1102, LOT 24.02, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**– The applicant, WB Ocean 26, LLC., is proposing to construct three (3) private schools on the north side of Farmingdale Road, west of Pfister Road. The applicant is applying or Preliminary Sewer and Water Approval at the time. The applicant is proposing to service the site with individual septic disposal systems and potable water wells.

This has been recommended on our October 21, 2022, letter to the Board.

#### **PUBLIC RELATIONS COMMITTEE REPORT:**

The Public Relations Committee will meet this evening to discuss possible applicants for the HomeServe Charity.

#### **ADMINISTRATIVE COMMITTEE REPORT:**

Mr. Jim Diaz mentioned that we do have the Resolution for the MEL Tier's 2 and 3 for the Cyber Risk Management Plan.

**ASSISTANT EXECUTIVE DIRECTOR/DIRECTOR OF FINANCE REPORT:**

Mr. Diaz discussed the following from the Assistant Executive Director/Director of Finance report:

**FINANCE COMMITTEE REPORT:**

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOIN INSURANCE FUNDS CYBER RISK MANAGMEENT PLAN'S TIER 2 AND TIER 3 REQUIRMENTS** – The Authority secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL). In an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members, the NJ MEL Cyber Risk Management Plan. This plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards, that if adopted and followed, will reduce many of the risks associated with the use of technology by the Authority. As you may recall, Tier 1 was presented and approved at last month's meeting. The resolution being presented this month is to adopt the Technology Risk Management Plan's Tier 2 and Tier 3 Requirements.

This matter has been presented to the Administrative Committee.

**RESOLUTION ACCEPTING THE CASH MANAGEMENT REPORT FOR THE MONTH ENDING SEPTEMBER 30, 2022** – The Cash Management Report for September 30, 2022, has an average rate of 1.21%. There is an increase of 0.44% from the prior month.

The Finance Committee has reviewed and is recommending approval this evening.

**RESOLUTION AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR OCTOBER 2022** – The total bills submitted for approval are \$797,749.79. This includes the operating expense of \$260,000.00 for funding the payroll account for the month of November.

The Finance Committee has reviewed and is recommending approval this evening

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AWARD OF THE FIRST QUARTER FURNISHING OF SODIUM HYDROXIDE, CONTRACT NO. CT-23001, TO UNIVAR SOLUTIONS USA, INC., IN AN AMOUNT NOT TO EXCEED \$162,162.00** - The Authority advertised and solicited bids for the 2023 First Quarter (01/01/2023 to 03/31/2023) Sodium Hydroxide on September 28, 2022. Bids were opened on October 13, 2022, with three (3) respondents. Two (2) respondents sent notification of "No Bid" due to the uncertainty of supplier pricing. The resolution being presented this month is to award the first quarter 2023 Sodium Hydroxide under JTMUA Contract No. CT-23001 to Univar Solutions USA, Inc., as the most responsive and responsible bidder in an amount not to exceed \$162,162.00. As previously mentioned, the Sodium Hydroxide can only be bid in a three (3) month term due to the ongoing cost fluctuation being experienced.

The Finance Committee has reviewed and are recommending approval this evening.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPOINTING THE RISK MANAGEMENT CONSULTANT, CONTRACT NO. CT-23021, TO CONNOR STRONG & BUCKELEW COMPANIES, LLC** – The Authority advertised and solicited Request for Proposals for one (1) year 2023 (01/01/2023 to 12/31/2023) Risk Management Consultant on September 24, 2022. Proposals were opened on October 12, 2022, with one (1) respondent. The resolution being presented this month is to appoint Connor Strong

& Buckelew Companies, LLC as the Authority's Risk Management Consultant for 2023. The appointment of a Risk Management Consultant is required by the by-laws of the New Jersey Utility Authorities Joint Insurance Fund (JIF). The fees for the Consultant Services are established by and are paid from the annual JIF premiums. 6% of the 2023 JIF Premium will be the contract price which is fixed by the JIF so the proposal only provided qualifications and not pricing.

