# JACKSON TOWNSHIP MUNICIPAL UTILTITIES AUTHORITY

# Resolutions

# October 27, 2022

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- 2022-152 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Payment of Vouchers, Deposit Refunds and Payroll for October 2022
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- 2022-155 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Transfer and Restriction of Funds
- 2022-156 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Final Quantities Change Order No. 1, Release of the Performance Bond and Closeout of the Hyson Road Water Treatment Pan Pipe Bolt Replacement, Contract No. CT-19036, with BR Welding, Inc., in the Decreased Amount of <\$8,863.30>
- 2022-157 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Release of the Performance Bond and the Closeout of the Crystal Brook Pump Station Replacement, Contract No. CT-20217, with B&H Contracting, Inc
- 2022-158 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Award of the Hampshire Hills Pump Station Grinder, Pump and Piping Project, Contract No. CT-22218, to Municipal Maintenance Co., in an Amount Not to Exceed \$158,396.00
- 2022-159 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Award of a Three (3) Year Contract for Uniform Services, Contract No. CT-23036, to American Wear, Inc., in the Amount of \$17,440.80 Annually

- 2022-160 Resolution of the Jackson Township Municipal Utilities Authority Appointing the Risk Management Consultant, Contract No. CT-23021, to Connor Strong & Buckelew Companies, LLC.
- 2022-161 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Award of the First Quarter Furnishing of Sodium Hydroxide, Contract No. CT-23001, to Univar Solutions USA, Inc., in an Amount Not to Exceed \$162,162.00
- 2022-162 Resolution of the Jackson Township Municipal Utilities Authority Authorizing Change Order #1 for the 2022 Chemical Supply Contract, Contract No. CT-22002 with Shannon Chemicals Corporation, in an Increased Amount Not to Exceed \$1,212.42
- 2022-163 Resolution of the Jackson Township Municipal Utilities Authority Authorizing a Shared Service Agreement with the Township of Jackson for Certain Sanitary Sewer Improvements to be Constructed During the Townships Storm Sewer Replacement and Paving Project on Susan Drive, Contract No. CT-22217, in the Amount of \$79,815.10
- 2022-164 Resolution of the Jackson Township Municipal Utilities Authority Appointing Carolyn Mauro as the Public Agency Compliance Office for 2023
- 2022-165 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Ryan Haviland to the Civil Service Title of Water Treatment Plant Operator
- 2022-166 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Michael Janusz to the Civil Service Title of Business Manager
- 2022-167 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Dana Nizamoff to the Civil Service Title of Senior Account Clerk
- 2022-168 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Lisa Siemanowicz to the Civil Service Title of Senior Purchasing Assistant

- 2022-169 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Michael Feinen Jr. to the Civil Service Title of Electronic Systems Technician 2
- 2022-170 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Christopher Moriau to the Civil Service Title of Pumping Station Repairer
- 2022-171 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Robert Searles to Civil Service Title of Assistant Public Works Inspector
- 2022-172 Resolution of the Jackson Township Municipal Utilities Authority Ratifying the Permanent Hire of Nicholas Specht Under Civil Service Title of Engineering Aide
- 2022-173 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Permanent Hire of Natalie Pizarro Under the Civil Service Title of Clerk 1
- 2022-174 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Temporary Hire of Katherine Kennedy

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING SEPTEMBER 30, 2022

### **RESOLUTION NO. 2022-145**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Cash Management Report has been reviewed by the Executive Director and the Commissioners; and

WHEREAS, the Authority's staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule "A".
- 2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

AYE	NAY	ABSTAIN	ABSENT
~			
-			V
AYE	NAY	ABSTAIN	ABSENT
V			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO 135 COMMADORE WAREHOUSE-SHOWROOM, BLOCK 4301, LOT 15, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

# **RESOLUTION NO. 2022-146**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, 135 Commadore, L.L.C. (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as 135 Commadore Warehouse-Showroom, Block 4301, Lot 15; and

WHEREAS, the Developer and/or Developer's assignee is proposing to construct two combination warehouse and office buildings, comprising a total of 116,986 square-feet on the south side of East Commodore Boulevard, east of Herman Road. The Developer is applying for Preliminary Sewer and Water Approval at this time. The Developer is proposing to install a single sanitary sewer lateral on site to service both buildings from the existing sanitary sewer main in East Commodore Boulevard. The Developer is also proposing to install an on-site water main extension to provide water service to both buildings, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 21, 2022, attached as Schedule "A"; and

**WHEREAS,** the Authority's staff and the Engineering Committee are recommending preliminary sewer and water approval be granted to 135 Commadore Warehouse-Showroom, Block 4301, Lot 15.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

- 1. The Authority hereby authorizes preliminary sewer and water approval to 135 Commadore Warehouse-Showroom, Block 4301, Lot 15, on the Tax Map of the Township of Jackson.
- 2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 21, 2022, attached as Schedule "A".
- 3. This approval is valid for a period of one (1) year in accordance with the Authority's Rules and Regulations.
- 4. The Developer will be required to apply for and receive tentative and final sewer and water approval from the Authority.

5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Dynamic Engineering Consultants, PC, the Jackson Township Planning Board Secretary and to any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN	AYE	NAY	ABSTAIN	ABSENT
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING PRELIMINARY WATER APPROVAL TO SOLOMON ZOLTY GRAWTOWN SUBDIVISION, BLOCK 19501, LOT 35, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

# RESOLUTION NO. 2022-147

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Solomon Zolty Investments, L.L.C. (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as the Solomon Zolty Grawtown Subdivision, Block 19501, Lot 35; and

WHEREAS, the Developer and/or Developer's assignee is proposing to construct twentyfour single-family dwellings adjacent to the intersection of Whitesville Road and Grawtown Road. This project was granted Preliminary Sewer and Water Approval at the Authority's September 24, 2020, meeting via Resolution No. 2020-109, which has since expired. Therefore, the applicant is reapplying for Preliminary Sewer and Water Approval at this time. The Developer is proposing to service the subdivision with an on-site and off-site sanitary sewer main extension connecting to the proposed pump station to be constructed on Block 19501, Lot 29. The Developer also proposes to provide water service to the site by installing an on-site water main extension from the proposed water main to be installed along the project's frontage on Grawtown Road, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 21, 2022, attached as Schedule "A"; and

WHEREAS, the Authority has determined that there is no sewer capacity available to service the project at this time; and

**WHEREAS,** the Authority's staff and the Engineering Committee are recommending preliminary water approval be granted to Solomon Zolty Grawtown Subdivision, Block 19501, Lot 35.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

- 1. The Authority hereby authorizes preliminary water approval to the Solomon Zolty Grawtown Subdivision, Block 19501, Lot 35 on the Tax Map of the Township of Jackson.
- 2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 21, 2022, attached as Schedule "A".
- 3. This approval is valid for a period of one (1) year in accordance with the Authority's Rules and Regulations.

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- 4. The Developer will be required to apply for preliminary sewer as well as tentative and final water approval from the Authority.
- 5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	-1-		N. 1.	
CLARA GLORY				
JANET LONGO				
TODD PORTER	. /			
LEWIS WILDMAN		-		
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING AMENDED TENTATIVE SEWER APPROVAL TO JACKSON WOODS SOUTHEAST PUMP STATION, BLOCK 4101, LOT 20.02, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

# **RESOLUTION NO. 2022-148**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as Authority) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.;and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the applicant, Jackson Development Co. (hereinafter referred to as "Developer"), is the owner of certain lands located in the Township of Jackson, County of Ocean, designated as Jackson Woods Southeast, Block 4101, Lot 20.02; and

WHEREAS, the Developer and/or Developer's assignee, is proposing to construct 465 single-family dwellings as well as a clubhouse along Freehold Road. This project received Final Sewer Approval at the Authority's June 24, 2021, meeting via Resolution No. 2021-076. However, the Developer proposes to amend the approved plans and associated Treatment Works Approval Permit. Therefore, the Developer is applying for Amended Tentative Approval for the Pump Station at this time, in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's, letter dated October 21, 2022, attached as Schedule "A"; and

WHEREAS, the Authority's staff and the Engineering Committee are recommending amended tentative sewer approval be granted to Jackson Woods Southeast Pump Station, Block 4101, Lot 20.02.

**NOW, THEREFORE, BE IT RESOLVED** by the Jackson Township Municipal Utilities Authority, in the Township of Jackson, County of Ocean, and State of New Jersey, as follows:

- 1. The Authority hereby authorizes Amended Tentative Sewer approval to Jackson Woods Southeast Pump Station, in accordance with the Authority's Engineer's letter dated October 21, 2022, attached as Schedule "A."
- 2. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.
- 3. The Developer is required to comply with any and all conditions in the preamble hereof.
- 4. Applicant is required to amend Final Sewer approval upon receipt of the associated Treatment Works Approval.
- 5. The Authority hereby authorizes and directs its Executive Director to provide copies of this Resolution to the Authority's General Counsel, the Authority's Consulting Engineer, the Developer, Colliers Engineering, the Jackson Township Planning Board Secretary and such other persons or entities as he deems appropriate.

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MEMBER WILLIAM ALLMANN CLARA GLORY	AYE	NAY	ABSTAIN	ABSENT
JANET LONGO TODD PORTER LEWIS WILDMAN		3		~
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING FINAL SEWER AND WATER APPROVAL AND AUTHORIZING THE EXECUTION OF A SEWER AND WATER SERVICE AGREEMENT TO HERMAN WAREHOUSE, BLOCK 2301, LOT 10, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

### **RESOLUTION NO. 2022-149**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, 498 Herman Jackson, LLC (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as Herman Warehouse, Block 2301, Lot 10; and

WHEREAS, the Developer and/or Developer's assignee is proposing to construct a sanitary sewer and water main extension within Herman Road. The Developer is applying for final sewer and water approval at this time. The Developer is proposing to install a gravity sewer and water main extension from the existing mains within East Commodore Boulevard to the frontage of Block 2301, Lot 10 on Herman Road, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 21, 2022, attached as Schedule "A".

WHEREAS, the Developer has executed a Sewer and Water Service Agreement for the construction of seven (7) residential off-site sewer laterals and water services located in Herman Road in exchange for connection fee waivers and the Authority is prepared to execute the Agreement upon approval, attached hereto as Schedule "B"; and

WHEREAS, the Authority's General Counsel has reviewed the Agreement and has found it to be in acceptable form and the Authority's Staff have determined that the said Agreement is in the best interest of the Authority; and

WHEREAS, the Authority's staff and the Engineering Committee are recommending final sewer and water approval and authorizaton of the Sewer and Water Service Agreement be granted to Herman Warehouse, Block 2301, Lot 10.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. The Authority hereby authorizes final sewer and water approval to Herman Warehouse, Block 2301, Lot 10, on the Tax Map of the Township of Jackson.
- 2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 21, 2022, attached as Schedule "A".

- 3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.
- 4. That the Authority authorizes the Executive Director to execute the attached Sewer Service Agreement, attached hereto as Schedule "B".
- 5. Upon adoption of the within Resolution, the Authority, or his designee, shall forward copies to the Authority's General Counsel, the Developer, Dynamic Engineering Consultants, PC, the Jackson Township Planning Board Secretary and any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY	AYE	NAY	ABSTAIN	ABSENT
JANET LONGO TODD PORTER LEWIS WILDMAN				$\checkmark$
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ACKNOWLEDGING THE DEVELOPER'S DECISION TO INSTALL A SEPTIC SEWER DISPOSAL SYSTEM AND WELL WATER AT FARMINGDALE ROAD SCHOOL, BLOCK 1102, LOT 24.02, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

# **RESOLUTION NO. 2022-150**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, WB Ocean 26 LLC. (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as Farmingdale Road School, Block 1102, Lot 24.02; and

WHEREAS, the Authority acknowledges that certain projects may not be located within an active sewer or water area, may be too far for connection, may not be located within the 208 Sewer Service Area, or may, for other reasons, be unable to be serviced by the Authority's sewer and water systems; and

WHEREAS, the Developer and/or Developer's assignee is proposing to construct a 3building high-school totaling 83,637 square feet located on the west side of Farmingdale Road and to service the site via an individual septic disposal system and an individual potable water well, since the project is too far for connection, in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 21, 2022; attached as Schedule "A".

WHEREAS, the Authority's staff and the Engineering Committee wish to acknowledge the Developer's decision to service the project with an individual septic disposal system and an individual potable water well for Farmingdale Road School, Block 1102, Lot 24.02 as appropriate.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

- 1. Since it is too far for connection, the Authority hereby acknowledges the Developer's decision to install a septic disposal system and well water for the Farmingdale Road School, Block 1102, Lot 24.02, on the Tax Map of the Township of Jackson.
- 2. This acknowledgement is valid for a period of one (1) year in accordance with the Authority's Rules and Regulations.
- 3. The Authority shall require no further action for the installation of a septic disposal system and/or individual well water for this project.

4. Upon adoption of the within Resolutions, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Newlines Engineering Consultants, LLC., the Jackson Township Planning Board Secretary and to any other interested parties.

MEMBER WILLIAM ALLMANN	AYE	NAY	ABSTAIN	ABSENT
CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN				$\checkmark$
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the27th day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ACKNOWLEDGING THE DEVELOPER'S DECISION TO INSTALL A SEPTIC SEWER DISPOSAL SYSTEM AND GRANTING PRELIMINARY WATER APPROVAL TO BAIS YAAKOV OF JACKSON, BLOCK 15601, LOTS 2 AND 6 AND BLOCK 15701, LOT 15, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

### **RESOLUTION NO. 2022-151**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Bais Yaakov of Jackson, Inc. (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as the Bais Yaakov of Jackson, Block 15601, Lots 2 and 6 and Block 15701, Lot 15; and

WHEREAS, the Developer and/or Developer's assignee, is proposing to construct three (3) private schools and a gymnasium, totaling 110,050 square feet on the north side of East Veterans Highway. The Developer is applying for preliminary sewer and water service at this time. The Developer proposes to service the project with a system of grinder pumps and associated force mains discharging to an on-site septic treatment system and septic disposal field. The Developer also proposed to provide water service to the site by installing an off-site and on-site water main extension, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 21, 2022, attached as Schedule "A"; and

WHEREAS, the Authority acknowledges that certain projects may not be located within an active sewer area, may be too far for connection, may not be located within the 208 Sewer Service Area, or may, for other reasons, be unable to be serviced by the Authority's sewer system; and

WHEREAS, the Authority's staff and the Engineering Committee wish to acknowledge the Developer's decision to service the project with an individual septic disposal as appropriate and are recommending preliminary water approval be granted to Bais Yaakov of Jackson, Block 15601, Lots 2 and 6 and Block 15701, Lot 15.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

- 1. Since it is too far for connection, the Authority hereby acknowledges the Developer's decision to install a septic disposal system and hereby authorizes preliminary water approval to Bais Yaakov of Jackson, Block 15601, Lots 2 and 6 and Block 15701, Lot 15, on the Tax Map of the Township of Jackson.
- 2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 21, 2002, attached as Schedule "A".

- 3. This approval is valid for a period of one (1) year in accordance with the Authority's Rules and Regulations.
- 4. The Developer will be required to apply for and receive tentative and final water approval from the Authority. No further action will be required for the installation of a septic disposal system
- 5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

AYE	NAY	ABSTAIN	ABSENT
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AYE	NAY	ABSTAIN	ABSENT
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I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR OCTOBER 2022

### **RESOLUTION NO. 2022-152**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the vouchers and check registers (hereinafter referred to as "Bill List") totaling \$797,749.79 have been reviewed by the Executive Director and the Commissioners and have been found to be reasonable and necessary; and

WHEREAS, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and

**WHEREAS,** the Authority's staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule "A".
- 2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN CLARA GLORY JANET LONGO	~		Ch. # 4026, 29	1487
TODD PORTER LEWIS WILDMAN				
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN C <u>k # 29424</u>	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER 2 AND TIER 3 REQUIREMENTS

# **RESOLUTION NO. 2022-153**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority is a member of the New Jersey Municipal Excess Liability Joint Insurance Fund, which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

WHEREAS, through its membership in the NJ MEL, the Authority enjoys cyber liability insurance coverage to protect the Authority from the potential devastating costs associated with a cyber related claim; and

WHEREAS, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

WHEREAS, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Authority; and

WHEREAS, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Authority to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Authority's cyber insurance policy, administered through the NJ MEL; and

WHEREAS, the Authority wishes to adopt the Technology Risk Management Standards in compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier 2 and Tier 3 Requirements, attached as Schedule "A" and "B"; and

WHEREAS, the Authority's staff and Administrative Committee are recommending the adoption of said updated standard.

**NOW, THEREFORE**, **BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- Subject to confirmation of legal compliance by the Authority's Legal Counsel, the Authority hereby adopts Technology Risk Management Standards in compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier 2 and Tier 3 Requirements.
- 2. That any other resolutions or policies heretofore adopted by the Authority which are inconsistent with this resolution are hereby rescinded.

3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the NJ MEL Underwriter and to any other interested parties.

YE NAY ABSTAIN ABSENT
Y

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

DAVID A. HARPELL Executive Director Jackson Township Municipal Utilities Authority

# **2023 PREPARER'S CERTIFICATION**

Jackson Municipal Utilities Authority

# **AUTHORITY BUDGET**

#### FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertations contained herein are accurate and all required schedules are completed and attached.

	. Jana Di Dipur	
Preparer's Signature:	ssiddiqui@jacksonmua.com	
Name:	Sana Siddiqui	
Title:	Supervising Accountant	
Address:	135 Manhattan Street Jackson , NJ 08527	
Phone Number:	732-928-2222	
Fax Number:	732-928-5171	
E-mail Address:	ssiddiqui@jacksonmua.com	

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# **AUTHORITY INTERNET WEBSITE CERTIFICATION**

#### Authority's Web Address:

www.jacksonmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- ✓ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☑ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ✓ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any renumeration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of <u>N.J.S.A. 40A:5A-17.1</u> as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: William Allmann
Title of Officer Certifying Compliance: Chairman
Signature:

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# **2023 APPROVAL CERTIFICATION**

Jackson Municipal Utilities Authority

# **AUTHORITY BUDGET**

#### FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Jackson Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 27, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>		C
Name:	Janet Longo	-
Title:	Secretary	
Address:	135 Manhattan Street Jackson , NJ 08527	-
Phone Number:	732-928-2222	
Fax Number:	732-928-5171	
E-mail Address:		

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# **2023 AUTHORITY BUDGET RESOLUTION**

#### Jackson Municipal Utilities Authority

# FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Jackson Municipal Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented before the governing body of the Jackson Municipal Utilities Authority at its open public meeting of October 27, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$17,951,301.00, Total Appropriations including any Accumulated Deficit, if any, of \$18,874,104.00, and Total Unrestriced Net Position planned to be utilized as funding thereof, of \$922,803.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,975,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$2,975,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Jackson Municipal Utilities Authority, at an open public meeting held on October 27, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Jackson Municipal Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023, is hereby approved; a

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Jackson Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on November 17, 2022.

(Secretary's Signature)	T T		(Date)	Jana Dongo
Governing Body Recorded Vote			(	
Member	Aye	Nay	Abstain	Absent
William Allmann	V			TADOUIL
Clara Glory	V	1		and the second se
Janet Longo		- Selection and a selection of the selec		ite c
Todd Porter	· · · · · · · · · · · · · · · · · · ·			
Lewis Wildman				V.
Karen Bressi		-		
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	-	1		
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# 2023 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

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### Jackson Municipal Utilities Authority

(Authority Name)

#### Fiscal Year: January 01, 2023 to December 31, 2023

Check the box for the applicable statement below:

☑ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to <u>N.J.A.C. 5:31-2.2</u>, along with the Annual Budget, of governing body of the Jackson Municipal Utilities Authority, on October 27, 2022.

☐ It is hereby certified that the governing body of the Jackson Municipal Utilities Authority have elected <u>NOT</u> to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Jackson Municipal Utilities for the following reason(s):

<b>Officer's Signature:</b>	1.5	anac
Name:	Janet Longo	
Title:	Secretary	
Address:	135 Manhattan Street	
	Jackson, NJ 08527	
Phone Number:	732-928-2222	
Fax Number:	732-928-5171	
E-mail Address:	N/A	545 A

Annual List of Change Orders Approved	Pursuant to N.J.A.C. 5:30-11	

Contracting Unit:

Year Ending: Jackson Municipal Utilities Authority

December 31, 2021

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details

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2	
	2
For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for	ution authorizing the change order and an Affidavit of Publication for
If you have not a change order exceeding the 20 percent threshold for the year indicated above, please check here	ce.) lease check here and certify below.
10/27/2022	Υ.
Date	Clerk/Secretary to the Governing Body
Appendix to Budget Document	-21
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# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE TRANSFER AND RESTRICTION OF FUNDS

### **RESOLUTION NO. 2022-155**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority annually adopts a Water/Sewer Capital Budget for specified projects; and

WHEREAS, \$910,000.00 shall be transferred from the Authority's Ocean First NJEIT Project account to the Authority's Parke Bank Capital Reserve Fund account, to be reserved and restricted for purposes of funding the Authority's capital needs; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending said transfer and restriction of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority is authorized to effectuate the transfer and restriction as described above.
- The restricted funds reserved shall be utilized only for the purposes specified above until all relevant financial obligations have been fully satisfied and/or the Authority shall, by formal action, remove said restrictions.
- Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Accounting Department and any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN	AYE	NAY	ABSTAIN	ABSENT
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING FINAL QUANTITIES CHANGE ORDER NO. 1, RELEASE OF THE PERFORMANCE BOND AND CLOSEOUT OF THE HYSON ROAD WATER TREATMENT PLANT PIPE BOLT REPLACEMENT, CONTRACT NO. CT-19036, WITH BR WELDING, INC., IN THE DECREASED AMOUNT OF <\$8,863.30>

# RESOLUTION NO. 2022-156

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, on September 23, 2021, via Resolution No. 2021-116, the Authority authorized the award of the Hyson Road Water Treatment Plant Pipe Bolt Replacement, Contract No. CT-19036, to BR Welding, Inc., in an amount not to exceed \$51,830.00; and

WHEREAS, BR Welding, Inc. has indicated that all contract work has been completed and has submitted the required final quantities change order and closeout documents for this project and is requesting a performance bond release; and

WHEREAS, the Authority's staff has reviewed the Final Quantities Change Order No. 1 document attached as "Schedule A", relative to Contract No. CT-19036, calling for various additions and deductions of contract quantities resulting in a decreased amount not to exceed <\$8,863.30>, changing the final contract amount from \$51,830.00 to the reduced amount of \$42,966.70, and find it to be fair and reasonable; and

WHEREAS, the Authority's staff and the Engineering Committee have reviewed the closeout documents, attached as Schedule "B" and are recommending that the contract be closed, and the aforesaid performance bond be released upon acceptance of the required two-year maintenance bond in the amount of \$21,483.35; and

**NOW, THEREFORE, BE IT RESOLVED** by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, and State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby approves Final Quantities Change Order No. 1 in the decreased amount of <\$8,863.30> and authorizes the contract closeout, in the reduced amount of \$42,966.70 and acceptance of the Maintenance Bond, in the amount of \$21,483.35 for Hyson Road Water Treatment Plant Pipe Bolt Replacement, Contract No. CT-19036.
- 2. The Authority's Executive Director, or his designee, is hereby authorized to execute any and all documentation as may be needed to effectuate the terms thereof.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, BR Welding, Inc., and any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN				
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27th day of October 2022.

DAVID A. HARPELL Executive Director Jackson Township Municipal Utilities Authority

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND THE CLOSEOUT OF THE CRYSTAL BROOK PUMP STATION REPLACEMENT, CONTRACT NO. CT-20217, WITH B & H CONTRACTING, INC.

# RESOLUTION NO. 2022-157

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, on January 28, 2021, via Resolution No. 2021-014, the Authority authorized the award of the Crystal Brook Pump Station Replacement, Contract No. CT-20217 to B & H Contracting, Inc., in the amount of \$867,600.00; and

WHEREAS, on September 22, 2022, via Resolution No. 2022-137, the Authority authorized Final Quantities Change Order No. 1, in the decreased amount of <\$17,155.36>, revising the contract amount of \$867,600.00 to the decreased amount of \$850,444.64; and

WHEREAS, B & H Contracting, Inc. has indicated that all contract work has been completed and has submitted the required closeout documents for this project and is requesting performance bond release; and

WHEREAS, the Authority's staff and the Engineering Committee have reviewed the closeout documents, attached as Schedule "A" and are recommending that the contract be closed, and the aforesaid performance bond be released upon acceptance of the required two-year maintenance bond in the amount of \$425,222.32; and

**NOW, THEREFORE, BE IT RESOLVED** by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes the contract closeout for B & H Contracting, Inc.
- 2. The Authority's Executive Director, or his designee, is hereby authorized to execute any and all documentation as may be needed to effectuate the terms thereof.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, B & H Contracting, Inc. and any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN				
CLARA GLORY	-V			
JANET LONGO				
TODD PORTER				
LEWIS WILDMAN			-	
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI				

r

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AWARD OF THE HAMPSHIRE HILLS PUMP STATION GRINDER, PUMP AND PIPING PROJECT, CONTRACT NO. CT-22218, TO MUNICIPAL MAINTENANCE CO., IN AN AMOUNT NOT TO EXCEED \$158,396.00

# RESOLUTION NO. 2022-158

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on September 2, 2022, for the Hampshire Hills pump Station Grinder, Pump and Piping Project, Contract No. CT-22218; and

WHEREAS, five (5) bids were received and publicly opened on October 6, 2022, at 2:00 p.m. in an amount ranging from a low of \$156,000.00 to a high of \$229,670.00; and

WHEREAS, the apparent low bidder's submission contained a fatal flow, which cannot be cured and therefore, has been rejected; and

**WHEREAS**, the Authority's staff and Finance Committee are recommending award of the Authority's Hampshire Hills Pump Station Grinder, Pump and Piping Project, Contract No. CT-22218 to Municipal Maintenance Co., as the lowest responsive and responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby awards the contract for Hampshire Hills Pump Station Grinder, Pump and Piping Project, Contract No. CT-22218, as set forth on the attached Schedule "A":
  - a. Contract Awarded to: Municipal Maintenance Co. 1352 Taylors Lane Cinnaminson, New Jersey 08077
  - b. Approved Contract Price: \$158,396.00
- 2. The Authority's Executive Director, or his designee, is authorized to return the bid security received from the unsuccessful bidders within three (3) days after execution of the Contract and to notify all bidders of the award of the Contract.
- 3. The Authority's Executive Director, or his designee, is hereby authorized to execute Contract No. CT-22218 and such other documentation as may be needed to effectuate the terms thereof.
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, Municipal Maintenance Co. and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN CLARA GLORY JANET LONGO	Y			
TODD PORTER LEWIS WILDMAN		· · · · · · · · · · · · · · · · · · ·		
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforestated purposes and upon budget approval for all subsequent year as follows:

Contract No.: CT-22218

Project No.: P22-HAMP01 (Hampshire Hills Pump Station Grinder, Pump and Piping Project)

Line item(s): 07-14-300-000-001 (S CAP2014S-SPSM Sewer Pump Station Modif)

JAMES R. DIAZ Assistant Executive Director/Director of Finance Jackson Township Municipal Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AWARD OF A THREE (3) YEAR CONTRACT FOR UNIFORM SERVICES, CONTRACT NO. CT-23036, TO AMERICAN WEAR, INC., IN THE AMOUNT OF \$17,440.80 ANNUALLY

# **RESOLUTION NO. 2022-159**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS,** pursuant to N.J.S.A. 40A:11-1 et seq. the Authority duly advertised and solicited bids on August 26, 2022, for a three (3) year contract for Uniform Services; and

**WHEREAS,** one (1) proposal was received and publicly opened on September 20, 2022, at 2:00 p.m. in an amount of \$17,440.80 annually; and

WHEREAS, the addition or reduction of employees may increase or decrease the above referenced contract amount; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending award of the Authority's Uniform Services (a/k/a 2023 Uniform), Contract No. CT-23036 to American Wear, Inc. as the lowest responsive and responsible bidder for January 1, 2023, to December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby awards the contract for the Uniform Services Contract No. CT-23036, effective January 1, 2023, through December 31, 2025, as set forth on the attached Schedule "A":
  - a. Contract Awarded to: American Wear, Inc. 261 North 18<sup>th</sup> Street East Orange, New Jersey 07017
  - b. Approved Contract Price: \$17,440.80 Annually
- 2. The Authority's Executive Director, or his designee, is hereby authorized to execute Uniform Services, Contract No. CT-23036 and such other documentation as may be needed to effectuate the terms thereof.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, American Wear, Inc. and to any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY	AYE	NAY	ABSTAIN	ABSENT	
JANET LONGO TODD PORTER LEWIS WILDMAN					
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT	

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available for the aforestated purposes January 1, 2023, and subsequent years upon budget approval as follows:

Contract No.: Line item(s): CT-23036 05-55-157-100-001 (W OPER: Uniforms) 07-55-157-100-001 (S OPER: Uniforms)

> JAMES R. DIAZ Asst. Executive Director/Director of Finance Jackson Township Municipal Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPOINTING THE RISK MANAGEMENT CONSULTANT, CONTRACT NO. CT-23021, TO CONNER STRONG & BUCKELEW COMPANIES, LLC

# RESOLUTION NO. 2022-160

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority's current Risk Management Consultant appointment expires on December 31, 2022; and

WHEREAS, the appointment of a Risk Management Consultant is required by the by-laws of the New Jersey Utility Authorities Joint Insurance Fund (hereinafter referred to as "JIF"); and

WHEREAS, the fees for said Risk Management Consultant Services are established by and are paid from the annual JIF premiums; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, under N.J.S.A. 19:44A-20.4 et seq., provides the procedure for soliciting proposals through a "fair and open process"; and

WHEREAS, the Authority has further determined that this contract be awarded as a "Professional Service", in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law, and does not require a public bid; and

WHEREAS, pursuant to N.J.S.A 19:44A-20.4 et seq. and N.J.S.A. 40A:11-1 et seq., the Authority duly advertised and solicited proposals for the position of Authority Risk Management Consultant on September 24, 2022; and

WHEREAS, one (1) proposal was received and publicly opened on October 12, 2022; and

WHEREAS, the Authority's staff and the Finance Committee are recommending the appointment of Conner Strong & Buckelew Companies, LLC as Risk Management Consultant for 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby appoints the following firm as Authority Risk Management Consultant for 2023, as set forth on the attached proposal attached hereto as Schedule "A":

a.	Contract Awarded to:	Conner Strong & Buckelew Companies, LLC
		231 Main Street, PO Box 2017
		Toms River, New Jersey 08754

b. Approved Contract Price: 6% of the 2023 JIF Premium (Paid by the JIF)

- 2. The term shall be for one (1) year commencing on January 1, 2023 and ending on December 31, 2023.
- 3. The Authority's Executive Director is hereby authorized to execute the Professional Services Agreement and such other documentation as may be needed to effectuate the terms thereof.
- 4. The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for "Professional Services," and the contract itself, must be made available for public inspection and that a notice of this action shall be printed in the official newspaper of the Authority.
- Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Risk Management Consultant, and to any other interested parties.

<b>MEMBER</b> WILLIAM ALLMANN CLARA GLORY	AYE	NAY	ABSTAIN	ABSENT
JANET LONGO TODD PORTER LEWIS WILDMAN				
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

## RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AWARD OF THE FIRST QUARTER FURNISHING OF SODIUM HYDROXIDE, CONTRACT NO. CT-23001, TO UNIVAR SOLUTIONS USA, INC., IN AN AMOUNT NOT TO EXCEED \$162,162.00

# RESOLUTION NO. 2022-161

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as ("Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on September 28, 2022, for First Quarter Furnishing of Sodium Hydroxide; and

WHEREAS, three (3) bids were received and publicly opened on October 13, 2022, at 2:30 p.m.; and

WHEREAS, two (2) bids were vendors declining to bid; and

**WHEREAS,** the third bid, received from Univar Solutions USA, Inc., for \$162,162.00, was found to be responsive and responsible: and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending award of the First Quarter Furnishing of Sodium Hydroxide, Contract No. CT-23001 for a term of 90 days from January 1, 2023, to March 31, 2023, to Univar Solutions USA, Inc., as the lowest responsive and responsible bidder, attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby awards the chemical supply contract as follows, Contract No. CT-23001 (Sodium Hydroxide), as set forth on the attached Schedule "A":

a.	Contract Awarded to:	Univar Solutions USA, Inc.
		200 Dean Sievers Place
		Morrisville, PA 19067

- b. Approved Contract Price: \$162,162.00
- 2. The Authority's Executive Director, or his designee, is authorized to return the bid security received from the unsuccessful bidder within three (3) days after execution of the Contract and to notify all bidders of the award of the Contract.
- 3. The Authority's Executive Director, or his designee, is hereby authorized to execute Contract No. CT-23001 and such other documentation as may be needed to effectuate the terms thereof.

4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, Univar Solutions USA, Inc., and to any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY	ILLIAM ALLMANN LARA GLORY ANET LONGO DDD PORTER	NAY	ABSTAIN	ABSENT
JANET LONGO TODD PORTER LEWIS WILDMAN				~
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available January 1, 2023, for the aforestated purposes as follows:

Contract Nos.: CT-23001

Line item(s):

05-55-107-100-001 (W OPER:Chemicals) 07-55-107-100-001 (S OPER: Chemicals) 07-55-307-100-001 (S SFGA: Chemicals) 07-55-507-100-001 (S MG:Chemicals)

JAMES R. DIAZ

Assistant Executive Director/Director of Finance Jackson Township Municipal Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27th day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING CHANGE ORDER NO. 1 FOR THE 2022 CHEMICAL SUPPLY CONTRACT, CONTRACT NO. CT-22002 WITH SHANNON CHEMICALS CORPORATION, IN AN INCREASED AMOUNT NOT TO EXCEED \$1,212.42

### **RESOLUTION NO. 2022-162**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, on December 16, 2021, via Resolution No. 2021-163, the Authority authorized the award of the 2022 Chemical Supply Contract, Contract No. CT-22002 (Iron Sequestering Agent) to Shannon Chemical Corporation, in the amount of \$6,870.38; and

WHEREAS, the Authority is in need of additional Iron Sequestering Agent due to potential supply chain issues; and

**WHEREAS**, the Authority has submitted Change Order No. 1, in the amount of \$1,212.42 as set forth in Change Order No. 1, attached hereto as Schedule "A", and

WHEREAS, the Authority's staff have reviewed the Change Order No. 1 document, attached as Schedule "A", relative to Contract No. CT-22002, resulting in the increased amount of \$1,212.42 and find same to be fair and reasonable; and

WHEREAS, the Authority's staff and the Finance Committee are recommending approval of Change Order No. 1, in the increased amount of \$1,212.42, revising Contract No. CT-22002 from \$6,870.38 to the increased amount not to exceed \$8,082.80.

- 1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes Change Order No. 1 for 2022 Chemical Supply Contract, Contract No. CT-22002 (Iron Sequestering Agent).
- 2. The Authority's Executive Director, or his designee, is hereby authorized to execute any and all documentation as may be needed to effectuate the terms thereof.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, Shannon Chemical Corporation. and any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN	AYE	NAY	ABSTAIN	ABSENT
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforestated purposes as follows:

Contract No: CT-22002 Line item(s): 05-55-107-100-001 (W OPER: Chemicals)

JAMES R. DIAZ

Assistant Executive Director/Director of Finance Jackson Township Municipal Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27th day of October 2022.

### RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF JACKSON FOR CERTAIN SANITARY SEWER IMPROVEMENTS TO BE CONSTRUCTED DURING THE TOWNSHIP'S STORM SEWER REPLACEMENT AND PAVING PROJECT ON SUSAN DRIVE, CONTRACT NO. CT-22217, IN THE AMOUNT OF \$79,815.10

### **RESOLUTION NO. 2022-163**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS,** the Township of Jackson (hereinafter referred to as "Township") has been awarded a grant with respect to stormwater sewer replacement and repaying a portion of Susan Drive; and

**WHEREAS,** the Authority wishes to replace certain sanitary sewer mains within the Township's project; and

**WHEREAS,** the Township adopted Resolution No. 135R-22 on March 8, 2022, authorizing the execution of a Shared Services Agreement with the Authority, hereto attached as Schedule "A"; and

**WHEREAS,** on March 24, 2022, via Resolution No. 2022-057, the Authority authorized a Shared Service Agreement with the Township for certain sanitary sewer improvement to be constructed during the Township stormwater sewer replacement and repaving a portion of Susan Drive project, which provided for acceptance of a Shared Service Agreement with the Township; and

**WHEREAS,** in addition to the planned sanitary sewer improvements the Township included in the base bid, an optional bid alternate item for replacement of four (4) Authority's manholes; and

WHEREAS, the Township awarded the Susan Drive Sewer Main & Laterals Replacement Project to Earle Asphalt Co. via Resolution No. 356R-22 on September 27, 2022, hereto attached as Schedule "B"; and

**WHEREAS,** the Township has advised the Authority that including the optional bid alternate will place the award above their certified pre-bid budget; and

WHEREAS, the Authority recommended authorization of said Shared Service Agreement without the optional bid alternate item; and

WHEREAS, in accordance with the Agreement, the Authority agrees to be responsible and reimburse the Township in the amount of \$79,815.10 plus or minus any additional costs based on the actual installed quantities with respect to the construction portion of the sanitary sewer work, including concrete curb and sidewalk, as directed; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending authorization of said Shared Service Agreement with the Township.

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes the Executive Director to execute said Shared Services Agreement, Contract No. CT-22217, as set forth on the attached Schedule "B":

a.	Contract Memorialized with:	Township of Jackson 95 West Veterans Highway Jackson, New Jersey 08527
b.	Approved Contract Price	\$79,815.10 plus or minus any additional costs based on the actual installed quantities.

- 2. The Authority's Executive Director, or his designee, is hereby authorized to execute Contract No. CT-22217 and such other documentation as may be needed to effectuate the terms thereof.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Township of Jackson, and to any other interested parties.

AYE	NAY	ABSTAIN	ABSENT
	-		1
V		_	
AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforestated purposes as follows:

Contract No: Project No: Line item(s): CT-22217 P21-SUSA01 07-20-350-000-001 (S CAP2020S-SSRR Sewer Rehab Replacement)

JAMES R. DIAZ

Assistant Executive Director/Director of Finance Jackson Township Municipal Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

### RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPOINTING CAROLYN MAURO AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR 2023

#### **RESOLUTION NO. 2022-164**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, N.J.A.C. 17:27-3.3 requires the Authority to designate a Public Agency Compliance Officer (hereinafter referred to as "P.A.C.O.") and to notify the Division of Purchase and Property of this designation annually by January 10<sup>th</sup>; and

**WHEREAS,** the Authority's staff and the Finance Committee are recommending designating Carolyn Mauro as the P.A.C.O. for 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby designates Carolyn Mauro as the P.A.C.O. representative for the period commencing on January 1, 2023, and ending on December 31, 2023.
- 2. The Management Assistant shall prepare and submit the Designation of Public Agency Compliance Officer (P.A.C.O.) form prior to January 10, 2023, attached hereto as Schedule "A".
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the employee and to any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN	AYE	NAY	ABSTAIN	ABSENT
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF RYAN HAVILAND TO THE CIVIL SERVICE TITLE OF WATER TREATMENT PLANT OPERATOR

### **RESOLUTION NO. 2022-165**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Ryan Haviland has held the title of Sewer Repairer 1/Water Repairer 1/Water Treatment Plant Operator since January 27, 2020; and

WHEREAS, Ryan Haviland has acquired the requisite experience to qualify for a promotion to Water Treatment Plant Operator; and

WHEREAS, Ryan Haviland has been recommended for a promotion by their supervisor; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

- 1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Ryan Haviland to Water Treatment Plant Operator pending final approval from the New Jersey Civil Service Commission.
- 2. Said title change will result in an increase to an hourly rate of \$25.00 effective October 31, 2022.
- 3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN	AYE	NAY	ABSTAIN	ABSENT
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

### RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF MICHAEL JANUSZ TO THE CIVIL SERVICE TITLE OF BUSINESS MANAGER

### **RESOLUTION NO. 2022-166**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Michael Janusz has held the title of Insurance Manager since August 30, 2021; and

WHEREAS, Michael Janusz has acquired the requisite experience to qualify for a promotion to Business Manager; and

WHEREAS, Michael Janusz has been recommended for a promotion by their supervisor; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

- 1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Michael Janusz to Business Manager pending final approval from the New Jersey Civil Service Commission.
- 2. Said title change will result in an increase to an hourly rate of \$31.25 effective October 31, 2022.
- 3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	V			
CLARA GLORY JANET LONGO		• 2		
TODD PORTER		•		
LEWIS WILDMAN				
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	1			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

### RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF DANA NIZAMOFF TO THE CIVIL SERVICE TITLE OF SENIOR ACCOUNT CLERK

### **RESOLUTION NO. 2022-167**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Dana Nizamoff has held the title of Account Clerk/Clerk 2 since August 31, 2020; and

WHEREAS, Dana Nizamoff has acquired the requisite experience to qualify for a promotion to Senior Account Clerk; and

WHEREAS, Dana Nizamoff has been recommended for a promotion by their supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

- 1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Dana Nizamoff to Senior Account Clerk pending final approval from the New Jersey Civil Service Commission.
- 2. Said title change will result in an increase to an hourly rate of \$22.25 effective October 31, 2022.
- 3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER AYE MILLIAM ALLMANN CLARA GLORY	AYE	NAY	ABSTAIN	ABSENT
JANET LONGO TODD PORTER LEWIS WILDMAN				V
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

### RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF LISA SIEMANOWICZ TO THE CIVIL SERVICE TITLE OF SENIOR PURCHASING ASSISTANT

2

### **RESOLUTION NO. 2022-168**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Lisa Siemanowicz has held the title of Account Clerk/Clerk 2 since September 28, 2020; and

WHEREAS, Lisa Siemanowicz has acquired the requisite experience to qualify for a promotion to Senior Purchasing Assistant; and

WHEREAS, Lisa Siemanowicz has been recommended for a promotion by their supervisor; and

WHEREAS, said promotion is now considered an advance employee and will be subject to the terms and conditions set forth in the attached Non-Union Employee Contract; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

- 1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Lisa Siemanowicz to Senior Purchasing Assistant pending final approval from the New Jersey Civil Service Commission.
- 2. Said title change will result in an increase to an hourly rate of \$27.00 effective October 31, 2022.
- 3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
- 4. Said promotion will result in an advance title and Lisa Siemanowicz will no longer be part of the Transport Workers Union. The terms and conditions contained in the Non-Union Employee Contract are attached hereto as Schedule "B".
- 5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

WILLIAM ALLMANN	MEMBER	AYE	NAY	ABSTAIN	ABSENT
JANET LONGO TODD PORTER LEWIS WILDMAN					
LEWIS WILDMAN		V			
ALTERNATE AYE NAY ABSTAIN ABSE					
		AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	KAREN BRESSI				(

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

DAVID A.<sup>1</sup>HARPELL Executive Director Jackson Township Municipal Utilities Authority

### RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF MICHAEL FEINEN JR. TO THE CIVIL SERVICE TITLE OF ELECTRONIC SYSTEMS TECHNICIAN 2

### **RESOLUTION NO. 2022-169**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Michael Feinen Jr. has held the title of Electronic Systems Technician 1 since July 29, 2019; and

WHEREAS, Michael Feinen Jr. has acquired the requisite experience to qualify for a promotion to Electronic Systems Technician 2; and

WHEREAS, Michael Feinen Jr. has been recommended for a promotion by their supervisor; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

- 1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Michael Feinen Jr. to Electronic Systems Technician 2, pending final approval from the New Jersey Civil Service Commission.
- 2. Said title change will result in an increase to an hourly rate of \$26.218 effective October 31, 2022.
- 3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY	AYE	NAY	ABSTAIN	ABSENT
JANET LONGO TODD PORTER LEWIS WILDMAN				
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27th day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF CHRISTOPHER MORIAU TO THE CIVIL SERVICE TITLE OF PUMPING STATION REPAIRER

### **RESOLUTION NO. 2022-170**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Christopher Moriau has held the title of Sewer Repairer 1 since June 29, 2020; and

WHEREAS, Christopher Moriau has acquired the requisite experience to qualify for a promotion to Pumping Station Repairer; and

WHEREAS, Christopher Moriau has been recommended for a promotion by their supervisor; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

- 1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Christopher Moriau to Pumping Station Repairer pending final approval from the New Jersey Civil Service Commission.
- 2. Said title change will result in an increase to an hourly rate of \$24.52 effective October 31, 2022.
- 3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN	AYE	NAY	ABSTAIN	ABSENT	
				$\checkmark$	
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT	-

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I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27th day of October 2022

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF ROBERT SEARLES TO THE CIVIL SERVICE TITLE OF ASSISTANT PUBLIC WORKS INSPECTOR

### RESOLUTION NO. 2022-171

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Robert Searles has held the title of Water Repairer 1 since September 28, 2020; and

**WHEREAS,** Robert Searles has acquired the requisite experience to qualify for a promotion to Assistant Public Works Inspector; and

WHEREAS, Robert Searles has been recommended for a promotion by their supervisor; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

- 1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Robert Searles to Assistant Public Works Inspector pending final approval from the New Jersey Civil Service Commission.
- 2. Said title change will result in an increase to an hourly rate of \$24.217 effective October 31, 2022.
- 3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

AYE	NAY	ABSTAIN	ABSENT
AYE	NAY	ABSTAIN	ABSENT
	AYE		

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27th day of October 2022.

### RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PERMANENT HIRE OF NICHOLAS SPECHT UNDER THE CIVIL SERVICE TITLE OF ENGINGEERING AIDE

### **RESOLUTION NO. 2022-172**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS,** the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of an Engineering Aide (Engineering Department); and

**WHEREAS,** after interviewing prospective candidates, the Authority believes that Nicholas Specht possesses the requisite qualifications, credentials and experience for said position; and

**WHEREAS,** said position is considered non-union, therefore the employee will be subject to the terms and conditions as set forth in the Non-Union Employee Contract; and

**WHEREAS**, the Authority's staff and the Personnel Committee are ratifying the aforementioned permanent hire.

- Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes hiring Nicholas Specht as an Engineering Aide (Engineering Department) on or about October 31<sup>st</sup>, 2022, at an annual salary of \$73,001.76, with benefits, pending final approval from the New Jersey Civil Service Commission.
- 2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
- 3. The terms and conditions contained in the Non-Union Employee Contract are attached hereto as Schedule "B".
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the employee and to any other interested parties.

MEMBER WILLIAM ALLMANN	AYE	NAY	ABSTAIN	ABSENT
CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN		-		
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

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I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

### RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PERMANENT HIRE OF NATALEE PIZARRO UNDER THE CIVIL SERVICE TITLE OF CLERK 1

### **RESOLUTION NO. 2022-173**

**WHEREAS,** the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of a Clerk 1 (Customer Service Department); and

**WHEREAS,** after interviewing prospective candidates, the Authority believes that Natalee Pizarro possesses the requisite qualifications, credentials and experience for said position; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned permanent hire.

- 1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes hiring Natalee Pizarro as a Clerk 1 (Customer Service Department) on or about November 07, 2022, at an hourly rate of \$15.00, with benefits, pending final approval from the New Jersey Civil Service Commission.
- 2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
- Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY JANET LONGO TODD PORTER	AYE		ABSTAIN	ABSENT
LEWIS WILDMAN ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of October 2022.

# RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE TEMPORARY HIRE OF KATHERINE KENNEDY

### **RESOLUTION NO. 2022-174**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain temporary assistance in the Billing Department due to assisting with the ongoing projects; and

WHEREAS, after interviewing prospective candidates, the Authority believes that Katherine Kennedy possesses the requisite qualifications, credentials and experience for said position; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned temporary hire.

- Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the temporary hiring of Katherine Kennedy in the Billing Department on or about November 7, 2022, at an hourly rate of \$15.00 per hour, without benefits, pursuant to Article 1 Section 3 of the Collective Bargaining Agreement as well as the requirements of the New Jersey Civil Service Commission.
- 2. Katherine Kennedy is considered a part-time employee with a twenty-five (25) hour work week.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the employee and to any other interested parties.

MEMBER WILLIAM ALLMANN CLARA GLORY JANET LONGO TODD PORTER LEWIS WILDMAN	AYE	NAY	ABSTAIN	ABSENT
ALTERNATE KAREN BRESSI	AYE	NAY	ABSTAIN	ABSENT

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27th day of October 2022.