



JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

HOMESERVE USA CHARITABLE DONATION POLICY

AMENDED JANUARY 2019

Since 2009, HomeServe USA has offered sewer and water service line coverage to customers of the Authority. The Jackson Township Municipal Utilities Authority (Authority) does not receive any compensation as a result of this offering but HomeServe USA makes an annual donation to local charities based on the number of customers who sign up for the coverage.

The Authority's Board of Commissioners designates the charities and/or organizations who will receive the donation and this typically occurs at the November Public Meeting. In an effort to formalize this process, the Authority adopted the HomeServe USA Charitable Donation Policy in 2018 which was approved via Resolution 2018-45. Further refinements to this policy are proposed as part of this amendment.

As part of this policy, the Authority has created a HomeServe USA Committee comprised of staff members who will rank the charities based upon the following criteria:

1. Charities that are based in Jackson Township and benefit Jackson Township residents will receive priority. Points will be weighted based on charities that are located and/or serving Jackson Township residents.

(Up to 5 points)

2. It is strongly encouraged that the recipient organization is primarily focused on basic human needs or support. Charities that serve underprivileged or susceptible members of our community will receive a preference. Points will be weighted based on charities that provide sustenance, assistance to families undergoing life-threatening medical treatment, or severe financial hardship.

(Up to 5 points)

3. Charities that support our military are encouraged.

(Up to 5 points)

4. Charities that have non-paid volunteer staff are preferred.

(Up to 5 points)

5. The prospective charity should provide information on their service to the community and references which will be contacted to determine their value to the community.

(Up to 5 points)

- A score of 18 points will be required to be eligible for funding;
- A charity or organization that scores more than 20 points may be considered for funding the following year but a new application will be required to be submitted for the subsequent year; and
- A charity or organization may receive a maximum of \$3,000.00 per year. Excess funds may be held by HomeServe USA until a charity or organization is so designated.

The HomeServe USA Charitable Contribution Application must also be submitted, with the above referenced information, by **September 1st**. Each recipient will be required to provide all necessary tax forms as well as proof of being a 501(c)(3) charity to both the Authority and HomeServe USA.

After receipt of the application, the HomeServe Committee will rank the applications and will provide a report to the Public Relations Committee. The Public Relations Committee will make a recommendation to the Board of Commissioners for funding consideration.