The Finance Committee has reviewed and is recommending approval this evening.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AWARD OF A THREE (3) YEAR CONTRACT FOR UNIFORM SERVICES, CONTRACT NO. CT-23036, TO AMERICAN WEAR, INC. IN THE AMOUNT OF \$17,440.08 ANNUALLY** - The Authority advertised and solicited bids for a three (3) year contract (01/01/2023 to 12/31/2025) for Uniform Services on August 26, 2022. Bids were opened on September 20, 2022, with one (1) respondent. The resolution being presented this month is to award the Authority's three (3) year (01/01/2023 to 12/31/2025) Uniform Services, under JTMUA contract No. CT-23036, to American Wear, Inc., as the most responsive and responsible bidder in the amount of \$17,440.80 annually. The contract includes rental and cleaning services. The addition or reduction of employees may change the above referenced contract amount.

The Finance Committee has reviewed and is recommending approval this evening.

**RESOLUTION AUTHORIZING APPROVAL OF THE 2023 JTMUA SEWER/WATER OPERATING CAPITAL BUDGET – STATE VERSION** - The 2023 Water/Sewer Operating/Capital Budget State version has been finalized along with the annual rate analysis. This month's agenda includes a Resolution to approve the Authority's 2023 Water/Sewer Operating/Capital Budget State Version.

**REVENUES** - Propose to increase by \$1,885,093.00 (11.7%) from 2022's budget. The Authority is anticipating 1.187 Billion Gallons for 2023 which includes Great Adventure's estimated usage of 92 Million Gallons. Primary reason for the increase is due to new construction, billable usage, and projected connections fees in 2023. This will be the first year of the Authority's new approach towards the calculation of the water/sewer connection fees. The water and sewer components were calculated independently of each other. The water connection fees are based on the consumption of 199 Gallons Per Day being one (1) unit and sewer connection fees are based on the consumption of 138 Gallons per Day being one (1) unit. The reasoning behind the change was due to the increase in commercial accounts, including Great Adventure that are higher water users compared to sewer. Budget year 2023 would be an appropriate time to make such change.

Great Adventure's debt service reimbursement increased in accordance with the 2021 NJIB amortization schedule of which Great Adventure is responsible for 52% of the debt service related to the Water Treatment Plant replacement project.

The proposed water/sewer service/usage increase will continue to help fund the Authority's renewal and replacement initiatives.

**EXPENSES** - Proposed to increase by \$1,747,233.00 (10.2%) primarily due to a 21.6% cost increase projected in health benefits for 2023 which includes two (2) new employees including one (1) in Engineering and one (1) in Administration that was added in 2022. An additional contributing factor includes an increase of \$651,713.00 (14.4%) in the Authority's non-cash Depreciation expense due primarily to the Authority's infrastructure being accepted from Developers, some

of which include Gardens of Jackson 21, GM Highview Apartments and Classics at Royal Grove.

It should be noted that there was a change made to the proposed 2023 expenses since last month's Finance Committee meeting due to the volatility in chemical cost. An additional ~\$208,000.00 was added to the budget line item due to the rising procurement costs anticipated in 2023.

The proposed rate increase for the various water/sewer service and usage is projected to generate approximately \$278,713.00 additional revenues for 2023 compared to the 2022 rates.

The Finance Committee has reviewed and are recommending approval this evening.

**RATE HEARING FOR 2023** – We will be having our yearly rate hearing on November 17, 2022, at 5:30pm. As previously mentioned, the combined proposed water/sewer rate increase is approximately 2.3%, which will help support the debt service, cost increases projected in 2023 and the continued efforts to support the Authority's annual capital initiatives

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE TRANSFER AND RESTRICTION OF FUNDS** – The Authority is transferring Nine Hundred and Ten Thousand Dollars (\$910,000.00) from the Authority's Ocean First Bank NJEIT project account to the Parke Bank Capital Reserve Account to be reserved and restricted for purposes of funding the Authority's capital initiatives.

The Finance Committee has reviewed and are recommending approval this evening.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITES AUTHORITY APPOINTING CAROLYN MAURO AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR 2023** - N.J.A.C. 17:27-3.3 requires the Authority to designate a Public Agency Compliance Officer (P.A.C.O.) and to notify the Division of Purchase and Property of this designation annually by January 10<sup>th</sup>. The P.A.C.O. representative is responsible to ensure that the Authority remains in compliance with all affirmative action requirements and to serve as a liaison with the Department of Treasury. Carolyn Mauro currently serves as the Authority's P.A.C.O. representative and is familiar with the affirmative action requirements. We would like to recommend Carolyn Mauro to be designated as the Authority's P.A.C.O. for 2023 and it was noted that there is no compensation for this appointment

The Finance Committee has reviewed and are recommending approval this evening.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING CHANGE ORDER NO. 1 FOR THE 2022 CHEMICAL SUPPLY CONTRACT, CONTRACT NO. CT-22002 WITH SHANNON CHEMICALS CORPORATION, IN AN INCREASED AMOUNT NOT TO EXCEED \$1,212.42** - On December 16, 2021, via Resolution No. 2021-163, the Authority Authorized the Award of the 2022 Chemical Supply Contract, Contract No. CT-22002 (Iron Sequestering Agent) to Shannon Chemical Corporation, in the amount of \$6,870.38. However, the Authority is in need of additional Iron Sequestering Agent due to potential supply chain issues. The Authority has prepared Change Order No. 1 to Contract No. CT-22002 resulting in an increase in the amount of \$1,212.42, revising Contract No. CT-22002 from \$6,870.38 to the increased amount not to exceed \$8,082.80.

The Finance Committee has reviewed and are recommending approval this evening.

**PANDEMIC-RELATED WATER AND SEWER ARREARAGES** – P.L. 2021, c. 317 and P.L. 2022, c. 4 prohibit local governments from charging residential customers interest, fees, or charges for late payment of *water* charges accruing between March 9, 2020, and March 15, 2022.

As previously noted, the Authority was able to activate the "Executive Order Interest Forgiveness" in the Edmunds program. This allows the Authority to mark "Interest-Exempt" those customers who have a past due balance between the time period of 03/09/2020 through 3/15/2022. However, if the past due balance remains unpaid interest will calculate on all periods going forward as of 03/16/2022. Additionally, any accounts that have a past due balance prior to 03/09/2020 will also accrue interest charges.

Following is the update on the bill assistance programs being offered:

a. Low Income Household Water Assistance program (LIHWAP):

There are about 30 customers that have either recently applied or have been accepted into the program. The Authority received its first check payment from the State on October 11, 2022, in the amount of \$8,960.27 which represents eight (8) accounts. The State has since requested updated information for two more accounts for payment consideration.

b. Twelve (12) month interest free payment plan option for customers who have arrearages through 3/15/2022:

As of October 18, 2022, there are 76 confirmed accounts that accepted the Payment Plan option. The total amount due from the payment plan accounts is \$120,617.84.

c. HomeServe Bill Assistance Program:

Four applications have been received to date in 2022, three of which qualified for assistance totaling \$750.00.

## PROMOTIONS

All promotions were included in the monthly meeting packet which was reviewed by the Personnel Committee who is recommending approval this evening.

## NEW HIRES

All new hires were included in the monthly meeting packet which was reviewed by the Personnel Committee who is recommending approval this evening.

## CONSENT RESOLUTIONS:

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|----------|---|
| 2022-145 | Resolution of the Jackson Township Municipal Utilities Authority Accepting the Cash Management Report for Month Ending September 30, 2022   |
| 2022-146 | Resolution of the Jackson Township Municipal Utilities Authority Granting Preliminary Sewer and Water Approval to 135 Commadore Warehouse-Showroom, Block 4301, Lot 15, on the Tax Map of the Township of Jackson |
| 2022-147 | Resolution of the Jackson Township Municipal Utilities Authority Granting Preliminary Water Approval to Solomon Zoity Grawtown Subdivision, Block 19501, Lot 35, on the Tax Map of the Township of Jackson        |
| 2022-148 | Jackson Township Municipal Utilities Authority Granting Amended Tentative Sewer Approval to Jackson Woods Southeast Pump Station, Block 4101, Lot 20.02, on the Tax Map of the Township of Jackson                |



- 2022-149 Resolution of the Jackson Township Municipal Utilities Authority Granting Final Sewer and Water Approval and Authorizing the Execution of a Sewer and Water Service Agreement to Herman Warehouse, Block 2301, Lot 10, on the Tax Map of the Township of Jackson
- 2022-150 Resolution of the Jackson Township Municipal Utilities Authority Acknowledging the Developer's Decision to Install a Septic Sewer Disposal System and Well Water at Farmingdale Road School, Block 1102, Lot 24.02, on the Tax Map of the Township of Jackson
- 2022-151 Resolution of the Jackson Township Municipal Utilities Authority Acknowledging the Developer's Decision to Install a Septic Sewer Disposal System and Granting Preliminary Water Approval to Bais Yaakov of Jackson, Block 15601, Lots 2 and 6 and Block 15701, Lot 15, on the Tax Map of the Township of Jackson
- Moved: Commissioner Wildman  
 Second: Commissioner Longo  
 Vote: Unanimous  
 Abstain: Commissioner Glory – Resolution #2022-148

**RESOLUTIONS OFFERED:**

- 2022-152 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Payment of Vouchers, Deposit Refunds and Payroll for October 2022
- Moved: Commissioner Wildman  
 Second: Commissioner Longo  
 Vote: Unanimous  
 Abstain: Commissioner Bressi on Check #29424  
 Commissioner Glory on Checks #4026 and #29487
- 2022-153 Resolution of the Jackson Township Municipal Utilities Authority Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier 2 and Tier 3 Requirements
- Moved: Commissioner Glory  
 Second: Commissioner Bressi  
 Vote: Unanimous  
 Abstain: None
- 2022-154 Resolution Authorizing Approval of the 2023 JTMUA Sewer/Water Operating Capital Budget – State Version
- Moved: Commissioner Glory  
 Second: Commissioner Bressi  
 Vote: Unanimous  
 Abstain: None
- 2022-155 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Transfer and Restriction of Funds
- Moved: Commissioner Bressi  
 Second: Commissioner Wildman  
 Vote: Unanimous

Abstain: None

2022-156 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Final Quantities Change Order No. 1, Release of the Performance Bond and Closeout of the Hyson Road Water Treatment Pan Pipe Bolt Replacement, Contract No. CT-19036, with BR Welding, Inc., in the Decreased Amount of <\$8,863.30>

Moved: Commissioner Glory  
Second: Commissioner Bressi  
Vote: Unanimous  
Abstain: None

2022-157 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Release of the Performance Bond and the Closeout of the Crystal Brook Pump Station Replacement, Contract No. CT-20217, with B&H Contracting, Inc.

Moved: Commissioner Wildman  
Second: Commissioner Bressi  
Vote: Unanimous  
Abstain: None

2022-158 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Award of the Hampshire Hills Pump Station Grinder, Pump and Piping Project, Contract No. CT-22218, to Municipal Maintenance Co., in an Amount Not to Exceed \$158,396.00

Moved: Commissioner Bressi  
Second: Commissioner Glory  
Vote: Unanimous  
Abstain: None

2022-159 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Award of a Three (3) Year Contract for Uniform Services, Contract No. CT-23036, to American Wear, Inc., in the Amount of \$17,440.80 Annually

Moved: Commissioner Glory  
Second: Commissioner Bressi  
Vote: Unanimous  
Abstain: None

2022-160 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Risk Management Consultant, Contract No. CT-23021, to Connor Strong & Buckelew Companies, LLC.

Moved: Commissioner Wildman  
Second: Commissioner Longo  
Vote: Unanimous  
Abstain: None

2022-161 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Award of the First Quarter Furnishing of Sodium Hydroxide, Contract No. CT-23001, to Univar Solutions USA, Inc., in an Amount Not to Exceed \$162,162.00

Moved: Commissioner Bressi  
Second: Commissioner Wildman

Vote: Unanimous  
Abstain: None

2022-162 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Change Order #1 for the 2022 Chemical Supply Contract, Contract No. CT-22002 with Shannon Chemicals Corporation, in an Increased Amount Not to Exceed \$1,212.42

Moved: Commissioner Wildman  
Second: Commissioner Bressi  
Vote: Unanimous  
Abstain: None

2022-163 Resolution of the Jackson Township Municipal Utilities Authority Authorizing a Shared Service Agreement with the Township of Jackson for Certain Sanitary Sewer Improvements to be Constructed During the Townships Storm Sewer Replacement and Paving Project on Susan Drive, Contract No. CT-22217, in the Amount of \$79,815.10

Moved: Commissioner Wildman  
Second: Commissioner Bressi  
Vote: Unanimous  
Abstain: Commissioner Glory

2022-164 Resolution of the Jackson Township Municipal Utilities Authority Appointing Carolyn Mauro as the Public Agency Compliance Office for 2023

Moved: Commissioner Glory  
Second: Commissioner Bressi  
Vote: Unanimous  
Abstain: None

2022-165 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Ryan Haviland to the Civil Service Title of Water Treatment Plant Operator

Moved: Commissioner Bressi  
Second: Commissioner Longo  
Vote: Unanimous  
Abstain: None

2022-166 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Michael Janusz to the Civil Service Title of Business Manager

Moved: Commissioner Wildman  
Second: Commissioner Bressi  
Vote: Unanimous  
Abstain: None

2022-167 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Dana Nizamoff to the Civil Service Title of Senior Account Clerk

Moved: Commissioner Bressi  
Second: Commissioner Longo  
Vote: Unanimous  
Abstain: None

- 2022-168 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Lisa Siemanowicz to the Civil Service Title of Senior Purchasing Assistant
- Moved: Commissioner Glory  
 Second: Commissioner Longo  
 Vote: Unanimous  
 Abstain: None
- 2022-169 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Michael Feinen Jr. to the Civil Service Title of Electronic Systems Technician 2
- Moved: Commissioner Bressi  
 Second: Commissioner Wildman  
 Vote: Unanimous  
 Abstain: None
- 2022-170 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Christopher Moriau to the Civil Service Title of Pumping Station Repairer
- Moved: Commissioner Wildman  
 Second: Commissioner Longo  
 Vote: Unanimous  
 Abstain: None
- 2022-171 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Robert Searles to Civil Service Title of Assistant Public Works Inspector
- Moved: Commissioner Wildman  
 Second: Commissioner Bressi  
 Vote: Unanimous  
 Abstain: None
- 2022-172 Resolution of the Jackson Township Municipal Utilities Authority Ratifying the Permanent Hire of Nicholas Specht Under Civil Service Title of Engineering Aide
- Moved: Commissioner Wildman  
 Second: Commissioner Longo  
 Vote: Unanimous  
 Abstain: None
- 2022-173 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Permanent Hire of Natalie Pizarro Under the Civil Service Title of Clerk 1
- Moved: Commissioner Longo  
 Second: Commissioner Wildman  
 Vote: Unanimous  
 Abstain: None
- 2022-174 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Temporary Hire of Katherine Kennedy

Moved: Commissioner Longo  
Second: Commissioner Bressi  
Vote: Unanimous  
Abstain: None

**CLOSED SESSION:**

There was no closed session

Chairman Allmann noted that the next regular scheduled Public Meeting to be held will be on Thursday, November 17, 2022, at 5:30 PM.

**OTHER MATTERS:**

Mr. Allmann mentioned that, with no objection, we will be moving the Reorganization Meeting to before the Public Meeting on February 23, 2023, at 5:00. We will be announcing this change in the future Public Meeting Schedule for 2023/2024.

With no further matters to discuss, Commissioner Wildman made a motion to adjourn. Commissioner Glory seconded the motion, and it was passed unanimously. Chairman Allmann declared the October 27, 2022, Public Meeting adjourned.

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End of Minutes