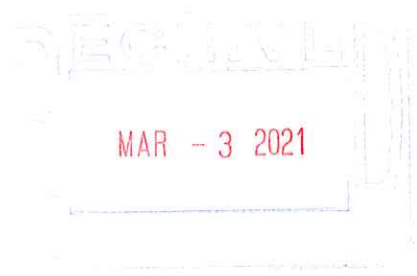


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TOWNSHIP OF JACKSON
MUNICIPAL UTILITIES AUTHORITY

In the Matter of
Schedule of Rates
Resolution Adopting the
2021 Rate Schedule.



Jackson Township MUA
135 Manhattan Street
Jackson, New Jersey 08527
November 19, 2020
Time Noted: 5:30 PM

- BEFORE:
- WILLIAM J. ALLMANN, Chairman
 - CAROL BLAKE, Vice-Chairwoman
 - VICKI RICKABAUGH, Secretary
 - CLARA GLORY, Treasurer
 - LEWIS WILDMAN, Alternate Member

DANIELLE GOLBA & ASSOCIATES
CERTIFIED COURT REPORTING SERVICES
(732) 882-5996 - email: dgcsr@aol.com

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3 APPEARANCES:

4 WILLIAM T. HIERING, ESQ.

5 Attorney for the Board

6

7 ALSO PRESENT:

8 DAVID HARPELL

9 Executive Director

10

11 JAMES DIAZ

12 Assistant Executive Director/Director of

13 Finance

14

15 JOAN HALTIGAN

16 Executive Assistant

17

18 ALAN DITTENHOFFER, Engineer

19

20 EARL QUIJANO, Principal Engineer

21

22

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3 E X H I B I T S

4

5	NUMBER	DESCRIPTION	PAGE
6	1	Affidavit of Publication	5
7		(Asbury Park Press)	
8	2	Affidavit of Publication	5
9		(Star Ledger)	
10	3	Schedule of Rates	5
11		Effective January 1, 2021	

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MS. HALTIGAN: My name is Joan Haltigan, Executive Assistant of the Jackson MUA. It is now 5:30 PM and we will commence with the public portion of the regularly scheduled meeting of November 19, 2020. For the record, this meeting is being held by teleconference and it's being recorded. If any participant gets disconnected, please dial back in. For any public participation you will be muted until the Chairman opens this meeting for any public comment. All participants will be asked to identify themselves. Any public comments submitted through electronic mail or written letter format 48 hours before the start of this meeting shall be read at the beginning of the public portion of the meeting.

MR. ALLMANN: Thank you. Roll call, please.

MS. HALTIGAN: Mr. Allmann?

MR. ALLMANN: Present.

MS. HALTIGAN: Mrs. Blake?

MRS. BLAKE: Here.

MS. HALTIGAN: Mrs. Glory?

1 MRS. GLORY: Here.

2 MS. HALTIGAN: Mr. Porter?

3 MR. ALLMANN: He was on his way.

4 MS. HALTIGAN: Mrs. Rickabaugh?

5 MRS. RICKABAUGH: Yes.

6 MS. HALTIGAN: Mr. Wildman?

7 MR. WILDMAN: Yes.

8 MS. HALTIGAN: As Executive Assistant of
9 this meeting, I publicly announce that in
10 compliance with the provisions of the Open
11 Public Meetings Act, adequate notice of this
12 public meeting has been advertised in the
13 manner prescribed by law. This statement shall
14 be entered in the minutes of this meeting.

15 MR. ALLMANN: Thank you very much.

16 At this time we will have the rate
17 hearing.

18 MR. HIERING: At this point I'd like to
19 point out, I know we have -- this is being
20 recorded. The court reporter is on Zoom. I
21 have forwarded copies of three items which we
22 will have that will be our Exhibits.

23 Exhibit 1 will be the Affidavit of
24 Publication of the Asbury Park Press from
25 October 28, 2020.

1 Exhibit 2 would be the Star Ledger's
2 Affidavit of Publication, and that also was
3 dated 10-28-2020.

4 And lastly we have the Schedule of Rates,
5 Connection Fees and Rates of the Authority
6 which is I believe is attached to that.

7 At this point I'd like to call Mr. James
8 Diaz and have him sworn.

9 (Whereupon James Diaz was duly sworn under
10 oath by the officer.)

11 MR. HIERING: Thank you. And what is your
12 position with the authority?

13 MR. DIAZ: My name is James Diaz and I am
14 the Assistant Executive Director/Director of
15 Finance for the Jackson Township Municipal
16 Utilities Authority.

17 MR. HIERING: Thank you. First we'll
18 start with the connection fees and I'll just
19 ask you first when you formulated these, did
20 you follow the state statute in regard to that?

21 MR. DIAZ: I did.

22 MR. HIERING: Okay, fine. Can you explain
23 what that is as far as the connection fees go?

24 MR. DIAZ: Yes. The Authority followed
25 the guidelines from the state statute and did

1 the calculations accordingly beginning with the
2 Equivalent Dwelling Units, (EDU), changing from
3 2020, 186 to 2021, 187, an increase of one
4 gallon per day. And that's just for
5 calculation purposes. Beginning with the
6 water, the water connection fee, the authority
7 proposed a connection fee for 2021 is
8 \$4,278.00. That's an \$18.00 increase from
9 2020's rate of \$4,260.00.

10 Under Sewer, the proposed 2021 sewer
11 connection fee is \$1,910.00. That's a \$51.00
12 increase from the 2020 connection fee of
13 \$1,859.00.

14 MR. HIERING: Alright. In regard to the
15 rates, are you basically tasked with putting
16 those rates together?

17 MR. DIAZ: I am.

18 MR. HIERING: Okay, fine. When you
19 formulated those also, I assume that they would
20 be computed so that they would be sufficient
21 for the operation of the Authority?

22 MR. DIAZ: Correct.

23 MR. HIERING: Okay, fine. Do you want to
24 go through those rates, as well?

25 MR. DIAZ: Yes. Thank you. Beginning

1 with the scheduled quarterly water and sanitary
2 sewer charges, beginning with water service
3 charges there's one change and it's for the
4 water service charge rate to the 5/8 meter.
5 The proposed rate for 2021 is \$38.00. It's an
6 increase of \$1.00 from the 2020 rate of \$37.00.
7 All other service charges will remain the same.

8 Under the Residential Commercial Water
9 Consumption charges beginning with 1 gallon to
10 10,000 gallons, the proposed 2021 rate is \$2.50
11 per 1,000 gallons. It's an increase of 10
12 cents from the 2020 rate of \$2.40. For gallons
13 10,001 to 25,000 gallons, the proposed 2021
14 rate is \$3.75 per thousand. That's an increase
15 of 15 cents from the 2020 rate of \$3.60. From
16 25,001 to 75,000 the rate is \$4.75 per thousand
17 gallons, that's an increase of 15 cents from
18 the 2020 rate of \$4.60. And for 75,001 and
19 above, the proposed 2021 rate is \$6.20, an
20 increase of 10 cents from the 2020 rate of
21 \$6.10.

22 Regarding the Residential Sewer Sanitary
23 Sewer Service Charges and Usage fees, there is
24 no change proposed for 2021. Additionally all
25 the other remaining charges on the rate

1 schedule will remain the same and stay in
2 place.

3 MR. HIERING: Okay. At this point I guess
4 we'll turn it over; are there any questions
5 from the public?

6 (None.)

7 MR. ALLMANN: Any questions from the
8 Board?

9 (None.)

10 MR. HIERING: We'd like to offer the three
11 exhibits into the record.

12 (Whereupon the aforementioned Exhibits 1,
13 2 and 3 were entered into the record.)

14 MR. ALLMANN: Okay. So all three exhibits
15 are in the record. Anything else from anybody?

16 (None.)

17 MR. ALLMANN: We'll move on to the
18 resolution adopting the 2021 Rate Schedule. Do
19 we have a motion?

20

21 MRS. RICKABAUGH: So moved.

22 MR. ALLMANN: Second?

23 MRS. BLAKE: Second.

24 MR. ALLMANN: All in favor say "aye".

25 ALL: Aye.

1 MR. ALLMANN: Opposed?

2 (None.)

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4 (Whereupon the proceeding was concluded.)

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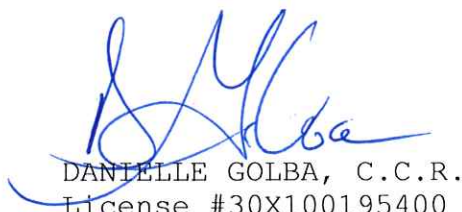
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C E R T I F I C A T E

I, Danielle Golba, a Certified Court Reporter and Notary Public of the State of New Jersey, certify that the foregoing is a true and accurate transcript of the proceedings to the best of my ability.



DANIELLE GOLBA, C.C.R.
License #30X100195400
EXP. 6-30-22

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$267.30 Affidavit \$35.00

STATE OF WISCONSIN
Brown County

Personally appeared Nicholas Renstrom at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, In State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

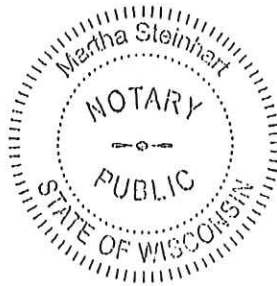
10/28/2020 A.D 2020

Mertha Steinhart

Notary Public State of Wisconsin County of Brown

10/13/24

My commission expires



10/28/2020



TOWNSHIP OF JACKSON

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JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

SCHEDULE OF RATES

Effective January 1, 2021

I. Schedule of Water and Sewer Connection Fees

A. Water

Residential - Each single-family residential dwelling shall be considered as one unit. Each single-family unit in a multiple family residential dwelling shall be considered one unit. Minimum connection fee, which includes 5/8" x 3/4" or 3/4" meter, shall be \$4,278.00.

Commercial - Commercial, Industrial, Professional, Institutional, Public or other user not heretofore mentioned shall be charged connection fees based on consumption of 187 gallons/day being one (1) unit as estimated by the Authority's Engineer. The number of units shall be rounded up to the next tenth (1/10) unit and multiplied by the single residential unit charge. Minimum connection fee shall be \$4,278.00.

Any affordable housing projects shall be charged at a fifty percent (50%) reduction in the connection fee or tapping fee assessed pursuant to N.J.S.A. 40:14B-22.3 et seq. for new connections to the water system.

Connection Fee includes meter.

B. Sewer

Residential - Each single-family residential dwelling shall be considered as one unit. Each single-family unit in a multiple family residential dwelling shall be considered one unit. Minimum connection fee, which includes up to a 6" service lateral, shall be \$1,910.00.

Commercial - Commercial, Industrial, Professional, Institutional, Public or other user not heretofore mentioned shall be charged connection fees based on consumption of 187 gallons/day being one (1) unit as estimated by the Authority's Engineer. The number of units shall be rounded up to the next tenth (1/10) unit and multiplied by the single residential unit charge. Minimum connection fee shall be \$1,910.00.

Any affordable housing projects shall be charged at a fifty percent (50%) reduction in the connection fee or tapping fee assessed pursuant to N.J.S.A. 40:14B-22.3 et seq. for new connections to the sewer system.

Connection Fee Includes meter (As Applicable).

II. Schedule of Quarterly Water and Sanitary Sewer Charges

A. Water Service Charges

Meter Size	
5/8"	- \$ 38.00
3/4"	- \$ 50.00
1"	- \$ 75.00
1 1/2"	- \$ 148.00
2"	- \$ 438.00
3"	- \$ 907.00
4"	- \$ 1,826.00
6"	- \$ 3,784.00
8"	- \$ 6,740.00

B. Residential & Commercial Water Consumption Charges

1 - 10,000 gallons	- \$ 2.50 per 1,000 gallons
10,001 - 25,000 gallons	- \$ 3.75 per 1,000 gallons
25,001 - 75,000 gallons	- \$ 4.75 per 1,000 gallons
75,001 + gallons	- \$ 6.20 per 1,000 gallons

C. Residential & Commercial Sanitary Sewer Service Charges (See Notes)

Service Charge Per Unit	- \$ 30.00
Disposal Fees:	
Up to 100,000 gallons	- \$ 5.30 per 1,000 gallons
100,001 gallons +	- \$ 7.00 per 1,000 gallons

Notes:

1. Unit shall be as defined in the Jackson Township Municipal Utilities Authority Rules and Regulations.
2. Non-residential customers shall have number of units calculated based on the New Jersey Department of Environmental Protection (NJDEP) rate or the Authority's Engineer estimate as appropriate. Prior four (4) quarters usage may be used as a basis of the unit calculation when no other information is available.
3. Disposal fees shall be calculated based on water meter reading for all customers with the following exceptions:
 - a. Residential customers with sprinkler accounts will not be charged sewer disposal fees for water recorded through the sprinkler account meter.
 - b. Where a sewer flow meter exists, such meter readings shall be the basis for disposal fee calculation.
4. In accordance with N.J.S.A. 40:14B-22.2 et seq., a twenty percent (20%) reduction in quarterly residential service charges is available for qualified customers.
5. Usage for sewer-only customers shall be based upon the average customer usage, which is currently 17,000 gallons per quarter. Charges will be calculated in accordance with Section II- Paragraph "C" of this Schedule of Rates.

III. Fire Protection Quarterly Service Charges

A. Private Fire Protection Service Fee

Size of Connection (inches)	
Up to 2" (Commercial Only)	- \$ 102.76
3"	- \$ 154.14
4"	- \$ 205.52
6"	- \$ 513.81
8"	- \$ 1,027.62

B. Private Hydrant Service Fee - \$ 82.21

C. Public Hydrant Service Fee - \$ 35.00

IV. Miscellaneous Charges Schedule

A. Developer Application Fee - \$ 25.00 per unit,

- \$ 200.00 minimum
- B. Meter Fee - Cost plus 20%
- C. Water/Sewer Tap Fee - Cost plus 20%
- D. Returned Check Fee - \$ 20.00
- E. Service Calls
 - 1. Shut off and/or Restoration of Service \$ 35.00
 - 2. Re-Read (No Error Found) \$ 25.00
 - 3. Inspection of Individual Water/Sewer Connection \$ 100.00 each
 - 4. Read for Tenant Change \$ 25.00
 - 5. Read for Transfer of Ownership \$ 25.00

F. Meter Test - Up to 1" Meter (Includes Service Call, Meter Pull, Test, Transportation & Service) \$ 60.00

Meters larger than 1" shall be charged in accordance with Paragraph "K" of this Schedule of Rates.

- G. Minimum Charge for Repair of Damaged or Frozen Meter
- Up to 1 1/2" - \$ 35.00
 - 2" - 4" - \$ 275.00
 - 6" - 10" - \$ 375.00
 - 12" + - \$ 500.00

Parts and Labor shall be charged in accordance with Paragraph "K" of this Schedule of Rates.

H. Temporary Use of Hydrant

Location	Deposit	Mln. Charge
On-Site (JTMUA)	NONE	\$35.00 Per Fill
Off-Site	\$200.00	\$25.00

Water usage shall be billed based on Section II B - Residential & Commercial Water Consumption Charges.

- I. Hydrant Flow Tests - \$ 50.00
- J. Tampering, Illegal Connections & Theft of Services
 - Per Dlgm Minimum Penalty - \$ 100.00
 - Loss of Services Provided - Cost of Lost Service as Estimated by the Authority

Note: The Authority reserves the right to pursue any and all legal and/or equitable remedies.

K. Unspecified Charges

Any charges not heretofore noted will be charged as follows:

- Labor - Raw Salary x 2.35
- Minimum Labor - \$ 45.00
- Contractor - Cost + 10%
- Parts/Equipment - Cost + 20%

L. Misc. Copies of Documents

- Letter size or smaller - \$ 0.05 per page
- Legal size or larger - \$ 0.07 per page

Other forms of copies other than what is listed above (i.e. discs) will be charged at actual cost.

M. Account Searches - \$ 1.00 each

N. Interest Charge

Any balance unpaid will be subject to interest at a rate of 18% annum per N.J.S.A 40:14B-41 et seq. (\$267.30)



State of New Jersey,) ss
County of Middlesex)

Lisa Arrington being duly sworn, deposes that he/she is principal clerk of NJ Advance Media; that Star Ledger is a public newspaper, with general circulation in Atlantic, Burlington, Cape May, Essex, Hudson, Hunterdon, Mercer, Middlesex, Monmouth, Morris, Ocean, Passaic, Somerset, Sussex, Union, and Warren Counties, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):
Star Ledger 10/28/2020

Lisa Arrington
Principal Clerk of the Publisher

Sworn to and subscribed before me this 2nd day of November 2020

[Signature]
Notary Public

Darian N Alexander
Notary Public
New Jersey
My Commission Expires November 13, 2022
No. 50071877

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Effective January 1, 2021

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Any affordable housing projects shall be charged at a fifty percent (50%) reduction in the connection fee or tapping fee assessed pursuant to N.J.S.A. 40:14B-22.3 et seq. for new connections to the water system.

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EXHIBIT
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B. Sewer Connection Fee includes meter.

Residential - Each single-family residential dwelling shall be considered as one unit. Each single-family unit in a multiple family residential dwelling shall be considered one unit. Minimum connection fee, which includes up to a 6" service lateral, shall be \$1,910.00.

F.

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G.

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Connection Fee includes meter (As Applicable).

II. Schedule of Quarterly Water and Sanitary Sewer Charges

H.

A. Water Service Charges

Meter Size		
5/8"	-	\$ 38.00
3/4"	-	\$ 50.00
1"	-	\$ 75.00
1 1/2"	-	\$ 148.00
2"	-	\$ 438.00
3"	-	\$ 907.00
4"	-	\$ 1,826.00
6"	-	\$ 3,784.00
8"	-	\$ 6,740.00

I.

J.

B. Residential & Commercial Water Consumption Charges

1 - 10,000 gallons	-	\$ 2.50 per 1,000 gallons
10,001 - 25,000 gallons	-	\$ 3.75 per 1,000 gallons
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K.

C. Residential & Commercial Sanitary Sewer Service Charges (See Notes)

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L.

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N.

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12"+	-	\$ 500.00

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Hydrant Flow Tests - \$ 50.00

Tampering, Illegal Connections & Theft of Services

Per Diem Minimum Penalty	-	\$ 100.00
Loss of Services Provided	-	Cost of Lost Service as Estimated by the Authority

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Unspecified Charges

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Connection Fee includes meter (As Applicable).



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C. Residential & Commercial Sanitary Sewer Service Charges (See Notes)

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100,001 gallons +	-	\$ 7.00 per 1,000 gallons

Notes:

- Unit shall be as defined in the Jackson Township Municipal Utilities Authority Rules and Regulations.
- Non-residential customers shall have number of units calculated based on the New Jersey Department of Environmental Protection (NJDEP) rate or the Authority's Engineer estimate as appropriate. Prior four (4) quarters usage may be used as a basis of the unit calculation when no other information is available.
- Disposal fees shall be calculated based on water meter reading for all customers with the following exceptions:
 - Residential customers with sprinkler accounts will not be charged sewer disposal fees for water recorded through the sprinkler account meter.
 - Where a sewer flow meter exists, such meter readings shall be the basis for disposal fee calculation.
- In accordance with N.J.S.A. 40:14B-22.2 et seq., a twenty percent (20%) reduction in quarterly residential service charges is available for qualified customers.
- Usage for sewer-only customers shall be based upon the average customer usage, which is currently 17,000 gallons per quarter. Charges will be calculated in accordance with Section II- Paragraph "C" of this Schedule of Rates.

III. Fire Protection Quarterly Service Charges

A. Private Fire Protection Service Fee

Size of Connection (inches)		
Up to 2" (Commercial Only)		
3"	-	\$ 102.76
4"	-	\$ 154.14
6"	-	\$ 205.52
8"	-	\$ 513.81
	-	\$1,027.62

B. <u>Private Hydrant Service Fee</u>	-	\$ 82.21
C. <u>Public Hydrant Service Fee</u>	-	\$ 35.00

IV. Miscellaneous Charges Schedule

A. <u>Developer Application Fee</u>	-	\$ 25.00 per unit, \$ 200.00 minimum
B. <u>Meter Fee</u>	-	Cost plus 20%
C. <u>Water/Sewer Tap Fee</u>	-	Cost plus 20%
D. <u>Returned Check Fee</u>	-	\$ 20.00
E. <u>Service Calls</u>		
1. Shut off and/or Restoration of Service		\$ 35.00
2. Re-Read (No Error Found)		\$ 25.00
3. Inspection of Individual Water/Sewer Connection		\$ 100.00 each
4. Read for Tenant Change		\$ 25.00
5. Read for Transfer of Ownership		\$ 25.00
F. <u>Meter Test – Up to 1" Meter</u> <u>(Includes Service Call, Meter Pull, Test, Transportation & Service)</u>		\$ 60.00

Meters larger than 1" shall be charged in accordance with Paragraph "K" of this Schedule of Rates.

G. Minimum Charge for Repair of Damaged or Frozen Meter

Up to 1 1/2"	-	\$ 35.00
2" – 4"	-	\$ 275.00
6" – 10"	-	\$ 375.00
12" +	-	\$ 500.00

Parts and Labor shall be charged in accordance with Paragraph "K" of this Schedule of Rates.

H. Temporary Use of Hydrant

<u>Location</u>	<u>Deposit</u>	<u>Min. Charge</u>
On-Site (JTMUA)	NONE	\$35.00 Per Fill
Off-Site	\$200.00	\$25.00

Water usage shall be billed based on Section II B – Residential & Commercial Water Consumption Charges.

I. <u>Hydrant Flow Tests</u>	-	\$ 50.00
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J. Tampering, Illegal Connections & Theft of Services

Per Diem Minimum Penalty	-	\$ 100.00
Loss of Services Provided	-	Cost of Lost Service as Estimated by the Authority

Note: The Authority reserves the right to pursue any and all legal and/or equitable remedies.

K. Unspecified Charges

Any charges not heretofore noted will be charged as follows:

Labor	-	Raw Salary x 2.35
Minimum Labor	-	\$ 45.00
Contractor	-	Cost + 10%
Parts/Equipment	-	Cost + 20%

L. Misc. Copies of Documents

Letter size or smaller	-	\$ 0.05 per page
Legal size or larger	-	\$ 0.07 per page

Other forms of copies other than what is listed above (i.e. discs) will be charged at actual cost.

M. Account Searches

- \$ 1.00 each

N. Interest Charge

Any balance unpaid will be subject to interest at a rate of 18% annum per N.J.S.A 40:14B-41 et seq.