

February 7, 2008 – Reorganization Meeting

Administrative Assistant called the meeting to order.

Flag Salute

Administrative Assistant read the following statement: “My name is Joan Haltigan, Administrative Assistant of the Jackson Township Municipal Utilities Authority. It is 5:30 p.m. and we will commence with the public portion of the scheduled Reorganization Meeting of February 7, 2008.”

Administrative Assistant requested a roll call.

The February 7, 2008 Public Meeting of the Jackson Township Municipal Utilities Authority was called to order at 5:30 P.M. Present were Members Blake, Borys, Clayton, Rickabaugh and Chairman Allmann. Alternate Member Garofano, along with the Business Administrator, James Diaz, Administrative Assistant, Joan Haltigan, and Executive Director, David Harpell. Also in attendance were Authority Engineer, Alan Dittenhofer, and Authority Counsel, William Hierung. Alternate Member Lundy was excused.

Administrative Assistant stated that this meeting was in compliance with the provisions of the “Open Public Meetings Act,” with adequate notice of the Public Meeting having been advertised in the manner prescribed by law, and that this statement would be entered in the minutes of this meeting.

1. Questions/Comments from the Public

There were no questions or comments from the Public.

2. Appointment of Authority Officials

a) Chairman

Mr. Borys made a motion to appoint Mr. William Allmann as Chairman. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

b) Vice-Chairman

Mrs. Clayton made a motion to appoint Mrs. Carol Blake as Vice-Chairman. Mrs. Rickabaugh seconded the motion and it was pass unanimously.

c) Secretary

Mrs. Clayton made a motion to appoint Mrs. Vicki Rickabaugh as Secretary. Mr. Borys seconded the motion and it was passed unanimously.

d) Treasurer

Mrs. Clayton made a motion to appoint Mr. Richard Borys as Treasurer. Mrs. Blake seconded the motion and it was passed unanimously.

e) Assistant Secretary/Treasurer

Mrs. Rickabaugh made a motion to appoint Mrs. Geneva Clayton. as Assistant Secretary/Treasurer. Mrs. Blake seconded the motion and it was pass unanimously.

3. Consent Resolutions

Appointment of Professional Advisors

a. General & Labor Counsel - William Hiering of Hiering, Gannon & McKenna

Mrs. Clayton made a motion to appoint Heiring, Gannon & McKenna as General & Labor Counsel. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

b. Bond Counsel - McManimon & Scotland

Mr. Borys made a motion to appoint Heiring, Gannon & McKenna as General & Labor Counsel. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

c. Auditor - Hutchins, Farrell, Meyer & Allison

Mrs. Blake made a motion to appoint Hutchins, Farrell, Meyer & Allison as Auditor. Mrs. Clayton seconded the motion and it was pass unanimously.

d. Consulting Engineer - Remington, Vernick & Vena Engineers

Mrs. Clayton made a motion to appoint Remington, Vernick & Vena Engineers as Consulting Engineer. Mrs. Blake seconded the motion and it was passed unanimously.

e. Special Projects Engineers - Alaimo Group
CMX
Gravatt Consulting Group
Hatch Mott MacDonald
Maser Consulting
Montgomery Watson Harza
O'Brien & Gere Engineers
O'Donnell, Stanton and Associates, Inc.
T&M Associates

Mrs. Rickabaugh made a motion to appoint the aforementioned Special Projects Engineers. Mr. Borys seconded the motion and it was passed unanimously.

Appointment of Official Depositories

- a. Ocean First Bank – Business Statement, Customer Deposit, Developers Master Escrow; Operating Expense Fund; Payroll; Escrow Disbursement, Western Main Extension, Metedeconk Interceptor, SFGA Closure; SFGA Penalty & Fines, Developer Escrow Savings.
- b. Bank of New York – General Fund; Bond Reserve Fund; Bond Service Fund; Revenue General Account; Construction Fund.
- c. State of NJ Cash Management - Capital Reserve Fund, Cash Reserve Restricted, Western Main Extension Connection Fees, Manhattan Street Project.
- d. The Bank – Merchant Banking

Mr. Borys made a motion to appoint the aforementioned official depositories. Mrs. Blake seconded the motion and it was passed unanimously

Appointment of Official Newspaper - Asbury Park Press

Mrs. Rickabaugh made a motion to appoint the aforementioned official newspaper. Mrs. Blake seconded the motion and it was passed unanimously.

Appointment of Joint Insurance Fund Commissioner - Chairman
and Alternate Fund Commissioner - James Diaz

Mrs. Rickabaugh made a motion to appoint the aforementioned joint fund commissioner and alternate fund commissioner. Mrs. Blake seconded the motion and it was passed unanimously.

Appointment of Mr. James Diaz as the Authority's P.A.C.O. (Public Agency Compliance Officer) for 2008

Mrs. Rickabaugh made a motion to appoint Mr. James Diaz as the Authority's P.A.C.O for 2008. Mrs. Clayton seconded the motion and it was passed unanimously.

Appointment of Commerce National Insurance as Broker of Record for 2008

Mr. Borys made a motion to appoint Commerce National Insurance as Broker of Record for 2008. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

Adoption of 2008-2009 JTMUA Meeting Schedule

It was noted that the November and December Public Meetings would be held on the third Thursday due to the Thanksgiving and Christmas holidays.

Mrs. Clayton made a motion to approve the 2008-2009 JTMUA Meeting Schedule. Mr. Borys seconded the motion and it was passed unanimously.

4. Other Matters

Appointment of Authority Committees

Mr. Allmann stated his recommendations for the following Authority Committees:

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| a. | Administrative Committee | C. Blake/C. Garofano/R. Borys – Alternate |
| b. | Engineering Committee | W. Allmann/C. Blake/V. Rickabaugh – Alternate |
| c. | Finance Committee | V. Rickabaugh/C. Garofano/R. Borys – Alternate |
| d. | Personnel Committee | W. Allmann/G. Clayton/B. Lundy – Alternate |
| e. | Public Relations Committee | R. Borys/B. Lundy/C Garofano - Alternate |

Mr. Borys made a motion to approve the appointment of authority committees. Mrs. Blake seconded the motion and it was passed unanimously.

5. 2008-45 Resolution Granting Tentative Sewer Approval to Grawtown Regional Pump #3, Block 19403, Lot 12 on the Tax Map of the Township of Jackson.

Mr. Dittenhofer stated that the applicant RG2 Associates is proposing to construct a pump station to service Grawtown Estates on Grawtown Road. This application was previously approved for preliminary approval by the Authority and is requesting tentative approval at this time. It was noted that there are some issues that need to be addressed.

Mr. Borys made a motion to approve Resolution 2008-45. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

Mr. Diaz briefly discussed the changes on the present Health Benefits requesting that the Commissioners please review all the information received in packages this evening as soon as possible. It was requested that any changes that need to be made please return application to the Authority no later than February 14th, 2008.

At this time Chairman Allmann requested a vote to excuse Mr. Lundy from this meeting. Mr. Borys entertained a motion and Mrs. Blake seconded the motion and it was passed unanimously.

With no further matters to discuss, Mrs. Rickabaugh made a motion to adjourn. Mrs. Clayton seconded the motion and it was unanimously passed. Chairman Allmann declared the February 7, 2008 Reorganization Meeting adjourned.

End of Minutes

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