

JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Resolutions

February 1, 2018

- [2017-19](#) Resolution Authorizing Appointment of Chairman.
- [2017-20](#) Resolution Authorizing Appointment of Vice Chairwoman.
- [2017-21](#) Resolution Authorizing Appointment of Secretary.
- [2017-22](#) Resolution Authorizing Appointment of Treasurer.
- [2017-23](#) Resolution Authorizing Appointment of Assistant Secretary/Treasurer.
- [2018-24](#) Resolution Appointing the Authority General Counsel and Labor Counsel – Hiering, Gannon & McKenna.
- [2018-25](#) Resolution Appointing the Authority Bond Counsel – GluckWalrath, LLP.
- [2018-26](#) Resolution Appointing the Authority Auditor – Holman Frenia Allison, P.C.
- [2018-27](#) Resolution Appointing the Authority Engineer – Remington, Vernick & Vena Engineers.
- [2018-28](#) Resolution Appointing the Authority’s Special Projects Engineers Via a Fair and Open Process.
AECOM Maser Consulting, P.A.
Alaimo Group Mott MacDonald
BORO Engineering Mumford Bjorkman Associates, Inc.
Buchart Horn, Inc O’Brien & Gere Engineers, Inc.
CME Associates Paulus, Sokolowski and Sartor, LLC (PS&S)
D&B Engineers & Architects, P.C. Remington Vernick & Vena Engineers
French & Parrello Associates R3M Engineering, Inc.
GTS Consultants Suburban Consulting Engineers, Inc.
HDR Engineering T&M Associates
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- [2018-29](#) Resolution Designating BNY Mellon as Official Depository for Trust Accounts.
- [2018-30](#) Resolution Designating Other Official GUDPA Approved Depositories.
Fulton Bank of NJ
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- [2018-31](#) Resolution Designating Official Newspapers of the Authority for 2018.
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- [2018-34](#) Resolution Authorizing Adoption of the Authority’s 2018-2019 Public Meeting Schedule.

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING CHAIRMAN
RESOLUTION NO. 2018-19

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority is empowered to appoint a Chairman at the time of Reorganization.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. William Allmann is hereby appointed as the Authority’s Chairman and will serve in such capacity until such time as his successor is appointed pursuant to applicable authority.
- 2. William Allmann is hereby authorized to exercise all applicable powers of the Authority’s Chairman.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to any interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN			X	
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING VICE-CHAIRWOMAN

RESOLUTION NO. 2018-20

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority is empowered to appoint a Vice-Chairwoman at the time of Reorganization.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Vicki Rickabaugh is hereby appointed as the Authority’s Vice-Chairwoman and will serve in such capacity until such time as her successor is appointed pursuant to applicable authority.
2. Vicki Rickabaugh is hereby authorized to exercise all applicable powers of the Authority’s Vice-Chairwoman.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to any interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
GENEVA CLAYTON	<u>X</u>			
CLARA GLORY	<u>X</u>			
VICKI RICKABAUGH			<u>X</u>	
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING SECRETARY

RESOLUTION NO. 2018-21

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority is empowered to appoint a Secretary at the time of Reorganization.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, in the Township of Jackson, County of Ocean, State of New Jersey, as follows:

- 1. Carol Blake is hereby appointed as the Authority’s Secretary and will serve in such capacity until such time as her successor is appointed pursuant to applicable authority.
- 2. Carol Blake is hereby authorized to exercise all applicable powers of the Authority’s Secretary.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to any interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
GENEVA CLAYTON	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING TREASURER

RESOLUTION NO. 2018-22

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

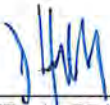
WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority is empowered to appoint a Treasurer at the time of Reorganization.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Clara Glory is hereby appointed as the Authority’s Treasurer and will serve in such capacity until such time as her successor is appointed pursuant to applicable authority.
- 2. Clara Glory is hereby authorized to exercise all applicable powers of the Authority’s Treasurer.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to any interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY			X	
VICKI RICKABAUGH	X			
MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 1st of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING ASSISTANT SECRETARY/TREASURER

RESOLUTION NO. 2018-23

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority is empowered to appoint an Assistant Secretary/Treasurer at the time of Reorganization.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Geneva Clayton is hereby appointed as the Authority’s Assistant Secretary/Treasurer and will serve in such capacity until such time as her successor is appointed pursuant to applicable authority.
2. Geneva Clayton is hereby authorized to exercise all applicable powers of the Authority’s Assistant Secretary/Treasurer.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to any interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
GENEVA CLAYTON	<u> </u>	<u> </u>	<u>X</u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING THE AUTHORITY GENERAL COUNSEL AND LABOR COUNSEL VIA A FAIR
AND OPEN PROCESS**

RESOLUTION NO. 2018-24

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the current Authority General Counsel's and Labor Counsel's appointment expires on February 1, 2018; and

WHEREAS, the New Jersey Local Unit Pay to Play Law under N.J.S.A. 19:44A-20.4 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and

WHEREAS, the Authority has further determined that this contract be awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law, and does not require a public bid; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq. and N.J.S.A. 40A:11-1 et seq., the Authority duly advertised and solicited proposals for the position of Authority General Counsel and Labor Counsel on November 13, 2017; and

WHEREAS, four (4) proposals were received and publicly opened on December 15, 2017; and

WHEREAS, the hourly pricing ranged from a low of \$30.00 to a high of \$220.00; and

WHEREAS, the Authority's staff and the Finance Committee are of the opinion that the firm of Hiering, Gannon & McKenna submitted the most responsive proposal.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance, the Authority hereby appoints the following firm as Authority General Counsel and Labor Counsel for 2018, as set forth on the proposal attached as Schedule "A".
 - a. Contract Awarded to: Hiering, Gannon & McKenna
29 Hadley Avenue
Toms River, NJ 08753
 - b. Approved Contract Price: \$44,150.00 (2018 Budget) Plus Escrow Fees if Applicable
2. The term shall be for one (1) year commencing February 1, 2018 and ending on February 7, 2019.
3. The Authority's Executive Director, or his designee, is hereby authorized to execute the Professional Services Agreement and such other documentation as may be needed to effectuate the terms thereof.

Resolution No. 2018-24

4. The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself, must be made available for public inspection and that a notice of this action shall be printed in the official newspaper of the Authority.
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
GENEVA CLAYTON	<u>X</u>			
CLARA GLORY	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER				

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the
aforestated purposes as follows:


Contract No. CT-18055

Line Item(s):	05-55-143-100-005	W OPER:Pro Fee-General Counsel
	05-55-143-100-006	W OPER:Pro Fee-Labor Counsel
	05-55-143-100-008	W OPER:Pro Fee-Litigation
	07-55-143-100-005	S OPER:Pro Fee-General Counsel
	07-55-143-100-006	S OPER:Pro Fee-Labor Counsel
	07-55-143-100-008	S OPER:Pro Fee-Litigation
	05-55-343-100-005	W SFGA:Pro Fee-General Counsel
	07-55-543-100-005	S MG:Pro Fee-General Counsel



JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING THE AUTHORITY BOND COUNSEL, VIA A FAIR AND OPEN PROCESS, IN AN
AMOUNT NOT TO EXCEED \$50,001.00, PLUS ADDITIONAL SERVICES AS REQUIRED IN
ACCORDANCE WITH THEIR CONTRACT**

RESOLUTION NO. 2018-25

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the current Authority Bond Counsel’s appointment expires on February 1, 2018; and

WHEREAS, the New Jersey Local Unit Pay to Play Law under N.J.S.A. 19:44A-20.4 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and

WHEREAS, the Authority has further determined that this contract be awarded as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law, and does not require a public bid; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq. and N.J.S.A. 40A:11-1 et seq., the Authority duly advertised and solicited proposals for the position of Authority Bond Counsel on November 13, 2017; and

WHEREAS, four (4) proposals were received and publicly opened on December 15, 2017; and

WHEREAS, the Authority’s staff and the Finance Committee are of the opinion that the firm of GluckWalrath, LLP submitted the most responsive and cost-effective proposal.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby appoints the following firm as Authority Bond Counsel for 2018, as set forth in the proposal attached as Schedule “A”:
 - a. Contract Awarded to: GluckWalrath, LLP
 11 Wharf Avenue, Suite 4
 Red Bank, NJ 07701
 - b. Approved Contract Price: \$50,001.00
2. The term shall be for one (1) year commencing February 1, 2018 and ending on February 7, 2019.
3. If NJEIT borrowing is undertaken, this contract will remain in effect until the loan closing.
4. The Authority’s Executive Director, or his designee, is hereby authorized to execute the Professional Services Agreement and such other documentation as may be needed to effectuate the terms thereof.
5. The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself, must be made

available for public inspection and that notice of this action shall be printed in the official newspaper of the Authority.

6. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, aforesaid Authority Bond Counsel and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
GENEVA CLAYTON	<u>X</u>			
CLARA GLORY	<u>X</u>			
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER				

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforestated purposes as follows:


Contract No.: CT-18054

Line item(s): 05-55-143-100-007 W OPER:Pro Fee-Bond Counsel
07-55-143-100-007 W OPER:Pro Fee-Bond Counsel
05-55-602-100-100 W COI:Cost of Issuance



JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING THE AUTHORITY AUDITOR, VIA A FAIR AND OPEN PROCESS, IN AN AMOUNT
NOT TO EXCEED \$33,500.00, PLUS ADDITIONAL SERVICES AS REQUIRED IN ACCORDANCE
WITH THEIR CONTRACT**

RESOLUTION NO. 2018-26

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the current Authority Auditor’s appointment expires on February 1, 2018; and

WHEREAS, the New Jersey Local Unit Pay to Play Law under N.J.S.A. 19:44A-20.4 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and

WHEREAS, the Authority has further determined that this contract be awarded as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law, and does not require a public bid; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq. and N.J.S.A. 40A:11-1 et seq., the Authority duly advertised and solicited proposals for the position of Authority Auditor on November 13, 2017; and

WHEREAS, four (4) proposals were received and publicly opened on December 15, 2017; and

WHEREAS, the proposals ranged in price from a low of \$33,500.00 to a high of \$38,000.00; and

WHEREAS, the Authority’s staff and the Finance Committee are of the opinion that the firm of Holman Frenia Allison, P.C., submitted the most responsive and cost-effective proposal.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby appoints the following firm as Authority Auditor for 2018, as set forth in the proposal attached as Schedule “A”:

a. Contract Awarded to:	Holman Frenia Allison, P.C. 680 Hooper Avenue Toms River, NJ 08753
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b. Approved Contract Price:	\$33,500.00
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2. The term shall be for one (1) year commencing February 1, 2018 and ending on February 7, 2019.
3. The annual auditing services will continue through the 2018 audit completion.
4. The Authority’s Executive Director, or his designee, is hereby authorized to execute the Professional Services Agreement and such other documentation as may be needed to effectuate the terms thereof.
5. The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself, must be made

Resolution No. 2018-26

available for public inspection and that notice of this action shall be printed in the official newspaper of the Authority.

6. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, aforesaid Authority Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
GENEVA CLAYTON	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforesated purposes as follows:


Contract No.: CT-18056

Line item(s): 05-55-143-100-001 W OPER:Pro Fee-Auditor
05-55-143-100-002 W OPER:Pro Fee-Auditor-Spec-Proj
07-55-143-100-001 W OPER:Pro Fee-Auditor
07-55-143-100-002 W OPER:Pro Fee-Auditor-Spec-Proj



JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING THE AUTHORITY ENGINEER VIA A FAIR AND OPEN PROCESS

RESOLUTION NO. 2018-27

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the current Authority Engineer’s appointment expires on February 1, 2018; and

WHEREAS, the New Jersey Local Unit Pay to Play Law, under N.J.S.A. 19:44A-20.4 et seq., provides the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, the Authority has further determined that this contract be awarded as a “Professional Service”, in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law, and does not require a public bid; and

WHEREAS, pursuant to N.J.S.A 19:44A-20.4 et seq. and N.J.S.A. 40A:11-1 et seq., the Authority duly advertised and solicited proposals for the position of Authority Engineer on November 13, 2017; and

WHEREAS, four (4) proposals were received and publicly opened on December 15, 2017; and

WHEREAS, the hourly pricing ranged from a low of \$50.00 to a high of \$205.00; and

WHEREAS, the Authority’s staff and the Engineering Committee are of the opinion that the firm of Remington Vernick & Vena Engineers submitted the most responsive proposal.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby appoints the following firm as Authority Engineer for 2018, as set forth on the proposal attached as Schedule “A”:
 - a. Contract Awarded to: Remington Vernick & Vena Engineers
 9 Allen Street
 Toms River, NJ 08753
 - b. Approved Contract Price: \$4,500.00 (2018 Budget) Plus Escrow Fees if Applicable
2. The term shall be for one (1) year commencing on February 1, 2018 and ending on February 7, 2019.
3. The Authority’s Executive Director, or his designee, is hereby authorized to execute the Professional Services Agreement and such other documentation as may be needed to effectuate the terms thereof.

Resolution No. 2018-27

4. The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself, must be made available for public inspection and that a notice of this action shall be printed in the official newspaper of the Authority.
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, aforesaid Authority Engineer and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
GENEVA CLAYTON	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforestated purposes as follows:

Contract No. CT-18057

Line item(s): 05-55-143-100-003 W OPER:Pro Fee-Eng
 07-55-143-100-003 W OPER:Pro Fee-Eng



JAMES R. DIAZ
Asst Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPOINTING THE AUTHORITY SPECIAL PROJECTS ENGINEERS
VIA A FAIR AND OPEN PROCESS**

RESOLUTION NO. 2018-28

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the current Authority Special Projects Engineer appointments expire on February 1, 2018; and

WHEREAS, the New Jersey Local Unit Pay to Play Law under N.J.S.A. 19:44A-20.4 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and

WHEREAS, the Authority has further determined that these contracts be awarded as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law, and do not require a public bid; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq. and N.J.S.A. 40A:11-1 et seq., the Authority duly advertised and solicited proposals for the Special Projects Engineers on November 13, 2017; and

WHEREAS, twenty (20) proposals were received and publicly opened on December 15, 2017; and

WHEREAS, the Authority’s staff and Engineering Committee are satisfied with the terms of the proposals submitted, which are summarized on the attached Schedule “A”.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby appoints the following engineering firms as Special Projects Engineers for 2018, to be selected on an as needed basis:

Special Projects Engineers:	AECOM
	Alaimo Group
	BORO Engineering
	Buchart Horn, Inc.
	CME Associates
	D&B Engineers & Architects, P.C.
	French & Parrello Associates
	GTS Consultants
	HDR Engineering
	H2M Architects & Engineers
	Maser Consulting, P.A.
	Mott MacDonald
	Mumford Bjorkman Associates, Inc.
	O’Brien & Gere Engineers, Inc.

Paulus, Sokolowski and Sartor, LLC (PS&S)
Remington Vernick & Vena Engineers
R3M Engineering, Inc.
Suburban Consulting Engineers, Inc.
T&M Associates
Van Cleef Engineering Associates, LLC

- 2. The term shall be for one (1) year commencing February 1, 2018 and ending on February 7, 2019.
- 3. The Authority’s Executive Director, or his designee, is hereby authorized to execute the Professional Service Agreements and such other documentation as may be needed to effectuate the terms thereof.
- 4. The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself, must be made available for public inspection and that a notice of this action shall be printed in the official newspaper of the Authority.
- 5. Upon adoption of the within Resolution, the Executive Director, or his designee shall forward copies to the Authority’s General Counsel, the aforesaid Engineering Firms and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>			
CAROL BLAKE	<u>X</u>			
GENEVA CLAYTON	<u>X</u>			
CLARA GLORY	<u>X</u>		<u>X T&M Associates</u>	
VICKI RICKABAUGH	<u>X</u>			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
DESIGNATING BNY MELLON AS OFFICIAL DEPOSITORY FOR TRUST ACCOUNTS**

RESOLUTION NO. 2018-29

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority is required to have a bank designated as Bond Trustee for the 2004 Bonds, and any supplemental bonds, in accordance with the 1996 Bond Covenants; and

WHEREAS, BNY Mellon is currently listed as the Bond Trustee of record.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby designates BNY Mellon as an Official Depository of the Authority and continued Bond Trustee for the 2004 Bonds, and any supplemental bonds, in accordance with the 1996 Bond Covenants for the following Trust accounts: General Fund; Bond Reserve Fund; Bond Service Fund; Revenue General Fund and Construction Fund.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, BNY Mellon and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
GENEVA CLAYTON	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
DESIGNATING VARIOUS BANKS AND FINANCIAL INSTITUTIONS AS DEPOSITORIES FOR
INVESTMENTS**

RESOLUTION NO. 2018-30

WHEREAS, the Jackson Township Municipal Utilities Authorities (hereinafter referred to as “Authority”) is a duly organized Municipal Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority’s Assistant Executive Director/Director of Finance has previously requested various financial institutions to present to the Authority a Letter of Interest, along with their Governmental Unit Deposit Protection Act (GUDPA) Certificate and qualifications for being an investment vehicle for the Authority; and

WHEREAS, from time to time the Authority has funds to invest or reinvest and wishes to maximize said investment potential to qualified banking and financial institutions; and

WHEREAS, the Authority’s staff and the Finance Committee are recommending the designation of certain banks and financial institutions to provide various investment options.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby establishes the following banks and financial institutions for Authority investment purposes:

Fulton Bank of New Jersey
Lakeland Bank
Manasquan Bank
New Jersey Cash Management
OceanFirst Bank
Parke Bank
PNC Bank
Provident Bank
Shore Community Bank
TD Bank, N.A.

2. The following are authorized signers for depository accounts:


William Allmann, Chairman
Vicki Rickabaugh, Vice Chairwoman
David Harpell, Executive Director
James Diaz, Asst Executive Director/Director of Finance

3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, all financial institutions named and to any other interested parties.

Resolution No. 2018-30

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u>X Shore Community Bank</u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
GENEVA CLAYTON	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u>X Shore Community Bank</u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2018

RESOLUTION NO. 2018-31

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority is empowered to designate official newspapers to publish the Authority’s advertisements and/or notices as directed by the Authority in accordance with applicable law.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the following are designated as official newspapers of the Authority for the year 2018:

Primary:


Secondary:

Asbury Park Press

Newark Star Ledger
- 2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GENEVA CLAYTON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING JAMES DIAZ AS THE AUTHORITY'S FUND COMMISSIONER FOR THE NEW
JERSEY UTILITY AUTHORITY JOINT INSURANCE FUND FOR 2018**

RESOLUTION NO. 2018-32

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority is empowered to appoint a Fund Commissioner for the New Jersey Utility Authority at the time of Reorganization.

NOW, THEREFORE, BE IT RESOLVED by the Jackson Township Municipal Utilities Authority, in the Township of Jackson, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby appoints Assistant Executive Director/Director of Finance, Mr. James Diaz, as the Authority's Fund Commissioner for the New Jersey Utility Authority Joint Insurance Fund, and will serve in such capacity until such time as his successor is appointed pursuant to applicable authority.
2. James Diaz is hereby authorized to exercise all applicable powers as Fund Commissioner in accordance with the New Jersey Utility Authority Joint Insurance Fund guidelines.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the New Jersey Utility Authority Joint Insurance Fund, James Diaz and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GENEVA CLAYTON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING JAMES DIAZ AS THE AUTHORITY’S FUND COMMISSIONER FOR THE
CENTRAL JERSEY HEALTH INSURANCE FUND FOR 2018**

RESOLUTION NO. 2018-33

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority is empowered to appoint a Fund Commissioner for the Central Jersey Health Insurance Fund at the time of Reorganization.

NOW, THEREFORE, BE IT RESOLVED by the Jackson Township Municipal Utilities Authority, in the Township of Jackson, County of Ocean, State of New Jersey, as follows:

- 1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby appoints Assistant Executive Director/Director of Finance, Mr. James Diaz, as the Authority’s Fund Commissioner for the Central Jersey Health Insurance Fund, and will serve in such capacity until such time as his successor is appointed pursuant to applicable authority.
- 2. James Diaz is hereby authorized to exercise all applicable powers as Fund Commissioner in accordance with the Central Jersey Health Insurance Fund guidelines.
- 3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Central Jersey Health Insurance Fund, James Diaz and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 1st day of February 2018.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING ADOPTION OF THE JTMUA 2018-2019 MEETING SCHEDULE

RESOLUTION NO. 2018-34

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority is empowered to designate the day and time of its meetings in accordance with applicable law.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby designates the meeting schedule, attached hereto as Schedule “A”.
2. Meetings of the Authority shall be held at the Authority’s administrative offices, 135 Manhattan Street, Jackson, New Jersey, 08527.
3. Unless otherwise specified, the aforesaid meetings shall commence at 5:30 p.m. or as soon thereafter as may be commenced.
4. That a notice of this schedule or action shall be printed once in the official newspapers of the Authority.
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Township Clerk and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
GENEVA CLAYTON	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> </u>	<u> </u>	<u> </u>	<u> </u>

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DAVID A. HARPELL
Executive Director
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