

# **JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

## **Resolutions**

**August 27, 2020**

- [2020-092](#) Resolution Accepting the Cash Management Report for Month Ending July 31, 2020.
- [2020-093](#) Resolution Granting Tentative Sewer and Water Approval to Jackson Woods Southeast On-Site, Block 4101, Lot 20.02, on the Tax Map of the Township of Jackson.
- [2020-094](#) Resolution Granting Tentative Sewer and Water Approval to Swanborne Major Subdivision On-Site, Block 20801, Lots 1, 8-12, 15-18 & 28 and Block 20701, Lot 3, on the Tax Map of the Township of Jackson.
- [2020-095](#) Resolution Granting Preliminary Sewer and Water Approval to JB's Diner, Block 3101, Lot 19, on the Tax Map of the Township of Jackson.
- [2020-096](#) Resolution Authorizing the Payment of Vouchers, Deposit Refunds and Payroll for August 2020.
- [2020-097](#) Resolution Authorizing Task Order Change No. 1, Via a Fair and Open Process, to T&M Associates, for Crystal Brook Pump Station Rehabilitation, Contract No. C3-00043, in an Amount Not to Exceed \$22,652.00.
- [2020-098](#) Resolution Authorizing the Release of the Performance Bond and the Closeout of Well 16 Motor Replacement, Contract No. CT-20039, with A.C. Schultes, Inc.
- [2020-099](#) Resolution Certifying Audit Has Been Reviewed by the Board.
- [2020-100](#) Resolution Authorizing Renewal of Membership in the New Jersey Utility Authorities Joint Insurance Fund, Contract No. CT-21049.
- [2020-101](#) Resolution Authorizing Amendments to the Salary Guide and Eligibility Requirements.
- [2020-102](#) Resolution Ratifying the Permanent Hire of Stephen Kertesz Under the Civil Service Title of Mechanics Helper.
- [2020-103](#) Resolution Authorizing the Permanent Hire of Christopher Hernandez Under the Civil Service Title of Laborer 1.
- [2020-104](#) Resolution Authorizing the Permanent Hire of Joseph Hackett Under the Civil Service Title of Laborer 1.
- [2020-105](#) Resolution Authorizing the Promotion of Dana Nizamoff to the Civil Service Title of Account Clerk/Clerk 2.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING**  
**JULY 31, 2020**

**RESOLUTION NO. 2020-092**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Cash Management Report has been reviewed by the Executive Director and the Commissioners; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
CLARA GLORY	<u>X</u>			
TODD PORTER				<u>X</u>
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>X</u>			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING TENTATIVE SEWER AND WATER APPROVAL TO**  
**JACKSON WOODS SOUTHEAST ON-SITE, BLOCK 4101, LOT 20.02,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2020-093**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Jackson Development Co., LLC (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as Jackson Woods Southeast, Block 4101, Lot 20.02; and

**WHEREAS**, the Developer and/or Developer's assignee is proposing to construct a planned mixed unit residential development consisting of 465 residential units and a clubhouse building. The Developer is applying for tentative on-site sewer and water approval at this time. The Developer proposes to service the subdivision with 8-inch and 10-inch polyvinyl chloride (PVC) sewer main, the temporary use of an existing on-site pump station and force main and 8-inch and 12-inch ductile iron pipe (DIP) water main, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority's Engineer's letter dated August 10, 2020, attached as Schedule "A"; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending tentative sewer and water approval be granted to Jackson Woods Southeast On-Site, Block 4101, Lot 20.02.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes tentative on-site sewer and water approval to Jackson Woods Southeast On-Site, Block 4101, Lot 20.02, on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated August 10, 2020 attached as Schedule "A".
3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.
4. The Developer will be required to apply for and receive final sewer and water approval from the Authority.
5. Upon adoption of the within Resolutions, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Maser Consulting, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2020-093

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>          </u>	<u>          </u>	<u>X</u>	<u>          </u>
TODD PORTER	<u>          </u>	<u>          </u>	<u>          </u>	<u>X</u>
VICKI RICKABAUGH	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
GRANTING TENTATIVE SEWER AND WATER APPROVAL TO SWANBORNE MAJOR  
SUBDIVISION ON-SITE, BLOCK 20801, LOTS 1, 8-12, 15-18 & 28 AND BLOCK 20701, LOT 3,  
ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2020-094**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Swanborne, LLC, (hereinafter referred to as “Developer”) is the owner of certain lands located in the Township of Jackson, County of Ocean known as the Swanborne Major Subdivision, Block 20801, Lots 1, 8-12, 15-18 & 28 and Block 20701, Lot 3; and

**WHEREAS**, the Developer and/or Developer’s assignee is proposing to construct 254 single family and multi-family dwelling units adjacent to the intersection of East Veterans Highway (Ocean County Route 528 and Whitlock Avenue). The Developer is applying for tentative on-site sanitary sewer and water approval at this time. The Developer is proposing to service the subdivision with an on-site pump station and force main and the installation of an 8-inch water main extension, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority’s Rules and Regulations and the terms and conditions set forth in the Authority’s Engineer’s letter dated August 10, 2020, attached as Schedule “A”; and

**WHEREAS**, the Authority’s staff and the Engineering Committee are recommending tentative sewer and water approval be granted to Swanborne Major Subdivision On-Site, Block 20801, Lots 1, 8-12, 15-18 & 28 and Block 20701, Lot 3.


**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes tentative on-site sewer and water approval to the Swanborne Major Subdivision, Block 20801, Lots 1, 8-12, 15-18 & 28 and Block 20701, Lot 3 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority’s Rules and Regulations as well as with all conditions established in the Authority Engineer’s letter dated August 10, 2020 attached as Schedule “A”.
3. This approval is valid for a period of two (2) years in accordance with the Authority’s Rules and Regulations.
4. The Developer will be required to apply for and receive final sewer and water approval from the Authority.
5. Upon adoption of the within Resolutions, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Authority’s Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2020-094

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
TODD PORTER	<u>          </u>	<u>          </u>	<u>          </u>	<u>X</u>
VICKI RICKABAUGH	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING  
PRELIMINARY SEWER AND WATER APPROVAL TO JB'S DINER,  
BLOCK 3101, LOT 19, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2020-095**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, LIRAMA, L.L.C. (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as JB's Diner, Block 3101, Lot 19; and

**WHEREAS**, the Developer and/or Developer's assignee is proposing to construct a 6,500 square foot restaurant along Monmouth Road and is applying for preliminary sewer and water service approval at this time. The Developer proposes to service the site with a sanitary septic system as well as an on-site potable water well, in compliance with the terms and conditions set forth in the Authority's Engineer's letter dated August 10, 2020 attached as Schedule "A"; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending preliminary sewer and water approval be granted to JB's Diner, Block 3101, Lot 19.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes preliminary sewer and water approval to JB's Diner, Block 3101, Lot 19 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated August 10, 2020, attached as Schedule "A".
3. This approval is valid for a period of one (1) year in accordance with the Authority's Rules and Regulations.
4. No further action is required for sewer or water.
5. Upon adoption of the within Resolutions, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Authority's Engineer, the Developer, Environmental Resolutions, Inc., the Jackson Township Planning Board Secretary and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution No. 2020-095

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR**  
**AUGUST 2020**

**RESOLUTION NO. 2020-096**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the vouchers and check registers (hereinafter referred to as "Bill List") totaling \$1,441,837.34 have been reviewed by the Executive Director and the Commissioners and have been found to be reasonable and necessary; and

**WHEREAS**, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and

**WHEREAS**, the Authority's staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
CLARA GLORY	<u>X</u>			
TODD PORTER				<u>X</u>
VICKI RICKABAUGH	<u>X</u>		<u>x chk # 27005</u>	
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>X</u>			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING TASK ORDER CHANGE NO. 1, VIA A FAIR AND OPEN PROCESS, TO T&M  
ASSOCIATES FOR CRYSTAL BROOK PUMP STATION REHABILITATION, CONTRACT  
NO. C3-00043, IN AN AMOUNT NOT TO EXCEED \$22,652.00**

**RESOLUTION NO. 2020-097**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, T&M Associates was awarded the Crystal Brook Pump Station Rehabilitation via Resolution No. 2013-75 on May 30, 2013; and

**WHEREAS**, the Authority is in need of updating the professional rates to current rates and update survey, design and permitting documents due to the project being postponed; and

**WHEREAS**, the Authority has elected to select and appoint as professionals through a "Fair and Open Process"; and

**WHEREAS**, the Commissioners established a list of professional engineering firms from which to select for special projects via Resolution No. 2020-029 on February 6, 2020; and

**WHEREAS**, T&M Associates was appointed as one of the engineers for such special projects for a term of "one year" commencing February 6, 2020 and ending February 5, 2021; and

**WHEREAS**, T&M Associates has submitted Task Order Change No. 1, relative to Contract No. C3-00043, to provide the updated rates and design, in the amount of \$22,652.00 as set forth in Task Order Change No. 1, attached hereto as Schedule "A", dated August 20, 2020; and

**WHEREAS**, the Authority's staff have reviewed Task Order Change No. 1 in the amount of \$22,652.00, relative to Contract No. C3-00043 and find same to be fair and reasonable; and

**WHEREAS**, the Authority's staff and the Engineering Committee are recommending approval of Task Order Change No. 1 revising the not to exceed contract amount of \$62,250.00 to an increased not to exceed contract amount of \$84,902.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes the Executive Director, or his designee, to execute Task Order Change No. 1 with T&M Associates, relative to Contract C3-00043, as more fully described in the attached hereto Schedule "A".
2. The Executive Director, or his designee, is hereby authorized to amend the above referenced contract.



Resolution No. 2020-097

3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, T&M Associates, and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
CLARA GLORY			<u>X</u>	
TODD PORTER				<u>X</u>
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>X</u>			

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforestated purposes as follows:

Contract No: C3-00043

Project No.'s: P13-REHA02 – (E) CRYSTAL BROOK PUMP REHAB

Line item(s): 07-20-300-000-001 (S CAP2020S-SPSM Sewer Pump Station Modif)



\_\_\_\_\_  
JAMES R. DIAZ

Assistant Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.



\_\_\_\_\_  
DAVID A. HARPELL

Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND THE CLOSEOUT OF**  
**WELL 16 MOTOR REPLACEMENT, CONTRACT NO. CT-20039,**  
**WITH A.C. SCHULTES, INC.**

**RESOLUTION NO. 2020-098**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, on February 27, 2020, via Resolution No. 2020-045, the Authority authorized the award of Well 16 Motor Replacement, Contract No. CT-20039, to A.C. Schultes, Inc., in an amount not to exceed \$17,760.00; and

**WHEREAS**, A.C. Schultes, Inc. has indicated that all contract work has been completed and has submitted the required closeout documents for this project and is requesting performance bond release; and

**WHEREAS**, the Authority's staff and the Engineering Committee have reviewed the closeout documents, attached as Schedule "A" and are recommending that the contract be closed and the aforesaid performance bond be released upon acceptance of the required two-year maintenance bond in the amount of \$10,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:


1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes the contract closeout for A.C. Schultes, Inc.
2. The Authority's Executive Director, or his designee, is hereby authorized to execute any and all documentation as may be needed to effectuate the terms thereof.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, A.C. Schultes, Inc. and any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
TODD PORTER	<u>      </u>	<u>      </u>	<u>      </u>	<u>X</u>
VICKI RICKABAUGH	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>



Resolution No. 2020-098

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27th day of August 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**CERTIFYING THE AUDIT HAS BEEN REVIEWED BY THE BOARD**

**RESOLUTION NO. 2020-099**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

**WHEREAS**, the annual audit report for the fiscal year, ended December 31, 2019, has been completed and filed with the Jackson Township Municipal Utilities Authority pursuant to N.J.S.A. 40A:5A-15; and


**WHEREAS**, N.J.S.A. 40A:5A-17 requires that the governing body of each authority shall, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit signed by the majority of the full membership of the authority in the form prescribed by the Local Finance Board, attached as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority certifies that each governing body member has personally reviewed the annual audit for the fiscal year ended December 31, 2019, and specifically has reviewed the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, will forward copies to the Authority's General Counsel, the Authority's Auditor, Division of Local Government Services and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
CLARA GLORY	<u>X</u>	_____	_____	_____
TODD PORTER	_____	_____	_____	<u>X</u>
VICKI RICKABAUGH	<u>X</u>	_____	_____	_____
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>X</u>	_____	_____	_____

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING RENEWAL OF MEMBERSHIP IN THE**  
**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND, CONTRACT NO. CT-21049**

**RESOLUTION NO. 2020-100**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B et seq.;

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority is currently a member of the New Jersey Utility Authorities Joint Insurance Fund (hereinafter referred to as "Fund"); and

**WHEREAS**, the current membership in the Fund expires as of December 31, 2020; and

**WHEREAS**, the Fund has offered to renew membership for a three-year period, beginning January 1, 2021 and ending on December 31, 2023, per the agreement attached as Schedule "A"; and

**WHEREAS**, the Authority is authorized to award such insurance coverage without the need for the solicitation of public bids pursuant to N.J.S.A. 40A:11-5(m); and

**WHEREAS**, Insurance providers have a legal requirement to be licensed to sell within the State and as such, are exempt from the Pay-to-Play mandates; and

**WHEREAS**, a number of public entities in the State of New Jersey have joined together to form the Fund, as permitted by N.J.A.C. 11:15-3, N.J.S.A 17:8.1 and 40A:10-36 et seq.; and

**WHEREAS**, the Fund was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date; and

**WHEREAS**, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interested entrusted to such the Fund.

**WHEREAS**, the Standard Certification Declaration for an Extraordinary Unspecifiable Service for Use with Insurance is attached as Schedule "B"; and

**WHEREAS**, the estimated annual premium amount is \$175,000.00, the final amount of which will be certified each year as the actual premium is determined.

**WHEREAS**, the Authority's staff and the Finance Committee are recommending renewing membership in the Fund for the above referenced three-year period, per the agreement attached as Schedule "A".

**NOW THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby agrees to renew its three-year membership, beginning January 1, 2021 and ending on December 31, 2023 with the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund, per the agreement attached as Schedule "A".



Resolution No. 2020-100


a. Renewal of Membership to: New Jersey Utility Authorities Joint Insurance Fund  
9 Campus Drive, Suite 216  
Parsippany, NJ 07054-4412

2. Upon adoption of the within resolution, the Executive Director, or his designee, is hereby authorized to execute the agreement to renew membership and such other documentation as may be needed to effectuate the terms thereof.
3. The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq, requires that the resolution authorizing the award of a contract for "Extraordinary Unspecifiable Services" and the contract itself, must be made available for public inspection and that a notice of this action shall be printed in the official newspaper of the Authority.
4. Upon adoption of the within resolution, sufficient appropriated funds, as provided to the Authority through yearly invoices, will be made available on January 1, 2021 and each subsequent budget year for the aforesated purposes.
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the New Jersey Utility Authorities Joint Insurance Fund, the Authority's Auditor and to any other interested parties.


MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>			
CAROL BLAKE	<input checked="" type="checkbox"/>			
CLARA GLORY	<input checked="" type="checkbox"/>			
TODD PORTER				<input checked="" type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input checked="" type="checkbox"/>			

I HEREBY CERTIFY that sufficient legally appropriated funds for the aforesated purposes, and as provided by the Fund, will be made available upon budget approval, January 1, 2021 and for all subsequent years as follows:

Contract No.: CT-21049  
Line Item(s): 05-55-120-100-001 (W OPER:Insurance)  
07-55-120-100-001 (S OPER:Insurance)

  
JAMES R. DIAZ  
Asst. Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.

  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING AMENDMENTS TO THE SALARY GUIDE AND ELIGIBILITY**  
**REQUIREMENTS**

**RESOLUTION NO. 2020-101**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority's Salary Guide and Eligibility Requirements were last adopted in June 2019; and

**WHEREAS**, the Authority believes it is appropriate to amend the current Salary Guide as indicated on the attached Schedule "A" and the current Eligibility Requirements, as indicated on the attached Schedule "B", and


**WHEREAS**, the Authority's staff and the Personnel Committee are recommending amendments to said Salary Guide and Eligibility Requirements

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes said amendments to the Salary Guide, as indicated on the attached Schedule "A" and the Eligibility Requirements, as indicated on the attached Schedule "B".
2. Upon adoption of the within Resolution, the Authority's Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
CLARA GLORY	<u>X</u>			
TODD PORTER				<u>X</u>
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>X</u>			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**RATIFYING THE PERMANENT HIRE OF STEPHEN KERTESZ**  
**UNDER THE CIVIL SERVICE TITLE OF MECHANICS HELPER**

**RESOLUTION NO. 2020-102**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of a Mechanics Helper (Maintenance); and

**WHEREAS**, after interviewing prospective candidates, the Authority believes that Stephen Kertesz possesses the requisite qualifications, credentials and experience for said position; and

**WHEREAS**, the Authority's staff requested and received permission to have Stephen Kertesz start prior to the August Public Meeting; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the ratification of the aforementioned permanent hire.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby ratifies hiring Stephen Kertesz as a Mechanics Helper (Maintenance) on August 3, 2020 at an hourly rate of \$19.00, with benefits, pending final approval from the New Jersey Civil Service Commission.
2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>			
CAROL BLAKE	<input checked="" type="checkbox"/>			
CLARA GLORY	<input checked="" type="checkbox"/>			
TODD PORTER				<input checked="" type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input checked="" type="checkbox"/>			



Resolution No. 2020-102

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PERMANENT HIRE OF CHRISTOPHER HERNANDEZ**  
**UNDER THE CIVIL SERVICE TITLE OF LABORER 1**

**RESOLUTION NO. 2020-103**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of a Laborer 1 (Maintenance); and

**WHEREAS**, after interviewing prospective candidates, the Authority believes that Christopher Hernandez possesses the requisite qualifications, credentials and experience for said position; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned permanent hire.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

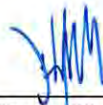
1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes hiring Christopher Hernandez as a Laborer 1 (Maintenance) on or about August 31, 2020 at an hourly rate of \$14.50, with benefits, pending final approval from the New Jersey Civil Service Commission.
2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Resolution No. 2020-103

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PERMANENT HIRE OF JOSEPH HACKETT**  
**UNDER THE CIVIL SERVICE TITLE OF LABORER 1**

**RESOLUTION NO. 2020-104**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of a Laborer 1 (Meter Reader); and

**WHEREAS**, after interviewing prospective candidates, the Authority believes that Joseph Hackett possesses the requisite qualifications, credentials and experience for said position; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned permanent hire.


**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes hiring Joseph Hackett as a Laborer 1 (Meter Reader) on or about August 31, 2020 at an hourly rate of \$14.50, with benefits, pending final approval from the New Jersey Civil Service Commission.
2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution No. 2020-104

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PROMOTION OF DANA NIZAMOFF**  
**TO THE CIVIL SERVICE TITLE OF ACCOUNT CLERK/CLERK 2**

**RESOLUTION NO. 2020-105**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Dana Nizamoff has held the title of Clerk 1 since June 29, 2019; and

**WHEREAS**, Dana Nizamoff has acquired the requisite experience to qualify for a promotion to Account Clerk/Clerk 2; and

**WHEREAS**, Dana Nizamoff has been recommended for a promotion by her supervisor; and

**WHEREAS**, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:


1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Dana Nizamoff to Account Clerk/Clerk 2 pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$19.00 effective August 31, 2020.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Resolution No. 2020-105

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 27<sup>th</sup> day of August 2020.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority