

JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Resolutions

March 26, 2020

- [2020-049](#) Resolution Accepting the Cash Management Report for Month Ending February 29, 2020.
- [2020-050](#) Resolution Authorizing the Payment of Vouchers, Deposit Refunds and Payroll for March 2020.
- [2020-051](#) Resolution Authorizing a Developer's Agreement with Baron Builders, LLC, for the Possible Relocation of a Sewer Lateral at Two Residential Locations.
- [2020-052](#) Resolution Authorizing Final Quantities Change Order No. 1 for the Brookwood Parkway Sanitary Sewer Evaluation and Spot Repairs, Contract No. CT-19075, with North American Pipeline Services, LLC, in the Increased Amount of \$2,679.54.
- [2020-053](#) Resolution Authorizing the Execution and Delivery of Loan Agreements with the New Jersey Infrastructure Bank and the State of New Jersey, Acting By and Through the Department of Environmental Protection, and Further Authorizing the Execution and Delivery of an Escrow Agreement, All Pursuant to the New Jersey Infrastructure Bank Financing Program.
- [2020-054](#) Resolution Authorizing the Defeasance and Optional Redemption of all the \$2,250,000 Principal Amount of Outstanding Water and Sewer Revenue Bonds, Series 2004A.
- [2020-055](#) Resolution Authorizing Award of a Contract for Payroll Services, Contract No. CT-20038, to Primepoint, LLC, in an Amount Not to Exceed \$13,500.00 Annually.

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING
FEBRUARY 29, 2020

RESOLUTION NO. 2020-049

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Cash Management Report has been reviewed by the Executive Director and the Commissioners; and


WHEREAS, the Authority's staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule "A".

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>			
CAROL BLAKE	<input checked="" type="checkbox"/>			
CLARA GLORY	<input checked="" type="checkbox"/>			
TODD PORTER	<input checked="" type="checkbox"/>			
VICKI RICKABAUGH	<input checked="" type="checkbox"/>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of March 2020.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR
MARCH 2020

RESOLUTION NO. 2020-050

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the vouchers and check registers (hereinafter referred to as "Bill List") totaling \$732,182.84 have been reviewed by the Executive Director and the Commissioners and have been found to be reasonable and necessary; and

WHEREAS, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and

WHEREAS, the Authority's staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule "A".

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
CLARA GLORY	<u>X</u>		<u>X chk # 26651</u>	
TODD PORTER	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>		<u>X chk # 26618</u>	
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of March 2020.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING A DEVELOPER'S AGREEMENT WITH BARON BUILDERS, LLC FOR THE
POSSIBLE RELOCATION OF A SEWER LATERAL AT TWO RESIDENTIAL LOCATIONS**

RESOLUTION NO. 2020-051

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Baron Builders, LLC, (hereinafter referred to as "Developer") is the developer of certain lands located in the Township of Jackson, County of Ocean known as residential property at 11 Knight Drive, known as Block 16004, Lot 5 and 23 Imperial Place, known as Block 16003, Lot 1 on the Tax Map of the Township of Jackson; and

WHEREAS, the Authority's Rules and Regulations require that sewer cleanouts be placed in areas other than driveway/apron areas; and

WHEREAS, the Developer has requested that the Authority waive this requirement in return for the Developer's posting of the sum of \$1,000.00 for each lot for the purpose of the possible relocation of individual sewer cleanouts by the Authority in the future; and

WHEREAS, the Developer has agreed to establish an escrow account in the amount of \$500.00 to cover all professional fees associated with this Agreement upon the understanding that any unused portion of the monies would be returned to the Developer after all invoices have been processed.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes the execution of the attached Sewer Service Agreement with Baron Builders, LLC, attached as Schedule "A", in order to effectuate the terms of said Agreement in accordance with the provisions thereof.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, Baron Builders, LLC and other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Resolution No. 2020-051

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of March 2020.



DAVID A. HARPELL

Executive Director

Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING FINAL QUANTITIES CHANGE ORDER NO. 1 FOR THE BROOKWOOD
PARKWAY SANITARY SEWER EVALUATION AND SPOT REPAIRS, CONTRACT NO.
CT-19075, WITH NORTH AMERICAN PIPELINE SERVICES, LLC,
IN THE INCREASED AMOUNT OF \$2,679.54**

RESOLUTION NO. 2020-052

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, on October 17, 2019, via Resolution No. 2019-143, the Authority authorized the award of the Brookwood Parkway Sanitary Sewer Evaluation and Spot Repairs, Contract No. CT-19075, to North American Pipeline Services, LLC, in the amount of \$127,601.00; and

WHEREAS, North American Pipeline Services, LLC has indicated that all contract work has been completed; and

WHEREAS, the Authority's staff has reviewed the Final Quantities Change Order No. 1 document, attached as Schedule "A", relative to Contract No. CT-19075, calling for various additions and deductions of contract quantities resulting in an increased amount not to exceed \$2,679.54 and find it to be fair and reasonable; and

WHEREAS, the Authority's staff, Remington & Vernick Engineers, and the Engineering Committee are recommending approval of Final Quantities Change Order No. 1, in the increased amount of \$2,679.54, revising Contract No. CT-19075 from an amount not to exceed \$127,601.00 to the increased amount of \$130,280.54.

NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

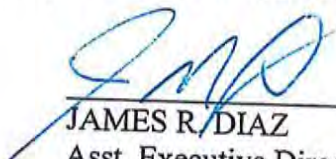
1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes Final Quantities Change Order No. 1 for the Brookwood Parkway Sanitary Sewer Evaluation and Spot Repairs.
2. The Authority's Executive Director, or his designee, is hereby authorized to execute any and all documentation as may be needed to effectuate the terms thereof.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, North American Pipeline Services, LLC and any other interested parties.

Resolution No. 2020-052

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u> </u>	<u> </u>	<u> </u>	<u> </u>


I HEREBY CERTIFY that sufficient legally appropriate funds are available for the aforesated purposes as follows:

Contract No.: CT-19075
Project No.: P19-NPS502 – Brookwood Parkway Sewer Eval
P19-EMER02 – Emergency Sewer Project Villanova
Line item(s): 07-20-350-000-001 (S CAP2020S – SSRR Sewer Rehab Replacement)



JAMES R. DIAZ
Asst. Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of March 2020.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE EXECUTION AND DELIVERY OF LOAN AGREEMENTS WITH THE
NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY,
ACTING BY AND THROUGH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION,
AND FURTHER AUTHORIZING THE EXECUTION AND DELIVERY OF
AN ESCROW AGREEMENT, ALL PURSUANT TO
THE NEW JERSEY INFRASTRUCTURE BANK FINANCING PROGRAM**

RESOLUTION NO. 2020-053

WHEREAS, The Jackson Township Municipal Utilities Authority (the "Local Unit") has determined that there exists a need within the service area of the Local Unit to acquire, construct, renovate and/or install the Project (the "Project") as defined in each of that certain Loan Agreement (the "I-Bank Loan Agreement") to be entered into by and between the Local Unit and the New Jersey Infrastructure Bank (the "I-Bank") and that certain Loan Agreement (the "Fund Loan Agreement"), and together with the Trust Loan Agreement, the ("Loan Agreements") to be entered into by and between the Local Unit and the State of New Jersey, acting by and through the New Jersey Department of Environmental Protection (the "State"), all pursuant to the New Jersey Infrastructure Bank Financing Program (the "Program");

WHEREAS, the Local Unit has determined to finance the acquisition, construction, renovation and/or installation of the Project with the proceeds of a loan to be made by each of the I-Bank (the "I-Bank Loan") and the State (the "Fund Loan", and together with the I-Bank Loan, the "Loans") pursuant to the I-Bank Loan Agreement and the Fund Loan Agreement, respectively;

WHEREAS, on January 23, 2020, the Local Unit adopted Resolution No. 2020-005 entitled "SUPPLEMENTAL BOND RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,100,000 WATER REVENUE BONDS, SERIES 2020 OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY THROUGH THE NEW JERSEY INFRASTRUCTURE BANK FINANCING PROGRAM" (the "Bond Resolution") authorizing, inter alia, the issuance of bonds in an aggregate principal amount not to exceed \$7,100,000 to finance the costs of the Project;

WHEREAS, to evidence the Loans, each of the I-Bank and the State require the Local Unit to authorize, execute and deliver the Local Unit's Water and Sewer Revenue Bonds, Series 2020A to the I-Bank (the "I-Bank Loan Bond") and Water and Sewer Revenue Bonds, Series 2020B to the State (the "Fund Loan Bond", and together with the I-Bank Loan Bond, the "Local Unit Bonds") in an aggregate principal amount not to exceed \$7,100,000 pursuant to the terms of applicable law, the Bond Resolution and the Loan Agreements; and

WHEREAS, the I-Bank and the State have expressed their desire to close in escrow the making of the Loans, the issuance of the Local Unit Bonds and the execution and delivery of the Loan Agreements, all pursuant to the terms of an Escrow Agreement (the "Escrow Agreement") to be entered into by and among the I-Bank, the State, the Local Unit and the escrow agent named therein.

NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The I-Bank Loan Agreement, the Fund Loan Agreement and the Escrow Agreement (collectively, the "Financing Documents") are hereby authorized to be executed and delivered on behalf of the Local Unit by either the Chairman, the Vice Chairwoman, the Executive Director or the Treasurer of the Authority (each an "Authorized Officer"), in substantially the forms attached hereto as Exhibits A, B and C, respectively, with such changes as the

Authorized Officer executing same, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit (collectively, the "Local Unit Consultants") and after further consultation with the I-Bank, the State and their representatives, agents, counsel and advisors (collectively, the "Program Consultants", and together with the Local Unit Consultants, the "Consultants"), shall determine, such determination to be conclusively evidenced by the execution of such Financing Documents by an Authorized Officer as determined hereunder. The Secretary of the Local Unit is hereby authorized to attest to the execution of the Financing Documents by an Authorized Officer of the Local Unit as determined hereunder and to affix the corporate seal of the Local Unit to such Financing Documents.


2. The Local Unit hereby authorizes the preparation and distribution of financial statements and demographic and other information concerning the Local Unit and any related government entity, if applicable, contained in a "Preliminary Official Statement" and final "Official Statement" to be issued in connection with the marketing of the I-Bank Bonds. In furtherance of such authorization, the Local Unit hereby severally directs the Authorized Officers to take such action as the particular Authorized Officer, after consultation with the Consultants, deems necessary, desirable or convenient in connection with the preparation and distribution of such information for inclusion in the Preliminary Official Statement and the final Official Statement.
3. The Authorized Officers of the Local Unit are hereby further severally authorized to
 - (i) execute and deliver, and the Secretary of the Local Unit is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with the Consultants, to be executed in connection with the execution and delivery of the Financing Documents and the consummation of the transactions contemplated thereby, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and
 - (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery thereof. Such closing certificates shall include, without limitation,
 - (a) a determination that any information provided by the Local Unit in connection with the preparation and distribution of the
 - (i) Preliminary Official Statement is "deemed final" for the purposes and within the meaning of Rule 15c2-12 and
 - (ii) Official Statement constitutes a final Official Statement for the purposes and within the meaning of Rule 15c2-12, and
 - (b) a determination that any information provided by or on behalf of the Local Unit or relating to the Local Unit, the Loan Agreements, the Escrow Agreement or the transactions contemplated thereby in connection with the preparation and distribution of the Preliminary Official Statement and the Official Statement complies with Section 10 and Rule 10b-5 of the Securities Exchange Act.
4. Section 301 of the Bond Resolution is hereby amended to provide that the two (2) Series of 2020 Bonds authorized therein shall be designated as "Water and Sewer Revenue Bonds, Series 2020A" and "Water and Sewer Revenue Bonds, Series 2020B", respectively.

Resolution No. 2020-053

5. This resolution shall take effect immediately.
6. Upon the adoption hereof, the Secretary of the Local Unit shall forward certified copies of this resolution to James G. Fearon, Esq. of GluckWalrath LLP, bond counsel to the Local Unit, and Richard T. Nolan, Esq., McCarter & English, LLP, Bond Counsel to the Trust.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of March 2020.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE DEFEASANCE AND OPTIONAL REDEMPTION OF
ALL OF THE \$2,250,000 PRINCIPAL AMOUNT OF OUTSTANDING
WATER AND SEWER REVENUE BONDS, SERIES 2004A

RESOLUTION NO. 2020-054

WHEREAS, The Jackson Township Municipal Utilities Authority (the "Authority") has been duly created by the Township of Jackson, in the County of Ocean, State of New Jersey (the "Township"), as a public body corporate and politic of the State of New Jersey and has been organized and is existing under the Municipal and County Utilities Authority Law of New Jersey, constituting Chapter 183 of the Pamphlet Laws of 1957 of the State of New Jersey, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40:14B-1 et seq.) (the "Act"); and

WHEREAS, on June 29, 2004, the Authority issued \$4,440,000 aggregate principal amount of its Water and Sewer Revenue Bond, Series 2004A (the "Series 2004A Bonds") pursuant to a resolution adopted by the Authority on July 18, 1996, entitled "Resolution Authorizing the Issuance of Water and Sewer Revenue Bonds of The Jackson Township Municipal Utilities Authority" (the "General Bond Resolution"), as amended and supplemented, including by Supplemental Resolution No. 5 of the Authority adopted on May 6, 2004 (collectively with the General Bond Resolution, the "Resolution"); and

WHEREAS, a portion of the Series 2004A Bonds in the amount of \$2,250,000 currently remains outstanding, and the Authority has determined to apply available Authority funds (including, without limitation, funds held under the Resolution in the Debt Service Reserve Fund and the General Fund) to the defeasance and optional redemption all of such outstanding Series 2004A Bonds; and

WHEREAS, the Authority desires to specify and determine the terms of such defeasance and optional redemption;

NOW, THEREFORE BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:


1. Approval of Defeasance and Optional Redemption. The Authority authorizes the defeasance of all of the outstanding Series 2004A Bonds and the optional redemption thereof, at a redemption price equal to 100% of the principal amount thereof together with interest accrued to the redemption date, on such redemption date as shall be selected by the Chairman, Vice Chairwoman or Executive Director of the Authority (each an "Authorized Officer"). The Authorized Officers are hereby authorized to direct such transfers of Authority funds (including, but not limited to, funds held under the Resolution), in order to effectuate the foregoing. The Authority further authorizes and directs the Authorized Officers to execute and deliver on behalf of the Authority all documents necessary to enable the Authority in the consummation of the defeasance and optional redemption of the outstanding Series 2004A Bonds and the transactions related thereto.
2. Approval of Escrow Letter of Instructions. The form of the Escrow Letter of Instructions presented to the meeting at which this Resolution is adopted (a copy or copies of which shall be filed with the records of the Authority) is hereby approved. Any Authorized Officer is hereby authorized and directed to execute, acknowledge and deliver, and any other Authorized Officer is hereby authorized and directed to affix and attest the official common seal of the Authority to the Escrow Letter of Instructions in substantially such form, with such insertions and changes therein and any supplements thereto as the Authorized Officer executing the same may approve with the advice of Bond Counsel, such approval to be evidenced by such Authorized Officer's execution thereof.

Resolution No. 2020-054

3. Appointment of Verification Agent. Phoenix Advisors, LLC, Bordentown, New Jersey, is hereby appointed to act as Verification Agent in connection with the defeasance and optional redemption of the outstanding Series 2004A Bonds.
4. Incidental Action. The Authorized Officers are hereby authorized and directed to execute and deliver such other documents, certificates, directions and notices, and to take such other action as may be necessary or appropriate in order to:
 - (i) Effectuate the defeasance and optional redemption of the outstanding Series 2004A Bonds; and
 - (ii) Effectuate the execution and delivery of the Escrow Letter of Instructions.
5. Prior Action. All action which has been taken prior to the date hereof by the officers, employees, and agents of the Authority with respect to the sale of the 2020 Bonds, is hereby approved, ratified, adopted and confirmed.
6. Additional Acts. The Chairman/Chairwoman and any other officer of the Authority, and the Executive Director, staff and consultants of the Authority are hereby authorized and directed to effectuate the terms of this Resolution in connection with the defeasance and optional redemption of the 2004A Bonds.
7. Effective Date. This Resolution shall take effect immediately.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of March 2020.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AWARD OF A CONTRACT FOR PAYROLL SERVICES,
CONTRACT NO. CT-20038, TO PRIMEPOINT, LLC,
IN AN AMOUNT NOT TO EXCEED \$13,500.00 ANNUALLY

RESOLUTION NO. 2020-055

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority previously adopted Resolution No. 2020-011 on January 23, 2020 authorizing the use of Competitive Contracting for Payroll Services, in accordance with N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.2 et seq., contracts awarded under Competitive Contracting for Computing Services may be for a term not to exceed five (5) years; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.5 et seq. the Authority duly advertised and solicited proposals on February 5, 2020 for Payroll Services; and

WHEREAS, one (1) proposal was received and publicly opened on March 5, 2020 at 2:00 p.m. in an amount not-to-exceed \$13,159.00 annually plus any miscellaneous items on an as-needed basis as quoted in the proposal; and

WHEREAS, the Authority's Evaluation Committee evaluated this proposal dated March 5, 2020, attached hereto as Schedule "A", and submitted a report and recommendation dated March 5, 2020, with a recommended contract amount not-to-exceed \$13,500.00 annually, attached hereto as Schedule "B"; and

WHEREAS, the Authority's staff and the Finance Committee are recommending award of a contract for Payroll Services to Primepoint, LLC. in an amount not-to-exceed \$13,500.00 annually, which may adjust with the addition and/or deletion of Authority employees.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby awards the contract for the Payroll Services, effective April 1, 2020 through December 31, 2024, Contract CT-20038, as set forth on the attached Schedule "A":
 - a. Contract Awarded to: Primepoint, LLC
2 Springside Road
Westampton, New Jersey 08060
 - b. Approved Contract Price: \$13,500.00 Annually
2. The Authority's Executive Director, or his designee, is hereby authorized to execute Contract No. CT-20038 and such other documentation as may be needed to effectuate the terms thereof.

Resolution No. 2020-055

3. The New Jersey Public Contracts Law, at N.J.S.A. 40A:11-4.5.g., requires that the resolution authorizing the award by "Competitive Contracting" and the contract itself, must be made available for public inspection and that a notice of this action shall be printed in the official newspaper of the Authority. Said notice shall include the nature, the duration and the amount of the contract as well as the name of the vendor.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, Primepoint, LLC and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
CLARA GLORY	<u>X</u>			
TODD PORTER	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN				

I HEREBY CERTIFY that sufficient legally appropriated funds are available for 2020 and upon budget approval for all subsequent years as follows:

Contract No.: CT- 20038

Line item(s): 05-55-131-100-004 (W OPER:Out Serv-Payroll)
07-55-131-100-004 (S OPER:Out Serv-Payroll)



JAMES R. DIAZ

Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of March 2020.



DAVID A. HARPELL

Executive Director
Jackson Township Municipal
Utilities Authority