

THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Resolutions

February 22, 2018

- [2018-35](#) Resolution Granting Preliminary Sewer and Water Approval to Pine View Major Subdivision, Block 19403, Lot 4.
- [2018-36](#) Resolution Authorizing Amendment No. 1 to the Water Service Agreement with Six Flags Theme Park, Inc., Block 3101, Lot 11.
- [2018-37](#) Resolution Authorizing Payment of Vouchers, Deposit Refunds and Payroll for February 2018.
- [2018-38](#) Resolution Authorizing Award of the Western Water Main Extension, Contract No. CT-16095, New Jersey Infrastructure Bank, Project No. 1511001-012, to P&A Construction, Inc., in an Amount Not to Exceed \$5,497,343.35.
- [2018-39](#) Resolution Authorizing Award of the Six Flags Great Adventure Water Treatment Plant Replacement, Contract No. CT-16096, New Jersey Infrastructure Bank, Project No. 1511001-013, to Coppola Services, Inc., in an Amount Not to Exceed \$13,538,890.00.
- [2018-40](#) Resolution Authorizing Award of the Rehabilitation of Well No. 9, Contract No. CT-18080, to A.C. Schultes, in an Amount Not to Exceed \$179,200.00.
- [2018-41](#) Resolution Authorizing the Release of the Performance Bond and Closeout of the North Cooks Bridge Road Dual 16-Inch Sewer Directional Drill, Contract No. CT-16097, with Montana Construction.
- [2018-42](#) Resolution Ratifying the Award to Repair and Rebuild the Drive Unit at the Maple Glen Mobile Home Park Wastewater Treatment Plant, Contract No. CT-18081, to G.M.H. Associates of America, Inc., in an Amount Not to Exceed \$13,758.97.
- [2018-43](#) Resolution Authorizing Final Quantities Change Orders for Various Contracts for Year 2017, in the Total Decreased Amount of <\$231,248.63>.
- [2018-44](#) Resolution Authorizing Amendment of the Authority's Salary Guide.
- [2018-45](#) Resolution Adopting the HomeServe USA Charitable Donation Policy.
- [2018-46](#) Resolution Authorizing Amendment of a Thirty-Six (36) Month Postage Machine Lease Agreement, Contract No. CT-18075, to GreatAmerica Financial Services, in an Amount Not to Exceed \$5,340.24.
- [2018-47](#) Resolution Authorizing the Approval of Line Item Adjustments to the 2017 Sewer/Water Operating Budget.
- [2018-48](#) Resolution Authorizing the Promotion of Carolyn Mauro to the Civil Service Title of Supervising Administrative Analyst.
- [2018-49](#) Resolution Authorizing the Promotion of Michelle McGuigan to the Civil Service Title of Meter Worker 1.
- [2018-50](#) Resolution Authorizing the Promotion of Sana Siddiqui to the Civil Service Title of Principal Account Clerk.
- [2018-51](#) Resolution Authorizing the Temporary Mentoring of Madison Jeski as a Jackson School District Science, Technology, Engineering, Math (S.T.E.M.) Unpaid High School Intern in the Engineering Department.

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO
PINE VIEW MAJOR SUBDIVISION, BLOCK 19403, LOT 4
ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

RESOLUTION NO. 2018-35

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Mordechai Finkelstein (hereinafter referred to as “Developer”) is the owner of certain lands located in the Township of Jackson, County of Ocean known as Pine View Major Subdivision, Block 19403, Lot 4; and

WHEREAS, the Developer and/or the Developer’s assignee is proposing to construct a forty-one (41) unit residential subdivision on Grawtown Road towards the western end. The site contains a total of 24.6 acres; and

WHEREAS, the Developer and/or the Developer’s assignee proposes to connect to the Authority’s facilities for the purpose of obtaining sewer and water service subject to the construction of gravity sewer and water mains on Grawtown Road by others, and the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority’s Rules and Regulation, and the terms and conditions set forth in the Authority Engineer’s letter dated February 13, 2018, attached as Schedule “A”.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes preliminary sewer and water approval to Pine View Major Subdivision, Block 19403, Lot 4, on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority’s Rules and Regulations as well as with all conditions established in the Authority Engineer’s letter dated February 13, 2018, attached as Schedule “A”.
3. This approval is valid for a period of one (1) year in accordance with the Authority’s Rules and Regulations.
4. The Developer will be required to apply for and receive tentative and final sewer and water approval.
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward to the Authority’s General Counsel, the Authority’s Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2018-35

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u>X</u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AMENDMENT NO. 1 TO THE WATER SERVICE AGREEMENT WITH SIX
FLAGS THEME PARKS, INC., BLOCK 3101, LOT 11, ON THE TAX MAP OF THE
TOWNSHIP OF JACKSON**

RESOLUTION NO. 2018-36

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Six Flags Theme Parks, Inc. (hereinafter referred to as “Six Flags”) is the owner of certain lands located in the Township of Jackson, County of Ocean located at Block 3101, Lot 11;and

WHEREAS, the Authority and Six Flags entered into a Water Service Agreement dated October 24, 2014 (hereinafter referred to as “2014 Water Service Agreement”) for, among other things, the replacement of the existing water treatment plant; and

WHEREAS, the Authority has received bids and is prepared to award the contract to construct the replacement water treatment plant; and

WHEREAS, the Authority and Six Flags need to amend certain provisions within the 2014 Water Service Agreement to memorialize specific clarifications, changes and/or understandings; and

WHEREAS, Amendment No. 1 to the 2014 Water Service Agreement, attached as Schedule “A”, contains terms and conditions which are substantially satisfactory to the Authority; and

WHEREAS, the Authority’s staff and the Engineering Committee are recommending the authorization of said Amendment No. 1 to the 2014 Water Service Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby authorizes the Executive Director to execute said Amendment No. 1 to the 2014 Water Service Agreement.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Authority’s Bond Counsel, Six Flags and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
CLARA GLORY	<u> Y </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> Y </u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Resolution No. 2018-36

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING PAYMENT OF
VOUCHERS, DEPOSIT REFUNDS AND PAYROLL – FEBRUARY 2018**

RESOLUTION NO. 2018-37

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the attached vouchers Schedule “A” and attached check registers Schedule “B” totaling \$1,475,016.60 have been examined and certified by the Executive Director and Commissioners of the Jackson Township Municipal Utilities Authority; and

WHEREAS, said vouchers have been found to be reasonable and necessary, and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Vouchers attached as Schedule “A” are hereby approved for payment.
2. The Authority’s Executive Director is authorized to make payment.
3. The Executive Director certifies that sufficient funds are available and have been appropriated for payment of said vouchers.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
CLARA GLORY	<u>X</u>	<u> </u>	<u>X CHIC # 243216</u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u>X CLK # 24283</u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AWARD OF THE WESTERN WATER MAIN EXTENSION,
CONTRACT NO. CT-16095, NEW JERSEY INFRASTRUCTURE BANK (A/K/A NEW JERSEY
ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM) PROJECT NO. 1511001-012,
TO P & A CONSTRUCTION, INC., IN AN AMOUNT NOT TO EXCEED \$5,497,343.35**

RESOLUTION NO. 2018-38

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on December 1, 2017 for the Western Water Main Extension, Contract No. CT-16095; and

WHEREAS, twenty (20) bids were received and publicly opened on January 18, 2018 at 2:00 p.m., in the base bid plus contingency amounts and allowance payment items, ranging from a low of \$5,497,343.35 to a high of \$11,511,735.00; and

WHEREAS, the Authority’s Special Project Engineers, Maser Consulting, has reviewed the bid submissions and found that the lowest bid to be in acceptable form and order; and

WHEREAS, the Authority’s staff and Engineering Committee are recommending the award of the Western Water Main Extension, Contract No. CT-16095, to P & A Construction, Inc., as the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby awards the contract for the Western Water Main Extension, Contract No. CT-16095, as set forth on the attached Schedule “A”:
 - a. Contract award to: P & A Construction, Inc.
650 Leesville Ave
Rahway, NJ 07065
 - b. Approved Contract Price: \$5,497,343.35
2. The Authority’s Executive Director, or his designee, is authorized to return the bid security received from the unsuccessful bidders within three (3) days after execution of the Contract and to notify all bidders of the award of the Contract.
3. The Authority’s Executive Director is hereby authorized to execute Contract No. CT-16095 and such other documentation as may be needed to effectuate the terms thereof.

Resolution No. 2018-38

4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, P & A Construction, Inc., New Jersey Infrastructure Bank (a/k/a New Jersey Environmental Infrastructure Trust Financing Program), and to any other interested parties.
5. This award of contract is contingent upon approval by the New Jersey Infrastructure Bank (a/k/a New Jersey Environmental Infrastructure Trust Financing Program).

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE				<u>X</u>
GENEVA CLAYTON				<u>X</u>
CLARA GLORY	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>			

I HEREBY CERTIFY that sufficient legally appropriate funds are available, contingent upon approval by the New Jersey Infrastructure Bank (a/k/a New Jersey Environmental Infrastructure Trust Financing Program), for the aforestated purposes as follows:

Contract No.: CT-16095

Project No.: P14-NJEI06 – (E) WATER MAIN EXTENSION (RT# 537)

Line item: 05-99-017-005-004 (W NJEIFP:2017N-Western Water Main Ext).


JAMES R. DIAZ
Asst. Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.


DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AWARD OF THE SIX FLAGS GREAT ADVENTURE WATER TREATMENT
PLANT REPLACEMENT, CONTRACT NO. CT-16096, NEW JERSEY INFRASTRUCTURE
BANK (A/K/A NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE FINANCING
PROGRAM) PROJECT NO. 1511001-013, TO COPPOLA SERVICES INC.,
IN AN AMOUNT NOT TO EXCEED \$13,538,890.00**

RESOLUTION NO. 2018-39

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on November 3, 2017 for the Six Flags Great Adventure Water Treatment Plant Replacement, Contract No. CT-16096; and

WHEREAS, eight (8) bids were received and publicly opened on January 17, 2018 at 2:00 p.m., in the base bid plus contingency amounts and allowance payment items, ranging from a low of \$10,440,294.13 to a high of \$17,440,357.00; and

WHEREAS, the low bidder requested that their bid be withdrawn due to a mistake on their part pursuant to and in accordance with, N.J.S.A. 40A:11-23.3; and

WHEREAS, the Authority authorized the withdrawal of the low bidder on January 25, 2018 via Resolution No. 2018-18 in regard to Contract CT-16096, for the Six Flags Great Adventure Water Treatment Plant Replacement.

WHEREAS, the Authority’s Special Project Engineers, Paulus, Sokolowski, & Sartor, LLC, have reviewed the bid submissions and found that the second lowest bid to be in acceptable form and order; and

WHEREAS, the Authority’s staff and Engineering Committee are recommending award of the Six Flags Water Treatment Plant Replacement, Contract No. CT-16096, to Coppola Services, Inc., as the most responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby awards the contract for the Six Flags Great Adventure Water Treatment Plant Replacement, Contract No. CT-16096, as set forth on the attached Schedule “A”:
 - a. Contract award to: Coppola Services Inc.
28 Executive Parkway
Ringwood, NJ 07456
 - b. Approved Contract Price: \$13,538,890.00

- 2. The Authority’s Executive Director, or his designee, is authorized to return the bid security received from the unsuccessful bidders within three (3) days after execution of the Contract and to notify all bidders of the award of the Contract.
- 3. The Authority’s Executive Director is hereby authorized to execute Contract No. CT-16096 and such other documentation as may be needed to effectuate the terms thereof.
- 4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, Coppola Services Inc., New Jersey Infrastructure Bank (a/k/a New Jersey Environmental Infrastructure Trust Financing Program) and to any other interested parties.
- 5. This award of contract is contingent upon approval by the New Jersey Infrastructure Bank (a/k/a New Jersey Environmental Infrastructure Trust Financing Program).

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that sufficient legally appropriate funds are available, contingent upon approval by the New Jersey Infrastructure Bank (a/k/a New Jersey Environmental Infrastructure Trust Financing Program), for the aforestated purposes as follows:

Contract No.: CT-16096

Project No.: P14-NJEI08 – (E) GREAT ADVENTURE WTP

Line item: 05-99-017-010-004 (W NJEIFP:2017N-SFGA WTP Replacement).



JAMES R. DIAZ
Asst. Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AWARD OF THE REHABILITATION OF WELL NO. 9, CONTRACT NO.
CT-18080, TO A.C. SCHULTES, IN AN AMOUNT NOT TO EXCEED \$179,200.00**

RESOLUTION NO. 2018-40

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on February 2, 2018 for the Rehabilitation of Well No. 9; and

WHEREAS, two (2) bids were received and publicly opened on February 15, 2018 at 2:00 p.m. in an amount ranging from a low of \$179,200.00 to a high of \$208,100.00; and

WHEREAS, the Authority’s staff and Engineering Committee are recommending award of the Authority’s Rehabilitation of Well No. 9 to A.C. Schultes, as the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby awards the contract for the Rehabilitation of Well No. 9, Contract CT-18080, as set forth on the attached Schedule “A”:
 - a. Contract Awarded to: A.C. Schultes
664 South Evergreen Avenue
Woodbury Heights, NJ 08097
 - b. Approved Contract Price: \$179,200.00
2. The Authority’s Executive Director, or his designee, is authorized to return the bid security received from the unsuccessful bidders within three (3) days after execution of the Contract and to notify all bidders of the award of the Contract.
3. The Authority’s Executive Director is hereby authorized to execute Contract No. CT-18080 and such other documentation as may be needed to effectuate the terms thereof.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, A.C. Schultes and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CAROL BLAKE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
GENEVA CLAYTON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution No. 2018-40

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforesated purposes as follows:

Contract No.: CT-18080


Project No.: P18-WELL01

Line item(s): 05-16-475-000-001 (W CAP2016W-WELL Improvements)
05-17-475-000-001 (W CAP2017W-WELL Improvements)



JAMES R. DIAZ
Asst. Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND CLOSEOUT OF THE
NORTH COOKS BRIDGE ROAD DUAL 16-INCH SEWER DIRECTIONAL DRILL,
CONTRACT NO. CT-16097 WITH MONTANA CONSTRUCTION

RESOLUTION NO. 2018-41

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, on November 17, 2016, via Resolution No. 2016-147, the Authority authorized the award of the North Cooks Bridge Road Dual 16-inch Sewer Direction Drill, Contract No. CT-16097 to Montana Construction, in the amount of \$1,159,611.00; and

WHEREAS, on January 25, 2018, via Resolution No. 2018-12, the Authority authorized Final Quantities Change Order No.1, increasing the original award amount of \$1,159,611.00 by \$4,292.17, to an adjusted contract price of \$1,163,903.17; and

WHEREAS, Montana Construction has indicated that all contract work has been completed and has submitted the required closeout documents for this project and is requesting performance bond release; and

WHEREAS, the Authority’s staff has reviewed the closeout documents, attached as Schedule “A” and are recommending that the contract be closed and the aforesaid performance bond be released upon acceptance of the required two-year maintenance bond in the amount of \$581,951.59; and

WHEREAS, the Authority’s staff and Engineering Committee are recommending the release of the performance bond and project closeout.

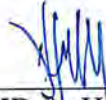
NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby authorizes the contract closeout for Montana Construction.
2. The Authority’s Executive Director, or his designee, is hereby authorized to execute any and all documentation as may be needed to effectuate the terms thereof.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Contractor and any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

Resolution No. 2018-41

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RATIFYING THE AWARD TO REPAIR AND REBUILD THE DRIVE UNIT AT THE MAPLE
GLEN MOBILE HOME PARK WASTEWATER TREATMENT PLANT, CONTRACT NO. CT-
18081, TO G.M.H. ASSOCIATES OF AMERICA, INC., IN AN AMOUNT NOT TO EXCEED
\$13,758.97**

RESOLUTION NO. 2018-42

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Drive Unit at the Maple Glen Mobile Home Park Wastewater Treatment Plant was in need of repair; and

WHEREAS, the need for repair was immediate and the Authority requested a quote from G.M.H. Associates of America, Inc., who replaced the Drive Unit at the Maple Glen Mobile Home Park Wastewater Treatment Plant in 2015; and

WHEREAS, the Authority received a quote from G.M.H. Associates of America, Inc. in an amount not to exceed \$13,758.97, in accordance with the Purchase Requisition attached as Schedule “A”; and

WHEREAS, the Drive Unit is essential for the operation of the wastewater treatment plant, therefore, the repair has been completed; and

WHEREAS, the Authority’s staff and the Finance Committee are ratifying the award of the Authority’s contract to repair and rebuild the Drive Unit at the Maple Glen Mobile Home Park Wastewater Treatment Plant to G.M.H. Associates of America, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby ratifies the award of contract to repair and rebuild the Drive Unit at the Maple Glen Mobile Home Park Wastewater Treatment Plant, Contract No. CT-18081, as set forth on the attached Schedule “A”:
 - a. Contract Awarded to: G.M.H. Associates of America, Inc.
5 Chelton Way, Building 15
Trenton, NJ 08638
 - b. Approved Contract Price: \$13,758.97
2. The Authority’s Executive Director, or his designee, is hereby authorized to execute Contract No. CT-18081 and such other documentation as may be needed to effectuate the terms thereof.

Resolution No. 2018-42

3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, G.M.H Associates of America, Inc. and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforesated purposes as follows:

Contract No.: CT-18081

Project No.: P18-MAPL01

Line item(s): 07-14-300-000-001 (S CAP2014S-SPSM Sewer Pump Station Modif)



JAMES R. DIAZ
Asst Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of January 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING FINAL QUANTITIES CHANGE ORDERS FOR VARIOUS CONTRACTS FOR
YEAR 2017, IN THE TOTAL DECREASED AMOUNT OF <\$231,248.63>**

RESOLUTION NO. 2018-43

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority awarded various Operating/Capital 2017 Contracts in the combined amount of \$610,780.36, which do not reflect final quantities as indicated on the respective Final Quantities Change Orders , attached as Schedule “A” through Schedule “N ”; and

WHEREAS, the Authority’s staff has reviewed said Final Quantities Change Orders relative to various Operating/Capital 2017 Contracts, providing for a total decrease in the amount of <\$231,248.63> for a combined total adjusted Contract price of \$379,531.73; and

WHEREAS, the total decreased amount of <\$231,248.63> will be unencumbered on the Authority’s respective Operating and Capital Budgets.

WHEREAS, the Authority’s staff and the Finance Committee are recommending approval of Final Quantities Change Orders for Various Operating/Capital 2017 Contracts.

NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby authorizes Final Quantities Change Orders decreasing the respective contracts by <\$231,248.63> to a final adjusted combined total contract price of \$379,531.73 for various Operating/Capital 2017 Contracts, as set forth on the attached Schedule “A” through Schedule “N ”.
- 2. The Authority’s Executive Director, or his designee, is hereby authorized to execute any and all applicable documents as may be needed to effectuate the terms thereof.
- 3. Upon adoption of the within Resolution the Executive Director, or his designee, shall forward copies to Authority’s General Counsel and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Resolution No. 2018-43

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AMENDMENT OF THE AUTHORITY’S SALARY GUIDE

RESOLUTION NO. 2018-44

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority's Salary Guide and Eligibility Requirements were last adopted June 2017; and

WHEREAS, the Authority believes it is appropriate to amend the current Salary Guide, as indicated on the attached Schedule “A”.


WHEREAS, the Authority’s staff and Personnel Committee are recommending amendments to said Salary Guide.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes the Executive Director to amend said changes of the Authority’s current Salary Guide, as indicated on the attached Schedule “A”.
- 2. Upon adoption of the within Resolution, the Authority's Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the Transport Workers Union and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
ADOPTING THE HOMESERVE USA CHARITABLE DONATION POLICY

RESOLUTION NO. 2018-45

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, HomeServe USA has offered sewer and water service line coverage to customers of the Authority since 2009; and

WHEREAS, the Authority does not receive any compensation as a result of this offering but HomeServe USA makes an annual donation to local charities based on the number of customers who sign up for the coverage; and

WHEREAS, the Authority’s Board of Commissioners, on an annual basis, designate the charities and/or organizations who will receive the donation; and

WHEREAS, the Authority believes it is prudent to establish the requisite criteria and deadlines to be eligible for a donation; and

WHEREAS, the Authority has developed the HomeServe USA Charitable Donation Policy (hereinafter referred to as the “Policy”) attached as Schedule “A”; and

WHEREAS, the Authority’s staff and Public Relations Committee are recommending the adoption of said Policy.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby adopts the HomeServe USA Charitable Donation Policy, attached as Schedule “A”.
- 2. The Policy will be posted on the Authority’s website.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, HomeServe USA and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AMENDMENT OF A THIRTY-SIX (36) MONTH POSTAGE MACHINE
LEASE AGREEMENT, CONTRACT NO. CT-18075, TO GREATAMERICA FINANCIAL
SERVICES (f/k/a FP MAILING SOLUTIONS), IN AN AMOUNT NOT TO EXCEED \$5,340.24**

RESOLUTION NO. 2018-46

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A 40A:11-1 et seq., the Local Public Contracts Law, the Authority awarded a thirty-six (36) month postage machine lease agreement to FP Mailing Solutions, under Resolution 2017-128, effective January 1, 2018; and

WHEREAS, the vendor has informed the Authority that the leasing company is under the name of GreatAmerica Financial Services, as set forth on the attached Schedule “A”; and

WHEREAS, the Authority wishes to amend Contract CT-18075, to reflect the change from FP Mailing Solutions to GreatAmerica Financial Services; and

WHEREAS, all terms and conditions remain the same, as set forth on the attached Schedule “B”; and

WHEREAS, the Authority’s staff and the Finance Committee are recommending said amendment of the postage lease contract.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby amends the contract for a thirty-six (36) month postage machine lease agreement, Contract CT-18075, as set forth on the attached Schedule “A”:
 - a. Contract Amended to: GreatAmerica Financial Services
P.O. Box 660831
Dallas, TX 75266-0831
 - b. Approved Contract Price: \$5,340.24
2. The Authority’s Executive Director is hereby authorized to execute Contract No. CT-18075 and such other documentation as may be needed to effectuate the terms thereof.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the GreatAmerica Financial Services and to any other interested party.

Resolution No. 2018-46

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforesated purposes as follows:

Contract No.: CT-18075

Line item(s): 05-55-131-100-006 (Outside Services – Serv Contracts)
07-55-131-100-006 (Outside Services – Serv Contracts)


JAMES R. DIAZ
Asst Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.


DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE APPROVAL OF LINE ITEM ADJUSTMENTS TO THE
2017 SEWER / WATER OPERATING BUDGET

RESOLUTION NO. 2018-47

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the need has arisen to make offsetting line item adjustments to the Authority’s 2017 Sewer / Water Operating Budget; and

WHEREAS, the line item adjustments made will have a zero (Ø) increase / decrease effect on the 2017 Sewer / Water Operating Budget in accordance with the Budget Reclassification Report, as set forth on the attached Schedule “A”; and


WHEREAS, the Authority’s staff and the Finance Committee are recommending the line item adjustments to the 2017 Sewer / Water Operating Budget.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority is authorized to effectuate the line item adjustments, as set forth on the attached Schedule “A”.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
GENEVA CLAYTON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PROMOTION OF CAROLYN MAURO TO THE CIVIL SERVICE
TITLE OF SUPERVISING ADMINISTRATIVE ANALYST

RESOLUTION NO. 2018-48

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Carolyn Mauro has held the title of Executive Assistant since May 2, 2016; and

WHEREAS, Carolyn Mauro has acquired the requisite experience to qualify for a promotion to Supervising Administrative Analyst; and

WHEREAS, Carolyn Mauro has been recommended for a promotion by her supervisor; and

WHEREAS, the Authority’s staff and Personnel Committee are recommending the aforementioned promotion.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes the promotion of Carolyn Mauro to Supervising Administrative Analyst, pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an annual salary of \$65,000.00, effective February 26, 2018.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached as Schedule “A”.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Resolution No. 2018-48

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PROMOTION OF MICHELLE MCGUIGAN TO THE CIVIL SERVICE
TITLE OF METER WORKER 1

RESOLUTION NO. 2018-49

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Michelle McGuigan has held the title of Laborer 1 since May 23, 2016; and

WHEREAS, Michelle McGuigan has acquired the requisite experience to qualify for a promotion to Meter Worker 1; and

WHEREAS, Michelle McGuigan has been recommended for a promotion by her supervisor; and

WHEREAS, the Authority’s staff and Personnel Committee are recommending the aforementioned promotion.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes the promotion of Michelle McGuigan to Meter Worker 1, pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an annual salary of \$29,120.00, effective February 26, 2018.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached as Schedule “A”.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE				<u>X</u>
GENEVA CLAYTON				<u>X</u>
CLARA GLORY	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>			

Resolution No. 2018-49

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PROMOTION OF SANA SIDDIQUI TO THE CIVIL SERVICE TITLE
OF PRINCIPAL ACCOUNT CLERK**

RESOLUTION NO. 2018-50

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Sana Siddiqui has held the title of Senior Account Clerk since October 3, 2016; and

WHEREAS, Sana Siddiqui has acquired the requisite experience to qualify for a promotion to Principal Account Clerk ; and

WHEREAS, Sana Siddiqui has been recommended for a promotion by her supervisor; and

WHEREAS, the Authority’s staff and Personnel Committee are recommending the aforementioned promotion.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes the promotion of Sana Siddiqui to Principal Account Clerk, pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an annual salary of \$47,957.62, effective February 26, 2018.
3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached as Schedule “A”.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Resolution No. 2018-50

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE TEMPORARY MENTORING OF MADISON JESKI AS A
JACKSON SCHOOL DISTRICT SCIENCE, TECHNOLOGY, ENGINEERING, MATH (S.T.E.M.)
UNPAID HIGH SCHOOL INTERN IN THE ENGINEERING DEPARTMENT

RESOLUTION NO. 2018-51

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, in agreement with the Jackson School District, the Authority believes that it can assist students in making valuable career decisions by mentoring them as an unpaid high school intern; and

WHEREAS, said mentoring internship has been determined to be exempt from Civil Service Commission requirements; and

WHEREAS, after interviewing the prospective candidate, the Authority believes that Madison Jeski possesses the requisite qualifications for an intern position in the Engineering Department; and

WHEREAS, said mentoring internship would begin on or about March 1, 2018 through June 30, 2018; and

WHEREAS, the Authority’s staff and Personnel Committee are recommending that the Engineering Department act as mentor to the aforementioned unpaid high school intern.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority hereby authorizes the temporary mentoring of unpaid high school intern, Madison Jeski, in the Engineering Department on or about March 1, 2018 through June 30, 2018.
2. The potential learning experiences of the intern are outlined in the attached Schedule “A”.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, Jackson School District, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

Resolution No. 2018-51

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority