

February 3, 2011 – Reorganization Meeting

Administrative Assistant called the meeting to order.

Flag Salute

Administrative Assistant read the following statement: “My name is Joan Haltigan, Administrative Assistant of the Jackson Township Municipal Utilities Authority. It is 5:30 p.m. and we will commence with the public portion of the scheduled Reorganization Meeting of February 3, 2011.”

Administrative Assistant requested a roll call.

The February 3, 2011 Reorganization Meeting of the Jackson Township Municipal Utilities Authority was called to order at 5:30 P.M. Present were Members Blake, Borys, Clayton, Rickabaugh and Chairman Allmann. Alternate Members Cladek and Sturmfels, along with the Assistant Executive Director, James Diaz, Administrative Assistant, Joan Haltigan, and Executive Director, David Harpell. Also in attendance were Authority Engineer, Alan Dittenhofer, and Authority Counsel, Michael McKenna.

Administrative Assistant stated that this meeting was in compliance with the provisions of the “Open Public Meetings Act,” with adequate notice of the Public Meeting having been advertised in the manner prescribed by law, and that this statement would be entered in the minutes of this meeting.

At this time, Board Members, Mrs. Rickabaugh and Mrs. Sturmfels were sworn in by Authority Counsel Michael McKenna.

There was no one present from the public.

1. Appointment of Authority Officials

a) Chairman

Mrs. Clayton made a motion to appoint Mr. William Allmann as Chairman. Mr. Borys seconded the motion and it was passed unanimously. There were no other nominations.

b) Vice-Chairman

Mrs. Clayton made a motion to nominate Mrs. Vicki Rickabaugh as Vice-Chairwoman. Mr. Borys seconded the motion and it was passed unanimously. There were no other nominations.

c) Secretary

Mrs. Rickabaugh made a motion to appoint Mrs. Carol Blake as Secretary. Mr. Borys seconded the motion and it was passed unanimously. There were no other nominations.

d) Treasurer

Mrs. Clayton made a motion to appoint Mr. Richard Borys as Treasurer. Mrs. Rickabaugh seconded the motion and it was passed unanimously. There were no other nominations.

e) Assistant Secretary/Treasurer

Mr. Borys made a motion to appoint Mrs. Geneva Clayton as Assistant Secretary/Treasurer. Mrs. Rickabaugh seconded the motion and it was passed unanimously. There were no other nominations.

2. Consent Resolutions

Appointment of Professional Advisors

a. General & Labor Counsel - William Hiering of Hiering, Gannon & McKenna

Mrs. Clayton made a motion to appoint Hiering, Gannon & McKenna as General & Labor Counsel. Mrs. Rickabaugh seconded the motion and it was passed unanimously. There were no other nominations.

b. Bond Counsel - Dilworth Paxson, LLP

Mr. Borys made a motion to appoint Dilworth Paxson, LLP as Bond Counsel. Mrs. Clayton seconded the motion and it was passed unanimously. There were no other nominations.

c. Auditor - Hutchins, Farrell, Meyer & Allison

Mrs. Blake made a motion to appoint Hutchins, Farrell, Meyer & Allison as Auditor. Mrs. Clayton seconded the motion and it was passed unanimously. There were no other nominations.

d. Consulting Engineer - Remington, Vernick & Vena Engineers

Mrs. Clayton made a motion to appoint Remington, Vernick & Vena Engineers as Consulting Engineer. Mrs. Rickabaugh seconded the motion and it was passed unanimously. There were no other nominations.

e. Special Projects Engineers - Alaimo Group
Birdsall Services Group
Buchart Horn, Inc.

CME Associates
Emerson Process Management
Flett Associates
French & Parrello Associates
Gravatt Consulting Group
Hatch Mott MacDonald
Maser Consulting
Montgomery Watson Harza
Mumford Bjorkman Associates, Inc.
O'Brien & Gere Engineers
O'Donnell, Stanton and Associates, Inc.
T&M Associates
Van Cleef Engineering Associates

Mrs. Blake made a motion to appoint the aforementioned Consent Resolutions. Mrs. Clayton seconded the motion and it was passed unanimously.

Appointment of Official Depositories

- Trust Accounts

Bank of New York – General Fund; Bond Reserve Fund; Bond Service Fund; Revenue General Account; Construction Fund.

Mr. Borys made a motion to appoint the aforementioned Official Depositories. Mrs. Blake seconded the motion and it was passed unanimously.

- Other Official GUDPA Approved Depositories

- a. Harmony Bank
- b. Manasquan Savings Bank
- c. Morgan Stanley Smith Barney
- d. New Jersey Cash Management
- e. OceanFirst Bank
- f. Parke Bank
- g. Shore Community Bank
- h. TD Bank
- i. The Bank

Mrs. Blake made a motion to appoint the aforementioned official depositories. Mrs. Clayton seconded the motion and it was passed unanimously. Chairman Allmann abstained from voting on Shore Community Bank.

Appointment of Official Newspaper - Primary: Asbury Park Press
Secondary: Newark Star Ledger

Mr. Borys made a motion to appoint the aforementioned official newspapers. Mrs. Blake seconded the motion and it was passed unanimously.

Appointment of Joint Insurance Fund Commissioner	-	Chairman
and Alternate Fund Commissioner	-	James Diaz

Mrs. Rickabaugh made a motion to appoint Fund Commissioners. Mrs. Clayton seconded the motion and it was passed unanimously.

Appointment of Mr. James Diaz as the Authority's P.A.C.O. (Public Agency Compliance Officer) for 2011.

Mrs. Blake made a motion to appoint the Authority's P.A.C.O. Mrs. Clayton seconded the motion and it was passed unanimously.

Appointment of Conner Strong as Broker of Record for 2011.

Mr. Borys made a motion to appoint Conner Strong as Broker of Record 2011. Mrs. Clayton seconded the motion and it was passed unanimously.

Adoption of 2011-2012 JTMUA Public Meeting Schedule

It was noted that all Public Meetings will be held on the fourth Thursday of each month with the exception of the November and December Public Meetings would be held on the third Thursday due to the Thanksgiving and Christmas holidays.

Mrs. Blake made a motion to approve the Adoption of 2011-2012 JTMUA Public Meeting Schedule. Mrs. Clayton seconded the motion and it was passed unanimously.

3. Other Matters

Appointment of Authority Committees

Mr. Allmann stated his recommendations for the following Authority Committees:

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| a. | Administrative Committee | C. Blake/J. Cladek/R. Borys – Alternate |
| b. | Engineering Committee | W. Allmann/C. Blake/V. Rickabaugh – Alternate |
| c. | Finance Committee | R. Borys/V. Rickabaugh/J. Cladek – Alternate |
| d. | Personnel Committee | W. Allmann/G. Clayton/P. Sturmfels – Alternate |
| e. | Public Relations Committee | R. Borys/P. Sturmfels/J. Cladek - Alternate |

Mrs. Rickabaugh made a motion to approve the appointment of Authority Committees. Mrs. Clayton seconded the motion and it was passed unanimously.

At this time, the Board discussed the draft letter to Senator Van Drew with regard to S2427/A3541. The Board reviewed the letter and agreed on its content. Mr. Harpell noted that Senate President Sweeney was now copied on the letter.

Mr. Borys made a motion to approve the letter regarding S2427/A3541. Mrs. Clayton seconded the motion and it was passed unanimously.

There was no closed session

5. Questions/Comments from the Public

With no further matters to discuss, Mrs. Rickabaugh made a motion to adjourn. Mrs. Blake seconded the motion and it was unanimously passed. Chairman Allmann declared the February 3, 2011 Reorganization Meeting adjourned.

End of Minutes

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