

**JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**Resolutions**

**June 24, 2021**

- [2021-073](#) Resolution Accepting the Cash Management Report for Month Ending May 31, 2021.
- [2021-074](#) Resolution Granting Preliminary Sewer and Water Approval to Grande Harmony Multi- Family Residential Development, Block 4801, Lots 5, 6, 8, 9 and 10, on the Tax Map of the Township of Jackson.
- [2021-075](#) Resolution Granting Preliminary Sewer Approval to Wright Debow Road Warehouse Complex, Block 401, Lot 9, on the Tax Map of the Township of Jackson.
- [2021-076](#) Resolution Amending Tentative Sewer and Water Approval and Granting Final Sewer and Water Approval to Jackson Woods Southeast, Block 4101, Lot 20.02, on the Tax Map of the Township of Jackson.
- [2021-077](#) Resolution Authorizing the Payment of Vouchers, Deposit Refunds and Payroll for June 2021.
- [2021-078](#) Resolution Authorizing a Water Service Agreement with Jackson RC Racing, Block 6508, Lot 1, on the Tax Map of the Township of Jackson.
- [2021-079](#) Resolution Accepting the Water System Risk and Resilience Assessment in Compliance with the America's Water Infrastructure Act of 2018.
- [2021-080](#) Resolution Authorizing Task Order Change No. 1, to SCADATEK, Inc., for SCADA Control System Upgrades, Contract No. CT-21206, in an Amount Not to Exceed \$5,845.00.
- [2021-081](#) Resolution Authorizing the Cancellation of the Unexpended Capital Balance for the Years 2011-2012, in the Amount of \$98,250.03.
- [2021-082](#) Resolution Amending the Authorization to Refrain from Referring Delinquent User Fees to the Township of Jackson for the 2020 Tax Sale for Year Ended 2019.
- [2021-083](#) Resolution Authorizing the Destruction of Records Beyond the State's Retention Period Requirement.
- [2021-084](#) Resolution Authorizing the Permanent Hire of Daniel McLaughlin Under the Civil Service Title of Laborer 1.
- [2021-085](#) Resolution Authorizing the Promotion of Carolyn Mauro to the Civil Service Title of Director of Administration and Program Development.
- [2021-086](#) Resolution Authorizing Amendments to the Salary Guide.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING**  
**MAY 31, 2021**

**RESOLUTION NO. 2021-073**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Cash Management Report has been reviewed by the Executive Director and the Commissioners; and

**WHEREAS**, the Authority’s staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule “A”.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule “A”.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Auditor and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE				X
CLARA GLORY	X			
JANET LONGO	X			
TODD PORTER				X
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	X			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO**  
**GRANDE HARMONY MULTI-FAMILY RESIDENTIAL DEVELOPMENT, BLOCK 4801, LOTS 5,**  
**6, 8, 9 AND 10, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2021-074**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Hyson Estates, LLC (hereinafter referred to as “Developer”) is the owner of certain lands located in the Township of Jackson, County of Ocean known as Grande Harmony Multi-Family Residential Development, Block 4801, Lots 5, 6, 8, 9 and 10; and

**WHEREAS**, the Developer and/or Developer’s assignee is proposing to construct a 202 unit multi-family residential development on the west side of Harmony Road adjacent to Carlson Court. The Developer is applying for preliminary sewer and water service at this time. The Developer is proposing to service the site with an 8-inch polyvinyl chloride (PVC) sanitary sewer main. The Developer is also proposing an 8-inch ductile iron pipe (DIP) water main and an off-site water main extension on Harmony Road, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority’s Rules and Regulations and the terms and conditions set forth in the Authority’s Engineer’s letter dated June 18, 2021 attached as Schedule “A”; and

**WHEREAS**, the Authority’s staff and the Engineering Committee are recommending preliminary sewer and water approval be granted to Grande Harmony Multi-Family Residential Development, Block 4801, Lots 5, 6, 8, 9 and 10.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes preliminary sewer and water approval to Grande Harmony Multi-Family Residential Development, Block 4801, Lots 5, 6, 8, 9 and 10 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority’s Rules and Regulations as well as with all conditions established in the Authority Engineer’s letter dated June 18, 2021, attached as Schedule “A”.
3. This approval is valid for a period of one (1) year in accordance with the Authority’s Rules and Regulations.
4. The Developer will be required to apply for and receive tentative and final sewer and water approval from the Authority.
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Authority’s Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.



Resolution No. 2021-074

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
CLARA GLORY	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
JANET LONGO	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING PRELIMINARY SEWER APPROVAL TO**  
**WRIGHT DEBOW ROAD WAREHOUSE COMPLEX, BLOCK 401, LOT 9,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2021-075**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Wright Debow, LLC (hereinafter referred to as “Developer”) is the owner of certain lands located in the Township of Jackson, County of Ocean known Block 401, Lot 9 known as the Wright Debow Road Warehouse Complex; and

**WHEREAS**, the Developer and/or Developer’s assignee is proposing to construct seven (7) 100,000 square foot warehouse buildings on the east side of Wright Debow Road north side of Kolendorski Road. The Developer is applying for preliminary sewer and water service at this time. The applicant is proposing to service the site with a septic disposal system. The Developer is also proposing to service the site with well for the on-site domestic water and fire service, in compliance with the Authority’s Rules and Regulations and the terms and conditions set forth in the Authority’s Engineer’s letter dated June 18, 2021 attached as Schedule “A”; and

**WHEREAS**, the Authority’s staff and the Engineering Committee are recommending preliminary sewer approval be granted to Wright Debow Road Warehouse Complex, Block 401, Lot 9.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes preliminary sewer approval to Wright Debow, Road Warehouse Complex, Block 401, Lot 9 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority’s Rules and Regulations as well as with all conditions established in the Authority Engineer’s letter dated June 18, 2021, attached as Schedule “A”.
3. This approval is valid for a period of one (1) year in accordance with the Authority’s Rules and Regulations.
4. The Developer will be required to re-apply for and receive preliminary water approval and apply for and receive tentative and final water approval from the Authority. No further action is required for sewer service.
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Authority’s Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2021-075

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
CLARA GLORY	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
JANET LONGO	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>

<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AMENDING TENTATIVE SEWER AND WATER APPROVAL AND GRANTING FINAL SEWER  
AND WATER APPROVAL TO JACKSON WOODS SOUTHEAST, BLOCK 4101, LOT 20.02  
ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2021-076**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Jackson Development Co. (hereinafter referred to as “Developer”) is the owner of certain lands located in the Township of Jackson, County of Ocean known as Jackson Woods Southeast, Block 4101, Lot 20.02; and

**WHEREAS**, the Authority granted Tentative Sewer and Water Approval to Jackson Woods Southeast On-Site via Resolution No. 2020-093 on August 27, 2020; and

**WHEREAS**, the Developer and/or Developer’s assignee is proposing to construct 465 Single-Family Dwellings as well as a clubhouse along Freehold Road. The Developer is applying for final sewer and water service approval at this time. The Developer is proposing to service the subdivision with 8-inch and 10-inch polyvinyl chloride (PVC) sewer mains and the temporary use of an existing pump station and force main, which will be replaced with a permanent pump station during the next phase of construction. The Developer is also proposing to service the subdivision with 8-inch and 12-inch ductile iron pipe (DIP) water main, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority’s Rules and Regulations and the terms and conditions set forth in the Authority’s Engineer’s letter dated June 18, 2021 attached as Schedule “A”; and

**WHEREAS**, the Authority’s staff and the Engineering Committee are recommending amending Tentative Sewer and Water Approval to Jackson Woods Southeast On-Site to Tentative Sewer and Water Approval to Jackson Woods Southeast and recommending final sewer and water approval be granted to Jackson Woods Southeast, Block 4101, Lot 20.02.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby amends Tentative Sewer and Water Approval and authorizes Final Sewer and Water approval to the Jackson Woods Southeast, Block 4101, Lot 20.02 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority’s Rules and Regulations as well as with all conditions established in the Authority Engineer’s letter dated June 18, 2021 attached as Schedule “A”.
3. This approval is valid for a period of two (2) years in accordance with the Authority’s Rules and Regulations.



Resolution No. 2021-076

4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Colliers Engineering and Design, the Jackson Township Planning Board Secretary and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>      </u>	<u>      </u>	<u>      </u>	<u>X</u>
CLARA GLORY	<u>      </u>	<u>      </u>	<u>X</u>	<u>      </u>
JANET LONGO	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>      </u>	<u>      </u>	<u>      </u>	<u>X</u>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.



\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR  
JUNE 2021**

**RESOLUTION NO. 2021-077**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the vouchers and check registers (hereinafter referred to as "Bill List") totaling \$594,551.62 have been reviewed by the Executive Director and the Commissioners and have been found to be reasonable and necessary; and

**WHEREAS**, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and


**WHEREAS**, the Authority's staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE				<u>X</u>
CLARA GLORY	<u>X</u>		CHK # 21-00757+28041	
JANET LONGO	<u>X</u>			
TODD PORTER				<u>X</u>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	<u>X</u>			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING A WATER SERVICE AGREEMENT WITH**  
**JACKSON RC RACING, BLOCK 6508, LOT 1,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2021-078**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Jackson RC Racing (hereinafter referred to as “Owner/Operator”) entered into a long-term lease with the Township of Jackson for property owned by the Township, located in the Township of Jackson, County of Ocean known as 7 Cpl. Luigi Marcianite Memorial Drive; and

**WHEREAS**, the Owner/Operator wishes to connect their premises to the Authority’s facilities for the purpose of obtaining an outside water supply only, subject to the compliance with the Authority’s Rules and Regulations and all conditions as set forth herein; and

**WHEREAS**, the service requested is outside of the normal request for water; and

**WHEREAS**, the Owner/Operator has agreed to enter into a Water Service Agreement that outlines terms and conditions specific to this request; and

**WHEREAS**, the Water Service Agreement attached hereto as Schedule “A” contains terms and conditions, which are substantially satisfactory to the Authority; and

**WHEREAS**, the Authority’s staff, the Finance Committee and the Engineering Committee are recommending the authorization of said Water Service Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby authorizes the Executive Director to execute said Water Service Agreement.
2. Upon adoption of the within Resolution, the Authority, or his designee, shall forward copies to the Authority’s General Counsel, the Owner/Operator, and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE				X
CLARA GLORY	X			
JANET LONGO	X			
TODD PORTER				X
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	X			

Resolution No. 2021-078

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
ACCEPTING THE WATER SYSTEM RISK AND RESILIENCE ASSESSMENT  
IN COMPLIANCE WITH THE AMERICA'S WATER INFRASTRUCTURE ACT OF 2018**

**RESOLUTION NO. 2021-079**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, on May 28, 2020 the Authority awarded the Compliance Planning for the America's Water Infrastructure Act of 2018, which includes the Water System Risk and Resiliency Assessment to Buchart Horn, via Resolution No. 2020-071; and

**WHEREAS**, Buchart Horn has completed the assessment and provided it to the Authority for review; and


**WHEREAS**, the Authority's staff and the Engineering Committee are recommending the acceptance of said Assessment.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby accepts the Water System Risk and Resilience Assessment in Compliance with America's Water Infrastructure Act of 2018.
2. The Authority's Executive Director, or his designee, is hereby authorized to submit such documentation to the USEPA and/or the NJDEP as may be needed to effectuate the terms thereof.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, Buchart Horn and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE				X
CLARA GLORY	X			
JANET LONGO	X			
TODD PORTER				X
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	X			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING TASK ORDER CHANGE NO. 1, TO SCADATEK, INC. FOR SCADA  
CONTROL SYSTEM UPGRADES, CONTRACT NO. CT-21206, IN AN AMOUNT NOT TO  
EXCEED \$5,845.00**

**RESOLUTION NO. 2021-080**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, SCADATEK, Inc., a sub-consultant for the Six Flags Great Adventure Water Treatment Plant Replacement was awarded the SCADA Control System Modifications, Contract No. CT-21206 in the amount of \$8,500.00 through a request for quotation as they are familiar and have experience with the Authority's SCADA System; and

**WHEREAS**, the Authority is in need of additional professional software engineering services to complete the upgrade of the current SCADA system so that the new software will work; and

**WHEREAS**, the Authority solicited two (2) quotes for the upgrade and received one (1) quote in response; and

**WHEREAS**, SCADATEK, Inc., the only responsible and responsive bidder has submitted Task Order Change No. 1 relative to Contract No. CT-21206 to upgrade the current SCADA system, in the amount of \$5,845.00 as set forth in Task Order Change No. 1, attached hereto as Schedule "A", dated June 3, 2021; and

**WHEREAS**, the Authority's staff have reviewed Task Order Change No. 1 in the amount of \$5,845.00, relative to Contract No. CT-21206 and find same to be fair and reasonable; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending approval of Task Order Change No. 1 revising the not to exceed contract amount of \$8,500.00 to an increased contract amount of \$14,345.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes the Executive Director, or his designee, to execute Task Order Change No. 1 with SCADATEK, Inc., relative to Contract CT-21206 as more fully described in the attached hereto Schedule "A".
2. The Executive Director, or his designee, is hereby authorized to amend the above-referenced contract.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, SCADATEK, Inc., and to any other interested parties.

Resolution No. 2021-080

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
CLARA GLORY	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
JANET LONGO	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>

<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforesated purposes as follows:

Contract No: CT-21206  
Project No.'s: P21-SCAD01 – SCADA System Upgrades  
Line item(s): 05-21-030-000-001 (W CAP2021C-SCADA Improvements)  
07-21-030-000-001 (S CAP2021C-SCADA Improvements)

  
\_\_\_\_\_  
JAMES R. DIAZ  
Assistant Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of June 2021.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
CANCELLING THE UNEXPENDED CAPITAL BALANCE FROM YEARS 2011-2012  
IN THE AMOUNT OF \$98,250.03**

**RESOLUTION NO. 2021-081**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority currently has an unexpended balance of \$34,448.97 for capital year 2011 restricted in the Authority’s Capital Reserve Fund account held in Parke Bank; and

**WHEREAS**, the Authority currently has an unexpended balance of \$63,801.06 for capital year 2012 restricted in the Authority’s Capital Reserve Fund account held in Parke Bank; and

**WHEREAS**, said project years are completed and therefore it is appropriate to cancel the remaining fund balance, as set forth on the attached Schedule “A”, and for the funds to remain in the Parke Bank Capital Reserve Fund account for the 2021 adopted capital projects; and

**WHEREAS**, the Authority’s staff and Finance Committee are recommending the cancellation of the unexpended 2011 and 2012 capital fund balance for use of the 2021 adopted capital projects.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority is authorized to effectuate the cancellation of the unexpended capital balance as described above.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Accounting Department and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE				X
CLARA GLORY	X			
JANET LONGO	X			
TODD PORTER				X
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	X			



Resolution No. 2021-081

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AMENDING THE AUTHORIZATION TO REFRAIN FROM REFERRING DELINQUENT USER  
FEES TO THE TOWNSHIP OF JACKSON  
FOR THE 2020 TAX SALE FOR YEAR ENDED 2019**

**RESOLUTION NO. 2021-082**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, pursuant to N.J.A.C. 5:31-32 each authority shall treat unpaid service charges due and owing to an authority as municipal charges subject to the provisions of N.J.S.A. 54:4-110 and 120, and 5-21 pertaining to property tax collection, and N.J.S.A. 40:14B-42, 40:68A-18, 40A:26A-12, 40A:27-14 and 40A:31-12 pertaining to the imposition of service charges by authorities.

**WHEREAS**, in accordance with Local Finance Notice LFN 2020-25, the Authority is required to communicate that it wishes to refrain from referring delinquent user fees to the Township of Jackson for the 2020 Tax Sale for year ended 2019 during the COVID-19 declared emergency; and

**WHEREAS**, the Authorization to Refrain from Referring Delinquent User Fees to the Township of Jackson for the 2019 Tax Sale was ratified via Resolution No. 2021-071 on May 27, 2021; and

**WHEREAS**, this amendment is to clarify that the Authority is refraining from referring delinquent user fees for the 2020 Tax Sale for the year ended 2019; and

**WHEREAS**, the Authority’s staff and Finance Committee are recommending authorization to refrain from referring delinquent user fees to the Township of Jackson for the 2020 Tax Sale for year ended 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby ratifies the authorization to refrain from referring delinquent user fees to the Township of Jackson for the 2020 Tax Sale for year ended 2019 as described in attached Schedule “A”:
  
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to Authority’s General Counsel, the Township of Jackson Tax Collector and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE				X
CLARA GLORY	X			
JANET LONGO	X			
TODD PORTER				X
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	X			

Resolution No. 2021-082

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE DESTRUCTION OF RECORDS**  
**BEYOND THE STATE'S RETENTION PERIOD REQUIREMENT**

**RESOLUTION NO. 2021-083**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority has followed the requirements of the Division of Revenue and Enterprise Services - Records Management Services, within the State of New Jersey, by requesting and receiving authorization for the destruction of records; and

WHEREAS, more specifically, the Authority has received authorization for Disposition Request Identification Nos. 122565, 122573, 127244, 131987 and 132862, which are attached as Schedule "A"; and


WHEREAS, the Authority's staff and the Finance Committee are recommending the authorization of said destruction of records.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes the Executive Director to effectuate the destruction of records beyond the State's retention period requirement as described on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Auditor, and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.

  
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 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE PERMANENT HIRE OF DANIEL MCLAUGHLIN  
UNDER THE CIVIL SERVICE TITLE OF LABORER 1**

**RESOLUTION NO. 2021-084**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of a Laborer 1 (Maintenance); and

**WHEREAS**, after interviewing prospective candidates, the Authority believes that Daniel McLaughlin possesses the requisite qualifications, credentials and experience for said position; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned permanent hire.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes hiring Daniel McLaughlin as a Laborer 1 (Maintenance) on or about June 28, 2021 at an hourly rate of \$16.50, with benefits, pending final approval from the New Jersey Civil Service Commission.
2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



Resolution No. 2021-

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of June 2021.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE PROMOTION OF CAROLYN MAURO TO THE CIVIL SERVICE TITLE OF  
DIRECTOR OF ADMINISTRATION AND PROGRAM DEVELOPEMENT**

**RESOLUTION NO. 2021-085**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Carolyn Mauro has held the title of Business Manager since February 5, 2020; and

**WHEREAS**, Carolyn Mauro has acquired the requisite experience to qualify for a promotion to Director of Administration and Program Development; and

**WHEREAS**, Carolyn Mauro has been recommended for a promotion by her supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Carolyn Mauro to Director of Administration and Program Development pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an annual salary of \$83,000.00 effective June 28, 2021.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the employee and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>			
CAROL BLAKE				<input checked="" type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>			
JANET LONGO	<input checked="" type="checkbox"/>			
TODD PORTER				<input checked="" type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	<input checked="" type="checkbox"/>			

Resolution No. 2021-085

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING AMENDMENTS TO THE SALARY GUIDE**

**RESOLUTION NO. 2021-086**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority's Salary Guide was last adopted on August 27, 2020 via Resolution No. 2020-101; and

**WHEREAS**, the Authority believes it is appropriate to amend the current Salary Guide as indicated on the attached Schedule "A" and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending amendments to said Salary Guide

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes said amendments to the Salary Guide, as indicated on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Authority's Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE				X
CLARA GLORY	X			
JANET LONGO	X			
TODD PORTER				X
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	X			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of June 2021.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority