



**THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTIONS  
Public Meeting  
October 26, 2023**

- [2023 – 173](#) Resolution of the Jackson Township Municipal Utilities Authority Accepting the Cash Management Report for Month Ending September 30, 2023.
- [2023 – 174](#) Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Payment of Vouchers, Deposit Refunds, and Payroll for October 2023.
- [2023 – 175](#) Resolution of the Jackson Township Municipal Utilities Authority Granting Final Sewer and Water Approval to David Johnson Trust Office, Block 22206, Lot 2, On the Tax Map of the Township of Jackson.
- [2023 – 176](#) Resolution of the Jackson Township Municipal Utilities Authority Granting Tentative Sewer and Water Approval to Hope Chapel Associates, Block 22601, Lots 1, 2 and 20, On the Tax Map of the Township of Jackson.
- [2023 – 177](#) Resolution of the Jackson Township Municipal Utilities Authority Granting Preliminary Water Approval to Pine View at Grawtown Road, Block 19403, Lot 4, On the Tax Map of the Township of Jackson.
- [2023 – 178](#) Resolution of the Jackson Township Municipal Utilities Authority Granting Tentative Sewer and Water Approval to RAM Warehouse, Block 22301, Lots 17, 20, 21, 22, 23 and 24, On the Tax Map of the Township of Jackson.
- [2023 – 179](#) Resolution of the Jackson Township Municipal Utilities Authority Granting Tentative Sewer and Water Approval to Swanborne Phase V, Block 20802, Lots 8.01 and 8.03 and Block 20901, Lot 4, On the Tax Map of the Township of Jackson.
- [2023 – 180](#) Resolution of the Jackson Township Municipal Utilities Authority Granting Tentative and Final Sewer and Water Approval to 2100 West County Line Road Office Building, Block 7310, Lot 1, On the Tax Map of the Township of Jackson.
- [2023 – 181](#) Resolution of the Jackson Township Municipal Utilities Authority Granting Tentative Sewer and Water Approval to Whitesville Industrial Park – Phase 1, Block 22102, Lots 2.01-2.05 and Block 22203, Lots 1.04-108, On the Tax Map of the Township of Jackson.
- [2023 – 182](#) Resolution of the Jackson Township Municipal Utilities Authority Authorizing a Sewer Service Agreement with Megan County Office Building, Block 5601, Lots 61 and 74, On the Tax Map of the Township of Jackson.
- [2023 – 183](#) Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Adoption of the 2024 JTMUA Sewer and Water Operating Capital Budget – State Form.
- [2023 – 184](#) Resolution of the Jackson Township Municipal Utilities Authority Appointing the Risk Management Consultant, Contract No. CT-24021 to Connor Strong & Buckalew Companies, LLC Via a Fair and Open Process.

- [2023 – 185](#) Resolution of the Jackson Township Municipal Utilities Authority Authorizing Award of the 2024 Bi-Annual Chemical Supply Contracts, Contract No. CT-24001 Through CT-24003, in an Amount not to Exceed \$370,447.87.
- [2023 – 186](#) Resolution of the Jackson Township Municipal Utilities Authority Authorizing Award of a Lease/Service Agreement, Contract No. CT-23067, Pursuant to State Contract No. 40467/G2075, to Atlantic Tomorrows Office, in an Amount of \$9,534.60 Plus “Cost Per Copy” Overage Charges.
- [2023 – 187](#) Resolution of the Jackson Township Municipal Utilities Authority Appointing Michael Janusz as the Public Agency Compliance Officer for 2024.
- [2023 – 188](#) Resolution of the Jackson Township Municipal Utilities Authority Adopting Updated Personnel Policies and Procedures Manual and Employee Handbook.
- [2023 – 189](#) Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Lisa Childs to the Civil Service Title of Clerk 3 (Billing).
- [2023 – 190](#) Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of Daniel Howell to the Civil Service Title of Sewer Repairer 1/Water Repairer 1 (Operations).
- [2023 – 191](#) Resolution of the Jackson Township Municipal Utilities Authority Authorizing the Promotion of David Price to the Civil Service Title of Sewer Repairer 1/Water Repairer 1 (Operations).
- [2023 – 192](#) Resolution of the Jackson Township Municipal Utilities Authority Ratifying the Permanent Hire of Brian Ricciardella under the Civil Service Title of Laborer 1 (Technical Maintenance).
- [2023 – 193](#) Resolution of the Jackson Township Municipal Utilities Authority Authorizing Amendments to the Operations and Maintenance Eligibility Requirements.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING  
SEPTEMBER 30, 2023**

**RESOLUTION NO. 2023-173**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Cash Management Report has been reviewed by the Executive Director and the Commissioners; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	✓			
CLARA GLORY				✓
JANET LONGO	✓			
TODD PORTER				✓
LEWIS WILDMAN	✓			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI				✓

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR  
OCTOBER 2023**

**RESOLUTION NO. 2023-174**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the vouchers and check registers (hereinafter referred to as "Bill List") totaling \$764,869.70 have been reviewed by the Executive Director and the Commissioners and have been found to be reasonable and necessary; and

**WHEREAS**, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	✓			
CLARA GLORY				✓
JANET LONGO	✓			
TODD PORTER				✓
LEWIS WILDMAN	✓			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI				✓

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING FINAL SEWER AND WATER APPROVAL TO**  
**DAVID JOHNSON TRUST OFFICE, BLOCK 22206, LOT 2,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2023-175**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, David Johnson Trust (hereinafter referred to as "Developer"), is the owner of certain lands located in the Township of Jackson, County of Ocean, known as the David Johnson Trust Office, Block 22206, Lot 2; and

**WHEREAS**, the Developer and/or Developer's assignee is proposing to construct a 14,300 square-foot office building on the northeast corner of the intersection of Whitesville Road and White Road. The Developer is applying for final sewer and water approval at this time. The Developer proposes to service the building with sanitary sewer with a single sanitary sewer lateral conveying to an existing sewer main in Whitesville Road. The Developer also proposes to provide potable water service with a single water service connecting to an existing water main in Whitesville Road, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 18, 2023, attached as Schedule "A"; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending final sewer and water approval be granted to David Johnson Trust Office, Block 22206, Lot 2.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, and State of New Jersey, as follows:

1. The Authority hereby authorizes final sewer and water approval to David Johnson Trust Office, Block 22206, Lot 2, on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 18, 2023, attached as Schedule "A".
3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.
4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2023-175

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING TENTATIVE SEWER AND WATER APPROVAL TO**  
**HOPE CHAPEL ASSOCIATES, BLOCK 22601, LOTS 1, 2, AND 20,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2023-176**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as Authority) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Hope Chapel Associates (hereinafter referred to as "Developer"), is the owner of certain lands located in the Township of Jackson, County of Ocean, known as Hope Chapel Associates, Block 22601, Lots 1, 2, and 20; and

**WHEREAS**, the Developer and/or Developer's assignee, is proposing to construct a 25,935 square foot two-story office/retail building on the southwest corner of the intersection of Hope Chapel Road and Whitesville Road. The Developer is applying for tentative sewer and water approval at this time. The Developer proposes to provide sanitary sewer with a lateral connection to the existing sanitary sewer main in Whitesville Road. The Developer also proposes potable water with a lateral connection to the existing water main in Whitesville Road, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 18, 2023, attached as Schedule "A".

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending tentative sewer and water approval be granted to Hope Chapel Associates, Block 22601, Lots 1, 2, and 20.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes tentative sewer and water approval to Hope Chapel Associates, Block 22601, Lots 1, 2, and 20, on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 18, 2023, attached as Schedule "A".
3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.
4. The Developer will be required to apply for and receive final sewer and water approval from the Authority.
5. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2023-176

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING PRELIMINARY WATER APPROVAL TO**  
**PINE VIEW AT GRAWTOWN ROAD, BLOCK 19403, LOT 4,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2023-177**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, GM Grawtown, LLC, (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as Pine View at Grawtown Road, Block 19403, Lot 4; and

**WHEREAS**, the Developer and/or Developer's assignee is proposing to construct forty-eight (48) single family residential units and 10 multi-family residential units within three (3) buildings on the north side of Grawtown Road, between East Veterans Highway and Whitesville Road. Preliminary water approval was granted on February 24, 2022 via Resolution No. 2022-036, which has since expired and in which the design has now changed. The Developer is applying for tentative sewer and water approval at this time. The Developer is proposing to construct a gravity sanitary sewer system conveying flow to a temporary pump station, which will ultimately convey flow to a permanent pump station to be constructed by others. The Developer also proposes to install a water main extension along Grawtown Road, extending through the subdivision and ultimately connecting to the water system to be constructed by the adjacent development, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 18, 2023.

**WHEREAS**, the Authority has determined that there is no sewer capacity available to service the project at this time; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending preliminary water approval be granted to Pine View at Grawtown Road, Block 19403, Lot 4.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes preliminary water approval to Pine View at Grawtown Road, Block 19403, Lot 4, on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 18, 2023, attached as Schedule "A".
3. This approval is valid for a period of one (1) year in accordance with the Authority's Rules and Regulations.

Resolution No. 2023-177

4. The Developer will be required to apply for and receive tentative and final water approval from the Authority. The Developer will also be required to re-apply for and receive preliminary, tentative and final sewer approval.
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.



\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING TENTATIVE SEWER AND WATER APPROVAL TO**  
**RAM WAREHOUSE, BLOCK 22301, LOTS 17, 20, 21, 22, 23 AND 24,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2023-178**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Yosef Magid, (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean, known as RAM Warehouse, Block 22301, Lots 17, 20, 21, 22, 23 and 24; and

**WHEREAS**, the Developer and/or Developer's assignee is proposing to construct four (4) warehouse/office buildings with 274,890 square feet of warehouse space and 48,510 square feet of office space. This site is located on the east side of South Hope Chapel Road, south of Whitesville Road. The Developer is applying for tentative sewer and water approval at this time. The Developer proposes to provide public sanitary sewer by a sewer main extension connecting to an adjacent development's sanitary sewer. The Developer also proposes to connect to public water by a water main extension connecting to the water mains of two adjacent developments, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 18, 2023 attached as Schedule "A"; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending tentative sewer and water approval be granted to RAM Warehouse, Block 22301, Lots 17, 20, 21, 22, 23 and 24.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, and State of New Jersey, as follows:

1. The Authority hereby authorizes tentative sewer and water approval to RAM Warehouse, Block 22301, Lots 17, 20, 21, 22, 23 and 24, on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 18, 2023, attached as Schedule "A".
3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.
4. The Developer will be required to apply for and receive final sewer and water approval from the Authority.
5. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Dynamic Engineering, the Jackson Township Planning Board Secretary, and to any other interested parties.

Resolution No. 2023-178

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING TENTATIVE SEWER AND WATER APPROVAL TO**  
**SWANBORNE PHASE V, BLOCK 20802, LOTS 8.01 AND 8.03 AND BLOCK 20901, LOT 4,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2023-179**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as Authority) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the applicant, Swanborne, LLC (hereinafter referred to as "Developer"), is the owner of certain lands located in the Township of Jackson, County of Ocean, known as Swanborne Phase V, Block 20802, Lots 8.01 and 8.03 and Block 20901, Lot 4; and

**WHEREAS**, the Developer and/or Developer's assignee, is proposing to construct a 20-lot residential subdivision adjacent to the Swanborne Project. The Developer is applying for tentative sewer and water approval at this time. The Developer proposes to install an on-site gravity sanitary sewer main extension with dedicated services for each lot. The Developer also proposes to install an on-site water main extension with dedicated water services for each lot, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 18, 2023, attached as Schedule "A"; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending tentative sewer and water approval be granted to Swanborne Phase V, Block 20802, Lots 8.01 and 8.03 and Block 20901, Lot 4.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes tentative sewer and water approval to Swanborne Phase V, Block 20802, Lots 8.01 and 8.03 and Block 20901, Lot 4, on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 18, 2023, attached as Schedule "A".
3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.
4. The Developer will be required to apply for and receive final sewer and water approval from the Authority.

Resolution No. 2023-179

5. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING TENTATIVE AND FINAL SEWER AND WATER APPROVAL TO**  
**2100 WEST COUNTY LINE ROAD OFFICE BUILDING, BLOCK 7310, LOT 1,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2023-180**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, 2111 Discovery Way, LLC, (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean, known as 2100 West County Line Road Office Building, Block 7310, Lot 1; and

**WHEREAS**, the Developer and/or Developer's assignee is proposing to construct a single-story, 6,000 square-foot office building on the northeast corner of the intersection of Brewers Bridge Road and West County Line Road. The Developer is applying for tentative and final sewer and water approval at this time. The Developer is proposing to install a single sanitary sewer service to the building. The Developer is proposing to provide water service by connecting to the existing potable water service on-site, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated October 18, 2023, attached as Schedule "A"; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending tentative and final sewer and water approval be granted to 2100 West County Line Road Office Building, Block 7310, Lot 1.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes tentative and final sewer and water approval to 2100 West County Line Road Office Building, Block 7310, Lot 1 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated October 18, 2023, attached as Schedule "A".
3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.
4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Crest Engineering Associates, Inc., the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2023-180

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING TENTATIVE SEWER AND WATER APPROVAL TO**  
**WHITESVILLE INDUSTRIAL PARK – PHASE 1,**  
**BLOCK 22102, LOTS 2.01-2.05 AND BLOCK 22203, LOTS 1.05-1.08,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2023-181**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as Authority) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, CDR Whitesville, LLC (hereinafter referred to as “Developer”), is the owner of certain lands located in the Township of Jackson, County of Ocean known as Whitesville Industrial Park – Phase 1, Block 22102, Lots 2.01-2.05 and Block 22203, Lots 1.05-1.08; and

**WHEREAS**, the Developer and/or Developer’s assignee, is proposing to construct 33 industrial lots in three (3) phases, on the easterly side of Whitesville Road, south of Bradshaw Avenue. The Developer is applying for tentative sewer and water approval at this time for Phase 1, consisting of 9 lots. The Developer is proposing to provide sanitary sewer with a lateral connection to an existing gravity sewer system and provide potable water with an on-site water main extension, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority’s Rules and Regulations and the terms and conditions set forth in the Authority’s Engineer’s letter dated October 18, 2023, attached as Schedule “A”; and

**WHEREAS**, the Authority’s staff and the Engineering Committee are recommending tentative sewer and water approval be granted to Whitesville Industrial Park – Phase 1, Block 22102, Lots 2.01-2.05, Block 22203, Lots 1.05-1.08.

**NOW, THEREFORE, BE IT RESOLVED** by the Jackson Township Municipal Utilities Authority, in the Township of Jackson, County of Ocean, and State of New Jersey, as follows:

1. The Authority hereby authorizes tentative sewer and water approval to Whitesville Industrial Park – Phase 1, Block 22102, Lots 2.01-2.05 and Block 22203, Lots 1.05-1.08, on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority’s Rules and Regulations as well as with all conditions established in the Authority Engineer’s letter dated October 18, 2023, attached as Schedule “A”.
3. This approval is valid for a period of two (2) years in accordance with the Authority’s Rules and Regulations.
4. The Developer will be required to apply for and receive final sewer and water approval from the Authority.

Resolution No. 2023-181

5. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING A SEWER SERVICE AGREEMENT WITH  
MEGAN COUNTY OFFICE BUILDING, BLOCK 5601, LOTS 61 AND 74,  
ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2023-182**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, County Offices, LLC (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as Megan County Office Building, (f/k/a Megan Commercial Office Building) Block 5601, Lots 61 and 74; and

**WHEREAS**, the Developer and/or Developer's assignee wishes to connect their premises to the Authority's facilities for the purpose of obtaining sanitary sewer service, subject to compliance with the Authority's Rules and Regulations and all conditions as set forth herein; and

**WHEREAS**, the Sewer Service Agreement attached hereto as Schedule "A" contains terms and conditions, which are substantially satisfactory to the Authority; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending the authorization of said Sewer Service Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes the Executive Director to execute said Sewer Service Agreement.
2. Upon adoption of the within Resolution, the Authority, or their designee, shall forward copies to the Authority's General Counsel, the Developer, and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

# 2024 PREPARER'S CERTIFICATION


Jackson Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	ssiddiqui@jacksonmua.com 
Name:	Sana Siddiqui
Title:	Supervising Accountant
Address:	135 Manhattan Street Jackson , NJ 08527
Phone Number:	732-928-2222
Fax Number:	732-928-5171
E-mail Address:	ssiddiqui@jacksonmua.com


# AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.jacksonmua.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: William Allmann   
Title of Officer Certifying Compliance: Chairman  
Signature: billallmann@yahoo.com

# 2024 APPROVAL CERTIFICATION

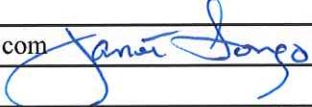
Jackson Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Jackson Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 26, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>	jlynn22l@aol.com 
<b>Name:</b>	Janet Longo
<b>Title:</b>	Secretary
<b>Address:</b>	135 Manhattan Street Jackson , NJ 08527
<b>Phone Number:</b>	732-928-2222
<b>Fax Number:</b>	732-928-5171
<b>E-mail Address:</b>	N/A

# 2024 AUTHORITY BUDGET RESOLUTION

## Jackson Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

WHEREAS, the Annual Budget for Jackson Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Jackson Municipal Utilities Authority at its open public meeting of October 26, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$18,803,947.00, Total Appropriations including any Accumulated Deficit, if any, of \$19,732,373.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$928,426.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$4,480,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$4,480,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Jackson Municipal Utilities Authority, at an open public meeting held on October 26, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Jackson Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Jackson Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on November 16, 2023.

jlynn221@aol.com  
(Secretary's Signature)

10/26/2023  
(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
William Allmann	✓			
Clara Glory				✓
Janet Longo	✓			
Todd Porter				✓
Lewis Wildman	✓			
Karen Bressi				✓

# 2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

## Jackson Municipal Utilities Authority

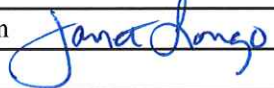
(Authority Name)

**Fiscal Year: January 01, 2024 to December 31, 2024**

*Check the box for the applicable statement below:*

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Jackson Municipal Utilities Authority, on October 26, 2023.

It is hereby certified that the governing body of the Jackson Municipal Utilities Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Jackson Municipal Utilities for the following reason(s):

<b>Officer's Signature:</b>	jlynn221@aol.com 
<b>Name:</b>	Janet Longo
<b>Title:</b>	Secretary
<b>Address:</b>	135 Manhattan Street Jackson , NJ 08527
<b>Phone Number:</b>	732-928-2222
<b>Fax Number:</b>	732-928-5171
<b>E-mail Address:</b>	N/A



Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: Jackson Municipal Utilities Authority Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

--

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here  and certify below.

10/26/2023  
Date

Janet Longo / jlynn22@aol.com  
Clerk/Secretary to the Governing Body



Appendix to Budget Document

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
APPOINTING THE RISK MANAGEMENT CONSULTANT, CONTRACT NO. CT-24021 TO  
CONNOR STRONG & BUCKELEW COMPANIES, LLC VIA A FAIR AND OPEN PROCESS**

**RESOLUTION NO. 2023-184**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority's current Risk Management Consultant appointment expires on December 31, 2023; and

**WHEREAS**, the appointment of a Risk Management Consultant is required by the by-laws of the New Jersey Utility Authorities Joint Insurance Fund (hereinafter referred to as "JIF"); and

**WHEREAS**, the fees for said Risk Management Consultant services are established by and are paid from the annual JIF premiums; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, under N.J.S.A. 19:44A-20.4 et seq., provides the procedure for soliciting proposals through a "fair and open process"; and

**WHEREAS**, the Authority has further determined that these contracts be awarded as a "Professional Service", in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law, and do not require a public bid; and

**WHEREAS**, pursuant to N.J.S.A 19:44A-20.4 et seq. and N.J.S.A. 40A:11-1 et seq., the Authority duly advertised and solicited proposals for the position of Authority Risk Management Consultant on September 25, 2023; and

**WHEREAS**, one (1) proposal was received and publicly opened on October 12, 2023; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending the appointment of Conner Strong & Buckelew Companies, LLC as risk Management Consultant for 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby appoints the following firms as Authority Special Projects Engineers, as set forth on the proposals attached as Schedule "A", to be utilized on an as needed basis:
  - a. Contracts Awarded to: Conner Strong & Buckelew Companies, LLC  
231 Main Street, PO Box 2017  
Toms River, NJ 08754
  - b. Approved Contract Price: 6% of the 2024 JIF Premium (Paid by the JIF)

Resolution No. 2023-184

2. The term shall be for one (1) year commencing on January 1, 2024 and ending on December 31, 2024.
3. The Authority's Executive Director, or their designee, is hereby authorized to execute the Professional Services Agreements and such other documentation as may be needed to effectuate the terms thereof.
4. The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself, must be made available for public inspection and that a notice of this action shall be printed in the official newspaper of the Authority.
5. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the Risk Management Consultant and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING AWARD OF THE 2024 BI-ANNUAL CHEMICAL SUPPLY CONTRACTS,  
CONTRACT NO. CT-24001 THROUGH CT-24003,  
IN AN AMOUNT NOT TO EXCEED \$370,447.87**

**RESOLUTION NO. 2023-185**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as ("Authority")) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on September 15, 2023, for various chemical supplies; and

**WHEREAS**, the term of the proposed contract(s) shall be a six (6) month term starting January 1, 2024 through June 30, 2024; and

**WHEREAS**, six (6) bids were received and publicly opened on September 28, 2023 at 2:00 p.m;

**WHEREAS**, three (3) of the bidders were determined to be lowest responsive and responsible in an amount not to exceed \$370,447.87; and

**WHEREAS**, no bids were received for Ferrous Chloride nor D-Limone - Citrus Degreaser; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending award of the 2024 Bi-Annual Chemical Supply Contracts, Contract No. CT-24001 through CT-24003, to the lowest responsive and responsible bidders in accordance with the Chemical Companies Award List dated September 28, 2023, attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby awards chemical supply contracts as follows, as set forth on the attached Schedule "A":
  - a. Contract Awarded to: Univar Solutions USA, Inc.  
200 Dean Sievers Place  
Morrisville, PA 19067  
Contract No: CT-24001 (Sodium Hydroxide)  
Approved Contract Price: \$136,500.00
  - b. Contract Awarded to: George S. Coyne Chemical Co., Inc.  
3015 State Road  
Croydon, PA 19021  
Contract No: CT-24002 (Sodium Hypochlorite Drums and  
Iron Sequestering Agent)  
Approved Contract Price: \$20,447.87
  - c. Contract Awarded to: PVS Minibulk, Inc.  
10900 Harper Ave  
Detroit, MI 48213  
Contract No: CT-24003 (Sodium Hypochlorite Bulk)  
Approved Contract Price: \$213,500.00

Resolution No. 2023-185

Approved Total Pricing: \$370,447.87

2. The Authority's Executive Director, or their designee, is authorized to return the bid security received from the unsuccessful bidders within three (3) days after execution of the Contract and to notify all bidders of the award of the Contract.
3. The Authority's Executive Director, or their designee, is hereby authorized to execute Contract No. CT-24001 through CT-24003 and such other documentation as may be needed to effectuate the terms thereof.
4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the above referenced bidders and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available January 1, 2024, for the aforesated purposes as follows:

Contract Nos.: CT-24001 through CT-24003  
Line item(s): 05-55-107-100-001 (W OPER:Chemicals)  
07-55-107-100-001 (S OPER:Chemicals)  
07-55-307-100-001 (S SFGA:Chemicals)  
07-55-507-100-001 (S MG:Chemicals)



JAMES R. DIAZ  
Assistant Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.



DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING AWARD OF A LEASE/SERVICE AGREEMENT, CONTRACT NO. CT-23067,**  
**PURSUANT TO STATE CONTRACT NO. 40467/G2075,**  
**TO ATLANTIC TOMORROWS OFFICE,**  
**IN AN AMOUNT OF \$9,534.60 PLUS "COST PER COPY" OVERAGE CHARGES**

**RESOLUTION NO. 2023-186**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the current Customer Service photocopier five-year "cost per copy" service agreement will end on November 30, 2023 and is in need of a replacement photocopier; and

**WHEREAS**, the Authority desires to award a Lease/Service Agreement, in accordance with 40A:11-15(7) et seq, from December 1, 2023 through November 30, 2028 in an amount of \$9,534.60, as specified in the Purchase Requisition attached hereto as Schedule "A" and State Contract No. 40467/G2075, attached hereto as Schedule "B"; and

**WHEREAS**, the Authority shall incur overage charges billed annually at \$.0076 per page for all copies in excess of 9,000 copies quarterly; and

**WHEREAS**, the Authority has reviewed and revised the attached agreement, referred hereto as Schedule "C", to terms that are acceptable to the Authority; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending award of the Authority's contract for a sixty (60) month Lease/Service agreement, Contract No. CT- 23067, to Atlantic Tomorrows Office in an amount of \$9,534.60 plus "cost per copy" overage charges.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby awards the contract for the Authority's Lease/Service Agreement, Contract No. CT-23067, as set forth on the attached Schedule "A":
  - a. Contract Awarded to: Atlantic Tomorrows Office  
3 Broad Street  
Freehold, NJ 07728
  - b. Approved Contract Price: \$9,534.60 plus "cost per copy" overage charges
2. The Authority's Executive Director, or their designee, is hereby authorized to execute Contract No. CT-23067 and such other documentation as may be needed to effectuate the terms thereof.

Resolution No. 2023-186

3. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, Atlantic Tomorrows Office, and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

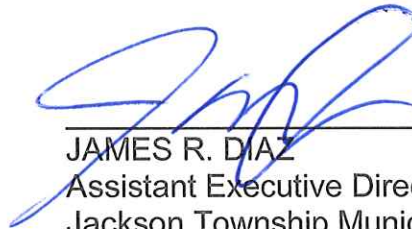
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforesated purposes as follows and upon budget approval for all subsequent years:

Contract No.: CT-23067

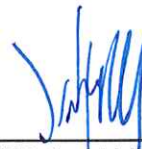
Line item(s): 05-55-131-100-006 (W OPER-Outside Serv – Serv Contracts)

07-55-131-100-006 (S OPER-Outside Serv – Serv Contracts)



\_\_\_\_\_  
JAMES R. DIAZ  
Assistant Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.



\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
APPOINTING MICHAEL JANUSZ AS THE PUBLIC AGENCY COMPLIANCE OFFICER  
FOR 2024**

**RESOLUTION NO. 2023-187**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, N.J.A.C. 17:27-3.3 requires the Authority to designate a public agency compliance officer (hereinafter referred to as "P.A.C.O.") and to notify the Division of Purchase and Property of this designation annually by January 10<sup>th</sup>; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending designating Michael Janusz as the P.A.C.O. for 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby designates Michael Janusz as the P.A.C.O. for the period commencing on January 1, 2024 and ending on December 31, 2024.
2. The Executive Assistant shall prepare and submit the Designation of Public Agency Compliance Officer (P.A.C.O.) form prior to January 10, 2024 attached hereto as Schedule "A".
3. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel, the employee and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JANET LONGO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
ADOPTING UPDATED PERSONNEL POLICIES AND PROCEDURES  
MANUAL AND EMPLOYEE HANDBOOK**

**RESOLUTION NO. 2023-188**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority last adopted a Personnel Policies and Procedures Manual and Employee Handbook dated November 2021 (hereinafter referred to as the "Handbook"); and

**WHEREAS**, said Handbook is required to be updated every two (2) years by the Municipal Excess Liability Joint Insurance Fund (hereinafter referred to as the "JIF"); and

**WHEREAS**, the Authority wishes to adopt said updated Handbook with the JIF requirements and management recommendations, attached as Schedule "A"; and

**WHEREAS**, the Authority's staff and Administrative Committee are recommending the adoption of said updated Handbook.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby adopts the Handbook dated October 2023, entitled "Personnel Policies and Procedures Manual and Employee Handbook".
2. That any other resolutions or policies heretofore adopted by the Authority, which are inconsistent with this resolution are hereby rescinded.
3. Copies of the newly adopted "Personnel Policies and Procedures Manual and Employee Handbook" shall be distributed to all Authority Employees.
4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's General Counsel and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	✓			
CLARA GLORY				✓
JANET LONGO	✓			
TODD PORTER				✓
LEWIS WILDMAN	✓			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI				✓

Resolution No. 2023-188

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE PROMOTION OF LISA CHILDS  
TO THE CIVIL SERVICE TITLE OF CLERK 3 (BILLING)**

**RESOLUTION NO. 2023-189**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Lisa Childs has held the title of Clerk 2 since September 27, 2021; and

**WHEREAS**, Lisa Childs has acquired the requisite experience to qualify for a promotion to Clerk 3; and

**WHEREAS**, Lisa Childs has been recommended for a promotion by their supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Lisa Childs to Clerk 3 (Billing) pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$20.05 effective October 30, 2023.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	✓			
CLARA GLORY				✓
JANET LONGO	✓			
TODD PORTER				✓
LEWIS WILDMAN	✓			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI				✓

Resolution No. 2023-189

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE PROMOTION OF DANIEL HOWELL  
TO THE CIVIL SERVICE TITLE OF  
SEWER REPAIRER 1/WATER REPAIRER 1 (OPERATIONS)**

**RESOLUTION NO. 2023-190**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Daniel Howell has held the title of Water Repairer 1 since November 25, 2019; and

**WHEREAS**, Daniel Howell has acquired the requisite experience to qualify for a promotion to Sewer Repairer 1/Water Repairer 1 (Operations); and

**WHEREAS**, Daniel Howell has been recommended for a promotion by their supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Daniel Howell to Sewer Repairer 1/Water Repairer 1 (Operations).
2. Said title change will result in an increase to an hourly rate of \$24.00 effective October 30, 2023
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	✓			
CLARA GLORY				✓
JANET LONGO	✓			
TODD PORTER				✓
LEWIS WILDMAN	✓			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI				✓

Resolution No. 2023-190

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PROMOTION OF DAVID PRICE**  
**TO THE CIVIL SERVICE TITLE OF**  
**SEWER REPAIRER 1/WATER REPAIRER 1 (OPERATIONS)**

**RESOLUTION NO. 2023-191**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, David Price has held the title of Water Repairer 1 since November 25, 2019; and

**WHEREAS**, David Price has acquired the requisite experience to qualify for a promotion to Sewer Repairer 1/Water Repairer 1 (Operations); and

**WHEREAS**, David Price has been recommended for a promotion by their supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of David Price to Sewer Repairer 1/Water Repairer 1 (Operations).
2. Said title change will result in an increase to an hourly rate of \$24.00 effective October 30, 2023.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	✓			
CLARA GLORY				✓
JANET LONGO	✓			
TODD PORTER				✓
LEWIS WILDMAN	✓			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI				✓

Resolution No. 2023-191

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RATIFYING THE PERMANENT HIRE OF BRIAN RICCIARDELLA  
UNDER THE CIVIL SERVICE TITLE OF LABORER 1 (TECHNICAL MAINTENANCE)**

**RESOLUTION NO. 2023-192**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of a Laborer 1 (Technical Maintenance); and

**WHEREAS**, after interviewing prospective candidates, the Authority believes that Brian Ricciardella possesses the requisite qualifications, credentials and experience for said position; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned permanent hire.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby is ratifying the hiring of Brian Ricciardella as a Laborer 1 (Technical Maintenance) on or about October 23, 2023 at an hourly rate of \$18.00, with benefits, pending final approval from the New Jersey Civil Service Commission.
2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
3. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	✓			
CLARA GLORY				✓
JANET LONGO	✓			
TODD PORTER				✓
LEWIS WILDMAN	✓			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI				✓

Resolution No. 2023-192

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING AMENDMENTS TO THE  
OPERATIONS AND MAINTENANCE ELIGIBILITY REQUIREMENTS**

**RESOLUTION NO. 2023-193**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority's Salary Guide and Eligibility Requirements were last adopted on June 22, 2023, via Resolution No. 2023-118; and

**WHEREAS**, the Authority believes it is appropriate to amend the current Eligibility Requirements, as indicated on the attached Schedule "A" and Schedule "B"; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending amendments to said Eligibility Requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes said amendments to the Eligibility Requirements, as indicated on the attached Schedule "A" and Schedule "B".
2. Upon adoption of the within Resolution, the Authority's Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union and to any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	✓			
CLARA GLORY				✓
JANET LONGO	✓			
TODD PORTER				✓
LEWIS WILDMAN	✓			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
KAREN BRESSI				✓

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26<sup>th</sup> day of October 2023.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority