

**JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**Resolutions**

**September 24, 2020**

- [2020-106](#)      Closed Session.
- [2020-107](#)      Resolution Accepting the Cash Management Report for Month Ending August 31, 2020.
- [2020-108](#)      Resolution Granting Preliminary Sewer and Water Approval to Dubin Office Building, Block 6501, Lot 42.04, on the Tax Map of the Township of Jackson.
- [2020-109](#)      Resolution Granting Preliminary Sewer and Water Approval to Solomon Zolty Grawtown Road Subdivision, Block 19501, Lot 35, on the Tax Map of the Township of Jackson.
- [2020-110](#)      Resolution Authorizing the Payment of Vouchers, Deposit Refunds and Payroll for September 2020.
- [2020-111](#)      Resolution Consenting to the Assignment of Water and Sewer Connection Fee Waivers from Jackson Development Company, LLC, to the Gardens at Jackson Twenty-One, LLC.
- [2020-112](#)      Resolution Authorizing Change Order No. 3 to Coppola Services, Inc., for the Six Flags Great Adventure Water Treatment Plant Replacement, Contract CT-16096, in the Decreased Amount of <\$286.56>.
- [2020-113](#)      Resolution Purchases Under State Cooperative Purchasing Contracts, in Excess of the Authority's Bid Threshold.
- [2020-114](#)      Resolution Authorizing the Transfer and Restriction of Funds.
- [2020-115](#)      Resolution Authorizing the Promotion of Lindsay Brown to the Civil Service Title of Personnel Assistant.
- [2020-116](#)      Resolution Authorizing the Promotion of Michael Janusz to the Civil Service Title of Risk Manager.
- [2020-117](#)      Resolution Authorizing the Promotion of Yvette Mitchell to the Civil Service Title of Assistant Supervisor of Customer Service.
- [2020-118](#)      Resolution Authorizing the Promotion of Robert Searles to the Civil Service Title of Water Repairer 1.
- [2020-119](#)      Resolution Authorizing the Promotion of Lisa Siemanowicz to the Civil Service Title of Account Clerk/Clerk 2.
- [2020-120](#)      Resolution Authorizing an Unpaid Leave of Absence for Scott Engelbrecht.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY- CLOSED SESSION**

**RESOLUTION NO. 2020-106**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., permits the exclusion of the public from a meeting under circumstances; and

**WHEREAS**, the Authority is of the opinion that such circumstances presently exist so as to warrant convening an Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The public shall be excluded from discussions of private and confidential matters involving any of the nine (9) exclusions set forth in Section 7(b) of the Open Public Meetings Act and as hereinafter specified.
2. The general nature of the subject matter to be discussed is as follows:

**Personnel** [ ]

**Pending or Anticipated Litigation** [☒]

**Contract Negotiations** [☒]

**Real Estate Acquisition** [ ]

**Other** \_\_\_\_\_ [ ]

3. It is anticipated at this time that the above-stated subject matter will be made public only when the reasons for discussion and action thereupon in closed session no longer exist, said determination to be made by the Authority.
4. This Resolution shall take effect immediately.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 24<sup>th</sup> day of September 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING**  
**AUGUST 31, 2020**

**RESOLUTION NO. 2020-107**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Cash Management Report has been reviewed by the Executive Director and the Commissioners; and


**WHEREAS**, the Authority's staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
TODD PORTER	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO**  
**DUBIN OFFICE BUILDING, BLOCK 6501, LOT 42.04,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2020-108**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Dubin Contracting, L.L.C. (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as the Dubin Office Building, Block 6501, Lot 42.04; and

**WHEREAS**, the Developer and/or Developer's assignee is proposing to construct a 6,000 square foot office building between the northside of West County Line Road and west of Corporal Luigi Marciante Jr. Memorial Drive. The Developer is applying for preliminary sewer and water approval at this time. The Developer proposes to provide sanitary sewer service to the site by installing a sanitary sewer lateral connecting directly to an existing sanitary manhole in West County Line Road. Water service shall be provided installing a wet tap onto the existing water main in West County Line Road, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated September 7, 2020 attached as Schedule "A"; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending preliminary sewer and water approval be granted to Dubin Office Building, Block 6501, Lot 42.04.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes preliminary sewer and water approval to the Dubin Office Building, Block 6501, Lot 42.04 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated September 7, 2020, attached as Schedule "A".
3. This approval is valid for a period of one (1) year in accordance with the Authority's Rules and Regulations.
4. The Developer will be required to apply for and receive tentative and final sewer and water approval from the Authority.
5. Upon adoption of the within Resolutions, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, D.W. Smith Associates, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2020-108

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
VICKI RICKABAUGH	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
LEWIS WILDMAN	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO**  
**SOLOMON ZOLTY GRAWTOWN ROAD SUBDIVISION, BLOCK 19501, LOT 35,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2020-109**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Solomon Zolty Investments, L.L.C. (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as the Solomon Zolty Grawtown Road Subdivision, Block 19501, Lot 35; and

**WHEREAS**, the Developer and/or Developer's assignee is proposing to construct 24 single family dwelling units adjacent to the intersection of Whitesville Road and Grawtown Road. The applicant is applying for preliminary sewer and water service at this time. The applicant is proposing to service the subdivision with an 8-inch Polyvinyl chloride (PVC) sanitary sewer main and an 8-inch water main extension, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated September 7, 2020 attached as Schedule "A"; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending preliminary sewer and water approval to Solomon Zolty Grawtown Road Subdivision, Block 19501, Lot 35.


**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes preliminary sewer and water approval to the Solomon Zolty Grawtown Road Subdivision, Block 19501, Lot 35 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated September 7, 2020, attached as Schedule "A".
3. This approval is valid for a period of one (1) year in accordance with the Authority's Rules and Regulations.
4. The Developer will be required to apply for and receive tentative and final sewer and water approval from the Authority.
5. Upon adoption of the within Resolutions, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2020-109

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
VICKI RICKABAUGH	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR**  
**SEPTEMBER 2020**

**RESOLUTION NO. 2020-110**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the vouchers and check registers (hereinafter referred to as "Bill List") totaling \$857,608.65 have been reviewed by the Executive Director and the Commissioners and have been found to be reasonable and necessary; and

**WHEREAS**, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and


**WHEREAS**, the Authority's staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
CLARA GLORY	<u>X</u>		<u>chk # 27142</u>	
TODD PORTER	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>		<u>chk # 27097</u>	
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION CONSENTING TO THE ASSIGNMENT OF WATER AND SEWER  
CONNECTION FEE WAIVERS FROM JACKSON DEVELOPMENT COMPANY, LLC TO  
THE GARDENS AT JACKSON TWENTY-ONE, LLC**

**RESOLUTION NO. 2020-111**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to lands within its district; and

**WHEREAS**, the Authority entered into an Agreement with Leigh Realty Company dated February 27, 2003, now referred to as Jackson Development Company, LLC pursuant to Resolution 2018-94, to Extend Water and Sewer Infrastructure to the North-Central Region of Jackson Township; and

**WHEREAS**, said Agreement was Amended on March 11, 2011, November 29, 2012 and May 28, 2015; and

**WHEREAS**, said Agreement and the subsequent Amendments provide for up to 1,447 water and 1,545 sewer connection fee waivers subject to specific terms and conditions; and

**WHEREAS**, a total of 405 water and 405 sewer connection fee waivers were previously assigned per the Agreement; and

**WHEREAS**, the water and sewer connection fee waivers may be further assigned to such successor entity or Grantee who may take title to the Project Site or portions thereof, subject to the Authority's written consent in accordance with Article 23(b) of the 2003 Agreement; and

**WHEREAS**, The Gardens at Jackson Twenty-One, LLC satisfies these criteria; and

**WHEREAS**, Jackson Development Company, LLC and The Gardens at Jackson Twenty-One, LLC have submitted an Assignment of Connection Rights for Sewer and Water Service dated September 24, 2020, attached as Schedule "A", for an additional forty-eight (48) water and forty-eight (48) sewer connection fee waivers;

**WHEREAS**, Jackson Development Company, LLC and The Gardens at Jackson Twenty-One, LLC have requested that the Authority acknowledges and accepts this assignment; and

**WHEREAS**, said waivers apply specifically to the apartment units and exclude the development's Club House, Apartment Models and Maintenance Building; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending the Consent to the Assignment of an additional forty-eight (48) water and forty-eight (48) sewer connection fee waivers from Jackson Development Company, LLC to The Gardens at Jackson Twenty-One, LLC.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:



Resolution No. 2020-111

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby approves the Assignment of Connection Rights for Sewer and Water Service for an additional forty-eight (48) water and forty-eight (48) sewer connection fee waivers.
2. Upon adoption of the within resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Auditor, Jackson Development Company, LLC, The Gardens at Jackson Twenty-One, LLC and any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>      </u>	<u>      </u>	<u>X</u>	<u>      </u>
TODD PORTER	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
VICKI RICKABAUGH	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING CHANGE ORDER NO. 3 TO COPPOLA SERVICES INC., FOR**  
**THE SIX FLAGS GREAT ADVENTURE WATER TREATMENT PLANT REPLACEMENT,**  
**CONTRACT NO. CT-16096, IN THE DECREASED AMOUNT OF <\$286.56>**

**RESOLUTION NO. 2020-112**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority's Contract CT-16096 awarded the Six Flags Great Adventure Water Treatment Plant Replacement to Coppola Services, Inc., 28 Executive Parkway, Ringwood, NJ 07456 (hereinafter referred to as "Contractor"), on February 22, 2018 via Resolution No. 2018-39, in an amount not to exceed \$13,538,890.00; and

**WHEREAS**, Change Order No. 1 was approved on December 13, 2018 via Resolution No. 2018-169 decreasing the contract by <\$67,137.39> to an amount not to exceed \$13,471,752.61; and

**WHEREAS**, Change Order No. 2 was approved on January 23, 2020 via Resolution No. 2020-006, decreasing the contract by <\$249.76> to an amount not to exceed \$13,471,502.85; and

**WHEREAS**, the Authority's Contract CT-16096 does not reflect the reductions and additions in the Contract price as indicated on the attached Schedule "A" being Change Order No. 3 and Schedule "B" being the interoffice memorandum dated September 15, 2020; and

**WHEREAS**, the Authority's staff, the Engineering Committee, and the Authority's Consulting Engineers, Paulus, Sokolowski & Sartor, LLC have reviewed said Change Order No. 3 attached hereto as Schedule "A" and the reasons therefore set forth in the memorandum, Schedule "B" relative to Contract Number CT-16096 providing for a decrease in the amount of <\$286.56> and find it to be fair and reasonable; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending approval of such change order decreasing the Contract by <\$286.56> changing the revised contract amount from \$13,471,502.85 to \$13,471,216.29.

**NOW, THEREFORE, BE IT RESOLVED** by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes Change Order No. 3 under Contract No. CT-16096, decreasing the contract by <\$286.56> to a revised contract amount of \$13,471,216.29, as more fully described on the attached Schedules "A" and "B".
2. The Authority's Executive Director, or his designee, is hereby authorized to execute any and all Change Order documentation as may be needed to effectuate the terms thereof.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Contractor and any other interested parties.



Resolution No. 2020-112

4. This approval of Change Order No. 3 is contingent upon New Jersey Department of Environmental Protection approval.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
TODD PORTER	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.

\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING PURCHASES UNDER STATE COOPERATIVE PURCHASING CONTRACTS,**  
**IN EXCESS OF THE AUTHORITY'S BID THRESHOLD**

**RESOLUTION NO. 2020-113**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority participates in the State Cooperative Purchasing (Pricing) Program and does not require a formal agreement with the Division of Purchase and Property, nor approval of the Director; and

**WHEREAS**, in accordance with N.J.A.C. 5:34-7.29 (c) et seq., contracts awarded under a State Cooperative Purchasing contract that are in excess of the Authority's bid threshold shall be made by resolution; and

**WHEREAS**, the Authority anticipates that it may purchase Water Quality Testing Instruments and Supplies from Hach Company under State Contract No. #T0983/85091, attached as Schedule "A", in excess of the Authority's bid threshold of \$17,500.00 for the 2020 calendar year; and

**WHEREAS**, the Authority further anticipates that it may purchase Maintenance and Repair, Operations and Industrial Supplies from W.W. Grainger Inc. under State Contract No. #M-0002/19-FLEET-00566, attached as Schedule "B", in excess of the Authority's bid threshold of \$17,500.00 for the 2020 Calendar year; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending increasing certification of funds in excess of the Authority's bid threshold under State Contract No. #T0983/85091 and #M-0002/19-FLEET-00566 for purposes as described above.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority is authorized to effectuate the increased allocation of funds as described above as set forth in both:

Schedule A Vendor:           Hach Company  
                                      2207 Collections Center Drive  
                                      Chicago, IL 60693

Schedule B Vendor:          W.W. Grainger  
                                      1001 Hadley Road  
                                      South Plainfield, NJ 07080

2. The additional funds certified shall be utilized only for the purposes specified above in an amount not to exceed \$25,000.00.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Accounting Department and any other interested parties.

Resolution No. 2020-113

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
CLARA GLORY	<u>X</u>			
TODD PORTER	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN				

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforestated purposes as follows:

Line item(s): 05-55-149-100-003 (W OPER: Supplies-Field)  
07-55-149-100-005 (S OPER: Supplies-Field)  
05-55-145-100-010 (W OPER: Buildings and Grounds)  
07-55-145-100-010 (S OPER: Buildings and Grounds)  
05-55-145-100-003 (W OPER: Repairs/Maintenance – In house)  
07-55-145-100-003 (S OPER: Repairs/Maintenance – In house)  
05-55-139-100-001 (W OPER: Personal Safety/Regulatory)  
07-55-139-100-001 (S OPER: Personal Safety/Regulatory)  
05-55-157-100-001 (W OPER: Uniforms)  
07-55-157-100-001 (S OPER: Uniforms)

  
\_\_\_\_\_  
JAMES R. DIAZ

Assistant Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL

Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE TRANSFER AND RESTRICTION OF FUNDS**

**RESOLUTION NO. 2020-114**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority annually adopts a Water/Sewer Capital Budget for specified projects; and

**WHEREAS**, in accordance with the Authority's Bond Covenants, \$1,000,000.00 shall be transferred from the Authority's BNY Mellon General Fund account to the Authority's Parke Bank Capital Reserve Fund account to be reserved and restricted for purposes of funding the Authority's capital needs; and


**WHEREAS**, the Authority's staff and the Finance Committee are recommending said transfer and restriction of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority is authorized to effectuate the transfer and restriction as described above.
2. The restricted funds reserved shall be utilized only for the purposes specified above until all relevant financial obligations have been fully satisfied and/or the Authority shall, by formal action, remove said restrictions.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Accounting Department and any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PROMOTION OF LINDSAY BROWN**  
**TO THE CIVIL SERVICE TITLE OF PERSONNEL ASSISTANT**

**RESOLUTION NO. 2020-115**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Lindsay Brown has held the title of Senior Account Clerk since June 10, 2019; and

**WHEREAS**, Lindsay Brown has acquired the requisite experience to qualify for a promotion to Personnel Assistant; and

**WHEREAS**, Lindsay Brown has been recommended for a promotion by her supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Lindsay Brown to Personnel Assistant pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$22.60 effective September 28, 2020.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution No. 2020-115

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PROMOTION OF MICHAEL JANUSZ**  
**TO THE CIVIL SERVICE TITLE OF RISK MANAGER**

**RESOLUTION NO. 2020-116**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Michael Janusz has held the title of Safety & Insurance Coordinator since July 1, 2019; and

**WHEREAS**, Michael Janusz has acquired the requisite experience to qualify for a promotion to Risk Manager; and

**WHEREAS**, Michael Janusz has been recommended for a promotion by his supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Michael Janusz to Risk Manager pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$27.261 effective September 28, 2020.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
VICKI RICKABAUGH	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

Resolution No. 2020-116

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PROMOTION OF YVETTE MITCHELL**  
**TO THE CIVIL SERVICE TITLE OF ASSISTANT SUPERVISOR OF CUSTOMER SERVICE**

**RESOLUTION NO. 2020-117**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Yvette Mitchell has held the title of Senior Customer Service Representative since June 26, 2017; and

**WHEREAS**, Yvette Mitchell has acquired the requisite experience to qualify for a promotion to Assistant Supervisor of Customer Service; and

**WHEREAS**, Yvette Mitchell has been recommended for a promotion by her supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Yvette Mitchell to Assistant Supervisor of Customer Service pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$22.50 effective September 28, 2020.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution No. 2020-117

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PROMOTION OF ROBERT SEARLES**  
**TO THE CIVIL SERVICE TITLE OF WATER REPAIRER 1**

**RESOLUTION NO. 2020-118**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Robert Searles has held the title of Laborer 1 since July 23, 2018; and

**WHEREAS**, Robert Searles has acquired the requisite experience to qualify for a promotion to Water Repairer 1; and

**WHEREAS**, Robert Searles has been recommended for a promotion by his supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.


**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Robert Searles to Water Repairer 1 pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$19.00 effective September 28, 2020.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution No. 2020-118

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PROMOTION OF LISA SIEMANOWICZ**  
**TO THE CIVIL SERVICE TITLE OF ACCOUNT CLERK/CLERK 2**

**RESOLUTION NO. 2020-119**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Lisa Siemanowicz has held the title of Account Clerk since November 11, 2018; and

**WHEREAS**, Lisa Siemanowicz has acquired the requisite experience to qualify for a promotion to Account Clerk/Clerk 2; and

**WHEREAS**, Lisa Siemanowicz has been recommended for a promotion by her supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Lisa Siemanowicz to Account Clerk/Clerk 2 pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$22.00 effective September 28, 2020.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
VICKI RICKABAUGH	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

Resolution No. 2020-119

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING AN UNPAID LEAVE OF ABSENCE FOR SCOTT ENGELBRECHT**

**RESOLUTION NO. 2020-120**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Scott Engelbrecht was placed on short-term disability (STD) as of June 26, 2020; and

**WHEREAS**, Scott Engelbrecht is eligible for unpaid family and medical leave under the federal Family and Medical Leave Act (FMLA) and may receive up to twelve (12) weeks per year under FMLA in accordance with the Authority's Personnel Policies and Procedures Manual and Employee Handbook adopted as of August 2018; and

**WHEREAS**, any, and, all absences including temporary disability, workers compensation and sick time will count towards the FMLA twelve (12) week threshold and may eligible for an extension as requested in writing by employee and so approved by the Authority's Board; and

**WHEREAS**, Scott Engelbrecht's current health conditions will cause him to exceed the FMLA twelve (12) week threshold as of September 21, 2020; and

**WHEREAS**, Scott Engelbrecht has submitted a request for an extension beyond the allotted twelve (12) weeks under FMLA for the period of September 21, 2020 until on or about December 31, 2020; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned unpaid leave of absence.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes an unpaid leave of absence for Scott Engelbrecht until on or about December 31, 2020.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
VICKI RICKABAUGH	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

Resolution No. 2020-120

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24<sup>th</sup> day of September 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority