

February 1, 2007 – Reorganization Meeting

Chairman Allmann called the meeting to order.

Flag Salute

Administrative Assistant read the following statement: “My name is Joan Haltigan, Administrative Assistant of the Jackson Township Municipal Utilities Authority. It is 5:30 p.m. and we will commence with the public portion of the scheduled Reorganization Meeting of February 1, 2007.”

Chairman Allmann requested a roll call.

The February 1, 2007 Public Meeting of the Jackson Township Municipal Utilities Authority was called to order at 5:30 P.M. Present were Members Blake, Borys, Clayton and Chairman Allmann. Alternate Members Garofano and Lundy, along with the Business Administrator, James Diaz, Administrative Assistant, Joan Haltigan, and Principal Engineer, Peter Canal. Also in attendance were Authority Engineer, Alan Dittenhofer, and Authority Counsel, William Hering. Member Rickabaugh was absent.

Administrative Assistant stated that this meeting was in compliance with the provisions of the “Open Public Meetings Act,” with adequate notice of the Public Meeting having been advertised in the manner prescribed by law, and that this statement would be entered in the minutes of this meeting.

1. Questions/Comments from the Public

Mr. Borys made a motion to close the public portion of questions and comments from the public. Mrs. Blake seconded the motion and it was passed unanimously.

2. Appointment of Authority Officials

a) Chairman

Mrs. Clayton made a motion to appoint Mr. William Allmann as Chairman. Mr. Garofano seconded the motion and it was passed unanimously.

3. Appointment of Authority Officials

b) Vice-Chairman

Mr. Borys made a motion to appoint Mrs. Carol Blake as Vice-Chairman. Mrs. Clayton seconded the motion and it was pass unanimously.

c) Secretary

Mr. Borys made a motion to appoint Mrs. Vicki Rickabaugh as Secretary. Mrs. Blake seconded the motion and it was passed unanimously.

d) Treasurer

Mrs. Clayton made a motion to appoint Mr. Richard Borys as Treasurer. Mrs. Blake seconded the motion and it was passed unanimously.

e) Assistant Secretary/Treasurer

Mr. Borys made a motion to appoint Mrs. Geneva Clayton. as Assistant Secretary/Treasurer. Mrs. Blake seconded the motion and it was pass unanimously.

4. Consent Resolutions

Appointment of Professional Advisors

a. General & Labor Counsel - William Hiering of Hiering, Gannon & McKenna

Mrs. Clayton made a motion to appoint Heiring, Gannon & McKenna as General & Labor Counsel. Mr. Borys seconded the motion and it was passed unanimously.

b. Bond Counsel - McManimon & Scotland

Mr. Allmann stated that voting for Bond Counsel would be held until next meeting.

c. Auditor - Hutchins, Farrell, Meyer & Allison

Mrs. Clayton made a motion to appoint Hutchins, Farrell, Meyer & Allison as Auditor. Mr. Borys seconded the motion and it was pass unanimously.

d. Financial Advisor - No RFP NOT VOTED ON

e. Consulting Engineer - Remington, Vernick & Vena Engineers

Mr. Borys made a motion to appoint Remington, Vernick & Vena Engineers as Consulting Engineer. Mrs. Blake seconded the motion and it was passed unanimously.

- e. Special Projects Engineers - Gravatt Consulting Group, Inc.
Hatch Mott MacDonald
Montgomery Watson Harza
O'Brien & Gere
O'Donnell, Stanton and Associates, Inc.
Schoor DePalma Engineers

Mr. Borys made a motion to appoint the aforementioned Special Projects Engineers. Mrs. Blake seconded the motion and it was passed unanimously.

Appointment of Official Depositories

- a. Ocean First Bank – Business Statement, Customer Deposit, Developers Master Escrow; Operating Expense Fund; Payroll; Escrow Disbursement, Western Main Extension, Metedeconk Interceptor, SFGA Closure; SFGA Penalty & Fines, Developer Escrow Savings.
- b. Commerce Bank – Customer Deposit, Developers Master Escrow; Operating Expense Fund; Payroll; Escrow Disbursement, Western Main Extension, Metedeconk Interceptor, SFGA Closure; SFGA Penalty & Fines (Temporary Transitional Period).
- c. Bank of America - Developer Escrow Checking; Merchant Banking; Developer Escrow Savings (Temporary Transitional Period).
- d. Bank of New York - General Fund; Bond Reserve Fund; Bond Service Fund; Revenue General Account; Construction Fund & Business Statement which is in the process of transferring to Ocean First.
- e. State of NJ Cash Management - Capital Reserve Fund, Cash Reserve Restricted, Western Main Extension Connection Fees, Manhattan Street Project.
- f. First Washington – Merchant Banking

Mr. Borys made a motion to appoint the aforementioned official depositories. Mrs. Blake seconded the motion and it was passed unanimously

- Appointment of Official Newspapers - Asbury Park Press
- Ocean County Observer

Mrs. Clayton made a motion to appoint the aforementioned official newspapers. Mr. Borys seconded the motion and it was passed unanimously.

- Appointment of Joint Insurance Fund Commissioner - Chairman
- and Alternate Fund Commissioner - James Diaz

Mr. Borys made a motion to appoint the aforementioned joint insurance fund commissioner and alternate fund commissioner. Mrs. Clayton seconded the motion and it was passed unanimously.

Appointment of Mr. James Diaz as the Authority's P.A.C.O. (Public Agency Compliance Officer) for 2006

Mrs. Clayton made a motion to appoint Mr. James Diaz as the Authority's P.A.C.O for 2007. Mrs. Blake seconded the motion and it was passed unanimously.

Appointment of Commerce National Insurance as Broker of Record for 2007

Mrs. Geneva Clayton made a motion to appoint Commerce National Insurance as Broker of Record for 2007. Mr. Borys seconded the motion and it was passed unanimously.

Adoption of 2007-2008 JTMUA Meeting Schedule

Mr. Allmann noted the following dates on the meeting schedule. The March meeting will be moved from 3/22/07 to 3/29/07 and the November meeting is 11/29/07 due to Thanksgiving. December 20th because of the holidays between Christmas and New Year.

Mrs. Clayton made a motion to approve the 2007-2008 JTMUA Meeting Schedule. Mr. Borys seconded the motion and it was passed unanimously.

8. Other Matters

Appointment of Authority Committees

Mr. Allmann stated his recommendations for the following Authority Committees:

- | | | |
|----|----------------------------|--|
| a. | Administrative Committee | C. Blake/C. Garofano/R. Borys – Alternate |
| b. | Engineering Committee | W. Allmann/C. Blake/V. Rickabaugh – Alternate |
| c. | Finance Committee | V. Rickabaugh/C. Garofano/R. Borys – Alternate |
| d. | Personnel Committee | W. Allmann/G. Clayton/B. Lundy – Alternate |
| e. | Public Relations Committee | R. Borys/B. Lundy/C Garofano - Alternate |

Mrs. Blake made a motion to approve the appointment of authority committees. Mr. Borys seconded the motion and it was passed unanimously.

9. 2007-41 Resolution Appointing David A. Harpell as Executive Director

Mrs. Clayton made a motion to approve Resolution 2007-41. Mr. Borys seconded the motion and it was passed unanimously.

10. 2007-42 Resolution Appointing the Executive Director to Serve as the Emergency Management Coordinator

Mr. Borys made a motion to approve Resolution 2007-42. Mrs. Blake seconded the motion and it was passed unanimously.

11. 2007-43 Resolution Rescinding a Payment in the amount of \$11,500.00 as Approved by Resolution 2007-07 for Hyson Road Water Treatment Plant Expansion, Contract No. 03-105B to Clyde N. Lattimer & Son Construction Co., Inc

Mrs. Blake made a motion to approve Resolution 2007-43. Mr. Borys seconded the motion and it was passed unanimously.

With no further matters to discuss, Mr. Borys made a motion to adjourn. Mrs. Blake seconded the motion and it was unanimously passed. Chairman Allmann declared the February 1, 2007 Reorganization Meeting adjourned.

End of Minutes

/jh