

**THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**Resolutions**

**November 21, 2019**

- |                                 |   |
|---------------------------------|---|
| <a href="#"><u>2019-148</u></a> | Resolution of the Jackson Township Municipal Utilities Authority Adopting the 2020 Rate Schedule.   |
| <a href="#"><u>2019-149</u></a> | Resolution Accepting the Cash Management Report for Month Ending September 30, 2019.  |
| <a href="#"><u>2019-150</u></a> | Resolution Granting Preliminary Sewer and Water Approval to Safstor Self Storage, Block 6501, Lot 42.03, on the Tax Map of the Township of Jackson.                 |
| <a href="#"><u>2019-151</u></a> | Resolution Ratifying the Supplemental Payment of Vouchers, Deposit Refunds and Payroll for October 2019.  |
| <a href="#"><u>2019-152</u></a> | Resolution Authorizing the Payment of Vouchers, Deposit Refunds and Payroll for November 2019.  |
| <a href="#"><u>2019-153</u></a> | Resolution Authorizing the Adoption of the 2020 JTMUA Sewer/Water Operating Capital Budget – State Form.  |
| <a href="#"><u>2019-154</u></a> | Resolution Adopting the Updated Water System Master Plan/Asset Management Plan.   |
| <a href="#"><u>2019-155</u></a> | Resolution Consenting to the Proposed Ocean County Water Quality Management Plan Amendment, Block 3001, Lot 2, on the Tax Map of the Township of Jackson.           |
| <a href="#"><u>2019-156</u></a> | Resolution Authorizing Award of the 2020 Chemical Supply Contracts, Contract No's. CT-20002 Through CT-20005, in an Amount Not to Exceed \$237,005.75.              |
| <a href="#"><u>2019-157</u></a> | Resolution Authorizing Award of the Short-Term Disability Plan, Contract No. CT20037, to The Hartford in an Amount Not to Exceed \$15,325.00/Yr. for 2020 and 2021. |
| <a href="#"><u>2019-158</u></a> | Resolution Designating Various Organizations to Receive a Charitable Contribution from HomeServe USA.   |
| <a href="#"><u>2019-159</u></a> | Resolution Adopting the 2020 Holiday Schedule.  |
| <a href="#"><u>2019-160</u></a> | Resolution Appointing Carolyn Mauro as the Public Agency Compliance Officer for 2020.   |
| <a href="#"><u>2019-161</u></a> | Resolution Authorizing the Promotion of David Price to the Civil Service Title of Water Repairer 1.   |
| <a href="#"><u>2019-162</u></a> | Resolution Authorizing the Promotion of Daniel Howell to the Civil Service Title of Water Repairer 1.   |
| <a href="#"><u>2019-163</u></a> | Resolution Authorizing the Promotion of Christopher Parks to the Civil Service Title of Sewer Repairer 2/Water Repairer 2.  |
| <a href="#"><u>2019-164</u></a> | Resolution Authorizing the Permanent Hire of Tonya Coccio under the Civil Service Title of Clerk 1.   |
| <a href="#"><u>2019-165</u></a> | Resolution Authorizing the Temporary Hire of Lisa Childs  |

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**ADOPTING THE 2020 RATE SCHEDULE**

**RESOLUTION NO. 2019-148**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, N.J.S.A. 40:14B-21 through 23 et seq. prescribe the method which municipal utilities authorities must use in order to establish and/or revise annual sewer and water connection fees, service charges and miscellaneous fees, as well as the legal requirements pertaining to the conduct of a public hearing and public notice with respect thereto; and

**WHEREAS**, the attached Schedule “A” contains the sewer and water connection fees, service charges and miscellaneous fees proposed by the Authority to become effective on January 1, 2020 (hereinafter referred to as “2020 Rate Schedule”); and

**WHEREAS**, pursuant to N.J.S.A. 40:14B-23 et seq., the Authority conducted a duly-advertised public hearing on November 21, 2019, wherein testimony and documentary evidence was presented with regard to the 2020 Rate Schedule public comments were solicited, and an opportunity to cross examine witnesses was provided; and

**WHEREAS**, based upon the testimony provided at the aforesaid public hearing, the Authority believes that the proposed 2020 Rate Schedule is fair and reasonable and was calculated in accordance with the statutory formulas set forth at N.J.S.A. 40:14B-21 through 23; and

**WHEREAS**, the Authority’s staff and the Finance Committee are recommending adoption of the 2020 Rate Schedule.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby adopts the 2020 Rate Schedule as set forth on the attached Schedule “A” to become effective on January 1, 2020.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Authority’s Auditor and to any other interested parties.
3. A transcript of the aforesaid hearing shall be prepared.

Resolution No. 2019-148

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>X</u>
GENEVA CLAYTON	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



DAVID A. HARPELL

Executive Director

Jackson Township Municipal

Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING**  
**SEPTEMBER 30, 2019**

**RESOLUTION NO. 2019-149**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Cash Management Report has been reviewed by the Executive Director and the Commissioners; and


**WHEREAS**, the Authority's staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>X</u>
GENEVA CLAYTON	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO**  
**SAFSTOR SELF STORAGE, BLOCK 6501, LOT 42.03,**  
**ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2019-150**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Safstor Land Company, LLC (hereinafter referred to as “Developer”) is the owner of certain lands located in the Township of Jackson, County of Ocean known as Safstor Self Storage, Block 6501, Lot 42.03; and

**WHEREAS**, the Developer and/or the Developer’s assignee is proposing to construct a three (3) story, 104,211 SF self-storage facility on the north side of County Line Road, and west of Cpl. Luigi Marciante Memorial Drive. The Developer is applying for preliminary sewer and water approval at this time. The Developer proposes to construct a 122 LF sanitary sewer main extension to be terminated at a manhole within County Line Road and install a sanitary sewer lateral to the proposed sanitary sewer main in County Line Road. The Developer also proposes to install a 585 LF water main extension along the frontage of the site and install an 8-inch fire service as well as a 2-1/4-inch domestic water service to serve the site subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority’s Rules and Regulations, and the terms and conditions set forth in the Authority Engineer’s letter dated November 11, 2019, attached as Schedule “A”; and

**WHEREAS**, the Authority’s staff and the Engineering Committee are recommending preliminary sewer and water approval to Safstor Self Storage.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:


1. The Authority hereby authorizes preliminary sewer and water approval to Safstor Self Storage, Block 6501, Lot 42.03, on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority’s Rules and Regulations as well as with all conditions established in the Authority Engineer’s letter dated November 11, 2019, attached as Schedule “A”.
3. This approval is valid for a period of one (1) year in accordance with the Authority’s Rules and Regulations.

Resolution No. 2019-150

- 4. The Developer will be required to apply for and receive tentative and final sewer and water approval form the Authority.
- 5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Authority’s Engineer, the Developer, Bohler Engineering, the Jackson Township Planning Board Secretary and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>  X  </u>
GENEVA CLAYTON	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, on the 21<sup>st</sup> day of November 2019.



DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RATIFYING THE SUPPLEMENTAL PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND  
PAYROLL FOR OCTOBER 2019**

**RESOLUTION NO. 2019-151**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the vouchers and check registers (hereinafter referred to as “Bill List”) totaling \$836,746.87 have been reviewed by the Executive Director and the Commissioners and have been found to be reasonable and necessary; and

**WHEREAS**, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for payment of the Bill List; and

**WHEREAS**, the Authority’s staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule “A”.

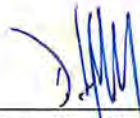
**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule “A”.
- 2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE				X
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X		X chk# 26166	
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	X			

Resolution No. 2019-151

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR  
NOVEMBER 2019**

**RESOLUTION NO. 2019-152**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the vouchers and check registers (hereinafter referred to as “Bill List”) totaling \$1,357,996.25 have been reviewed by the Executive Director and the Commissioners and have been found to be reasonable and necessary; and

**WHEREAS**, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and

**WHEREAS**, the Authority’s staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule “A”.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule “A”.
- 2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE				X
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X		X chk # 96222	
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	X			

Resolution No. 2019-152

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

## 2020 (2020-2021) ADOPTED BUDGET RESOLUTION

This resolution is for Adoption of the Budget Only Don't use for introduction of the Budget

Note Fill in the name of Each Commissioner and indicate their recorded Vote

### JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Jackson Township Municipal Utilities Authority for the fiscal year beginning January 1, 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Jackson Township Municipal Utilities Authority at its open public meeting of November 21, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 14,786,259, Total Appropriations, including any Accumulated Deficit, if any, of \$15,492,881 and Total Unrestricted Net Position utilized of \$706,622; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,535,000 and Total Unrestricted Net Position planned to be utilized of \$1,535,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Jackson Township Municipal Utilities Authority, at an open public meeting held on November 21, 2019 that the Annual Budget and Capital Budget/Program of the Jackson Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2020 and, ending, December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Geneva Clayton  
(Secretary's Signature)

11-21-19  
(Date)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent

Note Fill in the name of Each Commissioner and indicate their recorded Vote

William Allmann	X			
Carol Blake			<del>sq</del>	X
Geneva Clayton	X			
Clara Glory	X			
Vicki Rickabaugh	X			
Alternate Member				
Todd Porter	X			



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
ADOPTING THE UPDATED WATER SYSTEM MASTER PLAN/ASSET MANAGEMENT PLAN**

**RESOLUTION NO. 2019-154**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Jackson Township has and continues to experience tremendous growth which requires the Authority to carefully evaluate its available physical, natural and fiscal resources in order to accommodate current system users, provide for projects which have been approved for development by the relevant municipal agencies, and accommodate the future needs of Jackson Township as reflected in the municipal Master Plan; and

**WHEREAS**, the current Water System Master Plan was adopted on June 25, 2009 via Resolution No. 2009-127; and

**WHEREAS**, the current Brookwood Water System Asset Management Plan was prepared in April 2017 and evaluated the linear assets in the water distribution system; and

**WHEREAS**, the Water Quality Accountability Act, at N.J.S.A. 58:31 et seq., included new requirements for asset management planning; and

**WHEREAS**, in order to accomplish the goals and objectives set forth above, the Authority has retained the professional services of O’Brien & Gere Engineers to update a comprehensive Water System Master Plan/Asset Management Plan, which will serve as a flexible resource and guide for the Authority and others having an interest in ensuring an adequate, safe and cost-effective supply of potable water within the Authority’s service area; and

**WHEREAS**, the Authority’s staff and the Engineering Committee are recommending adoption of the updated 2019 Water System Master Plan/Asset Management Plan.


**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby adopts the updated 2019 Water System Master Plan/Asset Management Plan, attached hereto as Schedule “A”.

2. Upon adoption of the within resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel and to such municipal, governmental and/or regulatory agencies, as may have a legitimate interest therein.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>  X  </u>
GENEVA CLAYTON	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, on the 21<sup>st</sup> day of November 2019.



DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
CONSENTING TO THE PROPOSED OCEAN COUNTY WATER QUALITY MANAGEMENT PLAN  
AMENDMENT, BLOCK 3001, LOT 2, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

**RESOLUTION NO. 2019-155**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the New Jersey Department of Environmental (hereinafter referred to as “NJDEP”) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas conform with an approved Water Quality Management Plan (hereinafter referred to as “WQM Plan”); and

**WHEREAS**, the NJDEP has established a WQM Plan Amendment procedure in accordance with N.J.A.C. 7:15-3.5 as a method of incorporating unplanned facilities into the WQM Plan; and

**WHEREAS**, the NJDEP, in a letter dated October 16, 2019, has directed Adventure Crossing to solicit a statement of consent from the Authority for potential inclusion of Block 3001, Lot 2 into the Ocean County WQM Plan; and

**WHEREAS**, the Authority’s Staff and the Engineering Committee are recommending the consent to the proposed Ocean County WQM Plan Amendment.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby consents to the proposed WQM Plan Amendment for Block 3001, Lot 2.
- 2. The Consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.5(g)6.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Authority’s Engineer, the NJDEP, the Township of Jackson, the Ocean County Planning Department, Professional Design Services, LLC and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE				<u>X</u>
GENEVA CLAYTON	<u>X</u>			
CLARA GLORY	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>			



Resolution No. 2019-155

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING AWARD OF THE 2020 CHEMICAL SUPPLY CONTRACTS, CONTRACT NOS.  
CT-20002 THROUGH CT-20005, IN AN AMOUNT NOT TO EXCEED \$237,005.75**

**RESOLUTION NO. 2019-156**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as (“Authority”)) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on October 23, 2019 for various chemical supplies; and

**WHEREAS**, six (6) bids were received and publicly opened on November 8, 2019 at 2:00 p.m. in an amount not to exceed \$237,005.75; and

**WHEREAS**, the Authority’s staff and the Finance Committee are recommending award of the 2020 Chemical Supply Contracts, Contract Nos. CT-20002 through CT-20005, to the lowest responsive and responsible bidders in accordance with the Chemical Companies Award List dated November 8, 2019, attached hereto as Schedule “A”;

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby awards chemical supply contracts as follows, as set forth on the attached Schedule “A”:
  - a. Contract Awarded to: JCI Jones Chemicals, Inc.  
1765 Ringling Boulevard  
Sarasota, FL 34236  
  
Contract No: CT-20002 (Sodium Hydroxide)  
  
Approved Contract Price: \$93,100.00
  - b. Contract Awarded to: Miracle Chemical Company  
1151 B Highway No. 33  
Farmingdale, NJ 07727  
  
Contract No: CT-20003 (Sodium Hypochlorite Bulk)  
  
Approved Contract Price: \$113,900.00
  - c. Contract Awarded to: Shannon Chemical Corporation  
PO Box 376  
Malvern, PA 19355  
  
Contract No: CT-20004 (Iron Sequestering Agent)  
  
Approved Contract Price: \$4,893.79

Resolution No. 2019-156

d. Contract Awarded to: George S. Coyne Chemical Co., Inc.  
3015 State Road  
Croydon, PA 19021

Contract No: CT-20005 (Sodium Hypochlorite Drums and Ferrous Chloride)

Approved Contract Price: \$25,111.96

Approved Total Pricing: \$237,005.75

2. The Authority’s Executive Director, or his designee, is authorized to return the bid security received from the unsuccessful bidders within three (3) days after execution of the Contract and to notify all bidders of the award of the Contract.
3. The Authority’s Executive Director, or his designee, is hereby authorized to execute Contract Nos. CT-20002 through CT-20005 and such other documentation as may be needed to effectuate the terms thereof.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the above referenced bidders and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE				X
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	X			

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available January 1, 2020 for the aforestated purposes as follows:

Contract Nos.: CT-20002 through CT-20005

Line item(s): 05-55-107-100-001 (W OPER:Chemicals)  
05-55-307-100-001 (W SFGA:Chemicals)  
07-55-107-100-001 (S OPER: Chemicals)  
07-55-307-100-001 (S SFGA:Chemicals)  
07-55-507-100-001 (S MG:Chemicals)

  
JAMES R. DIAZ  
Asst Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority



Resolution No. 2019-156

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING AWARD OF THE SHORT-TERM DISABILITY PLAN, CONTRACT NO. CT-  
20037, TO THE HARTFORD IN AN AMOUNT NOT TO EXCEED \$15,325.00/YR, FOR THE  
YEARS 2020 AND 2021**

**RESOLUTION NO. 2019-157**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority’s current Short-Term Disability Plan, under Policy No. 873310 with the Hartford is expiring on December 31, 2019; and

**WHEREAS**, the Authority is authorized to renew such insurance coverage without the need for the solicitation of public bids pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.S.A. 40A:11-5(1)(m), as an extraordinary unspecifiable service and in accordance with Local Public Contract Law and Local Finance Notice AU 2002-2; and

**WHEREAS**, insurance providers have a legal requirement to be licensed to sell within the State of New Jersey and as such, are exempt from the Pay-to-Play mandates; and

**WHEREAS**, the Authority’s insurance consultant, Connor Strong & Buckelew, has provided a letter from The Hartford dated October 31, 2019, attached hereto as Schedule “A”, extending the current Short-Term Disability Plan rate, which has been in place since January 1, 2017, for the Authority’s Short-Term Disability Plan, under Policy No. 873310, for the period of January 1, 2020 through December 31, 2021; and

**WHEREAS**, pursuant to N.J.A.C. 5:34-2.1 et seq., of the Local Public Contracts Law, the Standard Certification Declaration for an Extraordinary Unspecifiable Service for Use with Insurance, is attached hereto as Schedule “B”; and

**WHEREAS**, the Authority desires to renew the 2020 and 2021 Short-Term Disability Plan, under Policy No. 873310, in an amount not to exceed \$15,325.00/yr plus any addition or deletion of an employee which may increase or decrease the contract amount by up to \$24.559 per person in accordance with attached Schedule “A”; and

**WHEREAS**, the Authority’s staff and the Finance Committee are recommending award of the Authority’s Short-Term Disability Plan to The Hartford.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority



hereby awards the contract for the 2020 and 2021 Short-Term Disability Plan, under Policy No. 873310, Contract CT-20037, as set forth on the attached Schedules “A” and “B”:

- a. Contract Awarded to: The Hartford  
1 Hartford Plaza  
Hartford, CT 06135
  - b. Approved Contract Price: \$15,325.00/yr
2. The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 set seq., requires that the resolution authorizing the award of a contract for “Extraordinary Unspecifiable Services” and the contract itself, must be made available for public inspection and that a notice of this action shall be printed in the official newspaper of the Authority.
3. The Authority’s Executive Director, or his designee, is hereby authorized to execute Contract No. CT-20037 and such other documentation as may be needed to effectuate the terms thereof.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, The Hartford, Connor Strong & Buckelew and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE				<u>X</u>
GENEVA CLAYTON	<u>X</u>			
CLARA GLORY	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>			

I HEREBY CERTIFY that sufficient appropriated funds will be made available January 1, 2020 and upon budget approval for all subsequent years as follows:

Contract No.: CT-20037

Line item(s): 05-55-117-100-001 (W OPER:Employee Benefits  
07-55-117-100-001 (S OPER:Employee Benefits

  
JAMES R. DIAZ  
Asst. Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.

  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**DESIGNATING VARIOUS ORGANIZATIONS TO RECEIVE A CHARITABLE**  
**CONTRIBUTION FROM HOMESERVE USA**

**RESOLUTION NO. 2019-158**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority received numerous requests to provide sewer and water coverage for facilities which were located on private property and which were outside of the Authority’s responsibility and jurisdiction; and

**WHEREAS**, HomeServe USA offered such coverage and came highly recommended; and

**WHEREAS**, the Authority and HomeServe USA issued an introductory letter to the Authority’s customers in 2008 which was authorized by Resolution 2008-232; and

**WHEREAS**, HomeServe USA agreed to make an annual charitable contribution based upon their gross revenue in Jackson Township; and

**WHEREAS**, the charitable contributions for the 2009-2018 period totaled \$65,457.23 and an additional \$1,000.00 was reserved for a bill assistance program; and

**WHEREAS**, the Authority has been notified that \$10,160.04 is available for 2019; and

**WHEREAS**, seven (7) applications for a charitable contribution were received in 2019; and

**WHEREAS**, in accordance with the Authority’s HomeServe USA Charitable Donation Policy, six (6) of these applications were determined to be eligible for funding in 2019; and

**WHEREAS**, the Authority’s staff and the Public Relations Committee are recommending that each of the six (6) eligible organizations receive \$1,300.00 in 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:


1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby designates the Adopt A Senior Organization, Bread From Heaven Café, Inches of Hope Children’s Cancer Foundation, Jackson Women of Today Food Pantry, Jackson Township Veteran’s Memorial Garden, Inc., and James Volpe Foundation as the recipients of the 2019 charitable contribution from HomeServe USA in the amount of \$1,300.00 each.
2. The Authority will reserve an additional \$2,360.04 for the bill assistance program for customers facing severe financial hardship.

Resolution No. 2019-158

3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the above reference organizations and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>X</u>
GENEVA CLAYTON	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**ADOPTING THE 2020 HOLIDAY SCHEDULE**

**RESOLUTION NO. 2019-159**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, the Authority offers fourteen (14) paid holidays annually to its employees; and

**WHEREAS**, the Authority’s staff and the Finance Committee are recommending adoption of the 2020 Holiday Schedule attached hereto as Schedule “A”.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby adopts the 2020 Holiday Schedule as set forth on the attached Schedule “A”.
- 2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Transport Workers Union and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>  X  </u>
GENEVA CLAYTON	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
APPOINTING CAROLYN MAURO AS THE PUBLIC AGENCY COMPLIANCE OFFICER  
FOR 2020**

**RESOLUTION NO. 2019-160**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, N.J.A.C. 17:27-3.3 requires the Authority to designate a public agency compliance officer (hereinafter referred to as “P.A.C.O.”) and to notify the Division of Purchase and Property of this designation annually by January 10<sup>th</sup>; and

**WHEREAS**, the Authority’s staff and the Finance Committee are recommending designating Carolyn Mauro as the P.A.C.O. for 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby designates Carolyn Mauro as the P.A.C.O. for the period commencing on January 1, 2020 and ending on December 31, 2020.
2. The Executive Assistant shall prepare and submit the Designation of Public Agency Compliance Officer (P.A.C.O.) form prior to January 10, 2020 attached hereto as Schedule “A”.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>      </u>	<u>      </u>	<u>      </u>	<u>X</u>
GENEVA CLAYTON	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
VICKI RICKABAUGH	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE PROMOTION OF DAVID PRICE TO THE CIVIL SERVICE TITLE OF  
WATER REPAIRER 1**

**RESOLUTION NO. 2019-161**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, David Price has held the title of Laborer 1 since March 13, 2017; and

**WHEREAS**, David Price has acquired the requisite experience to qualify for a promotion to Water Repairer 1; and

**WHEREAS**, David Price has been recommended for a promotion by his supervisor; and

**WHEREAS**, the Authority’s staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes the promotion of David Price to Water Repairer 1 pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$18.00 effective November 25, 2019.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule “A”.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>X</u>
GENEVA CLAYTON	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>



Resolution No. 2019-161

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE PROMOTION OF DANIEL HOWELL TO THE CIVIL SERVICE TITLE  
OF WATER REPAIRER 1**

**RESOLUTION NO. 2019-162**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Daniel Howell has held the title of Laborer 1 since April 2, 2018; and

**WHEREAS**, Daniel Howell has acquired the requisite experience to qualify for a promotion to Water Repairer 1; and

**WHEREAS**, Daniel Howell has been recommended for a promotion by his supervisor; and

**WHEREAS**, the Authority’s staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes the promotion of Daniel Howell to Water Repairer 1 pending final approval from the New Jersey Civil Service Commission.
- 2. Said title change will result in an increase to an hourly rate of \$18.00 effective November 25, 2019.
- 3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule “A”.
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE				X
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	X			

Resolution No. 2019-162

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PROMOTION OF CHRISTOPHER PARKS TO THE CIVIL SERVICE**  
**TITLE OF SEWER REPAIRER 2/WATER REPAIRER 2**

**RESOLUTION NO. 2019-163**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, Christopher Parks has held the title of Sewer Repairer 1/Water Repairer 1 since November 19, 2018; and

**WHEREAS**, Christopher Parks has acquired the requisite experience to qualify for a promotion to Sewer Repairer 2/Water Repairer 2; and

**WHEREAS**, Christopher Parks has been recommended for a promotion by his supervisor; and

**WHEREAS**, the Authority’s staff and the Personnel Committee are recommending the aforementioned promotion.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes the promotion of Christopher Parks to Sewer Repairer 2/Water Repairer 2 pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$20.00 effective November 25, 2019.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule “A”.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
GENEVA CLAYTON	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>



Resolution No. 2019-163

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PERMANENT HIRE OF TONYA COCCIO UNDER THE CIVIL**  
**SERVICE TITLE OF CLERK 1**

**RESOLUTION NO. 2019-164**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of a Clerk 1 (Customer Service); and

**WHEREAS**, after interviewing prospective candidates, the Authority believes that Tonya Coccio possesses the requisite qualifications, credentials and experience for said position; and

**WHEREAS**, the Authority’s staff and the Personnel Committee are recommending the aforementioned permanent hire.

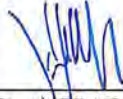
**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes hiring Tonya Coccio as a Clerk 1 (Customer Service) on or about December 9, 2019 at an hourly rate of \$14.00, with benefits, pending final approval from the New Jersey Civil Service Commission.
2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule “A”.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>  Y  </u>
GENEVA CLAYTON	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Resolution No 2019-164

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority



**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE TEMPORARY HIRE OF LISA CHILDS**

**RESOLUTION NO. 2019-165**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain temporary assistance in the Billing Department due to an upcoming leave of absence; and

**WHEREAS**, after interviewing prospective candidates, the Authority believes that Lisa Childs possesses the requisite qualifications, credentials and experience for said position; and

**WHEREAS**, the Authority’s staff and the Personnel Committee are recommending the aforementioned temporary hire.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes hiring Lisa Childs, in the Billing Department, on or about December 2, 2019 at an hourly rate of \$14.00 pursuant to Article 1 Section 3 of the Collective Bargaining Agreement as well as the requirements of the New Jersey Civil Service Commission.
2. Lisa Childs will be considered a full-time employee, with a thirty-five (35) hour work week, and is entitled to health benefits subject to the “Patient Protection and Affordable Care Act’s Essential Health Benefits” requirements and sick leave subject to “New Jersey’s Earned Sick Leave Law”. Lisa Childs will not be eligible for any other Authority benefits including paid holidays.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>          </u>	<u>          </u>	<u>          </u>	<u>  X  </u>
GENEVA CLAYTON	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Resolution No. 2019-165

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 21<sup>st</sup> day of November 2019.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority